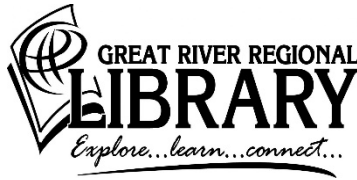


1300 St. Germain Street West
St. Cloud, MN 56301
Telephone 320-650-2500 Fax 320-650-2501

Board of Trustees Work Session
Tuesday, August 18, 2026, 6:00 p.m.
St. Cloud Public Library Mississippi Room
Agenda

- | | |
|--|------|
| 1. Call to Order | 6:00 |
| 2. Cash Flow/Investment Analysis Discussion pg 3 | 6:01 |
| 3. GRRL Artificial Intelligence Policy Discussion pg 11 | 6:10 |
| 4. 2026 Library Development Plan & Policy Discussion pg 15 | 6:25 |
| 5. Next Meeting – September 15, 2026 | 6:39 |
| 6. Adjournment | 6:40 |



Cash Flow/Investment Analysis

Submitted by Addie Carlson, Associate Director – Accounting
Brandi Canter, Executive Director

BOARD ACTION REQUESTED

☐ Information

☒ Discussion

☐ Action Requested

RECOMMENDATION

Review and discuss information about GRRL's cash flows, investments, and revenue and expense trends to find ways to better maximize interest income while minimizing the risk to cash flow.

BACKGROUND INFORMATION

☒ Supporting Documents Attached

- Average Cash to Investments by Year for 2019-2026
- Interest Revenue Budgeted vs Actual Received for 2019-2027
- 2025 Cash to Investment Amounts by Month
- 2025 Revenue by Month
- 2025 Expenses by Month

Historically, while the amount of cash held in investments at any given point in the year is relatively consistent, there are certain times of the fiscal year where GRRL has more cash on hand based on when significant revenues and expenses are realized.

In order to reduce the burden on GRRL signatories, we are looking for ways to make the most out of our money in the bank. By working with Ehlers Public Finance Advisors, we have the opportunity to expand our investment strategies. Since Ehlers specializes in governmental organizations, they can effectively minimize risk to ensure the safety of invested public dollars.

FINANCIAL IMPLICATIONS

Estimated Cost: \$

Funding Source:

Budgeted: ☐ Yes ☐ No ☒ N/A

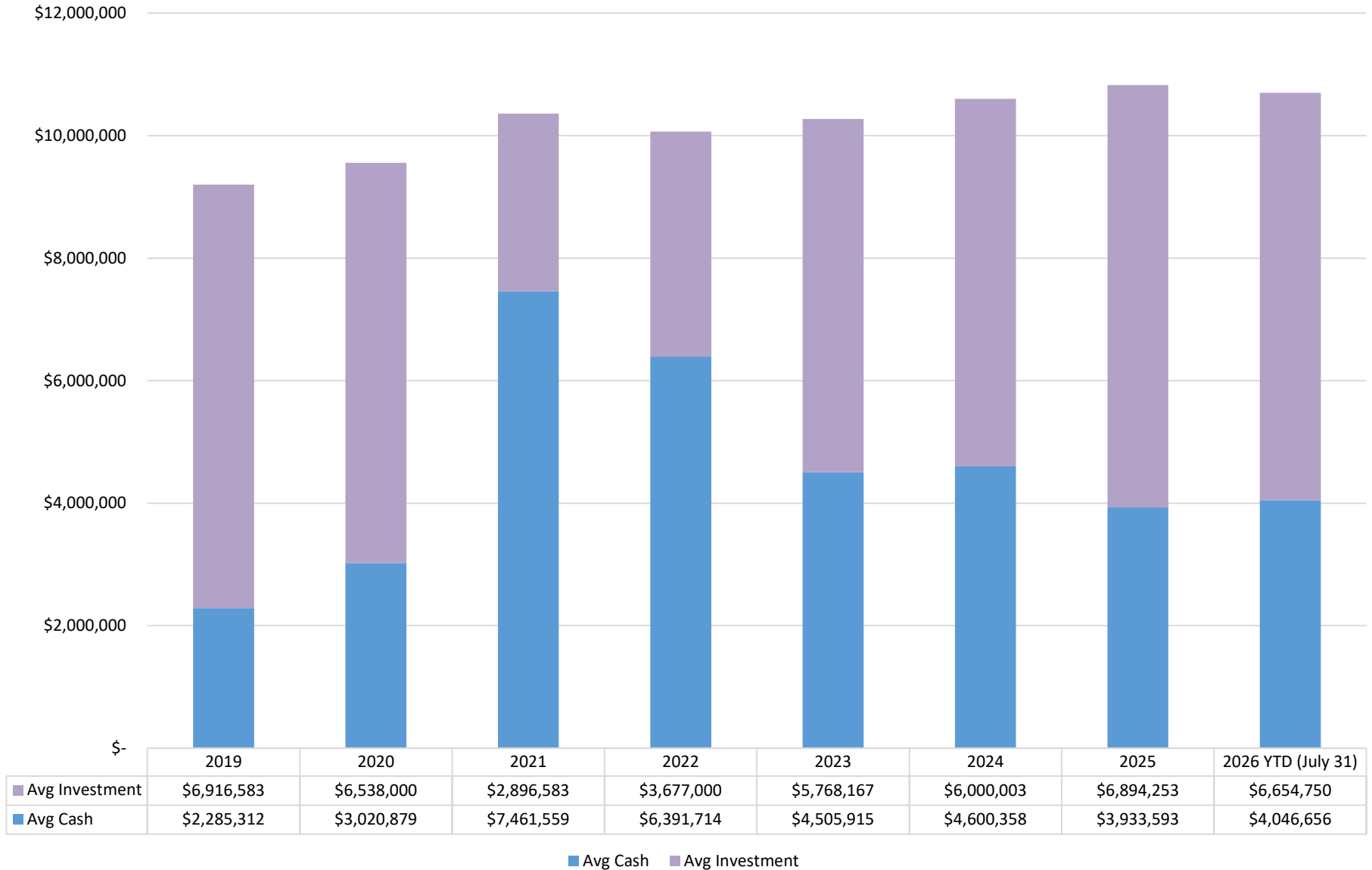
ACTION

☐ Passed

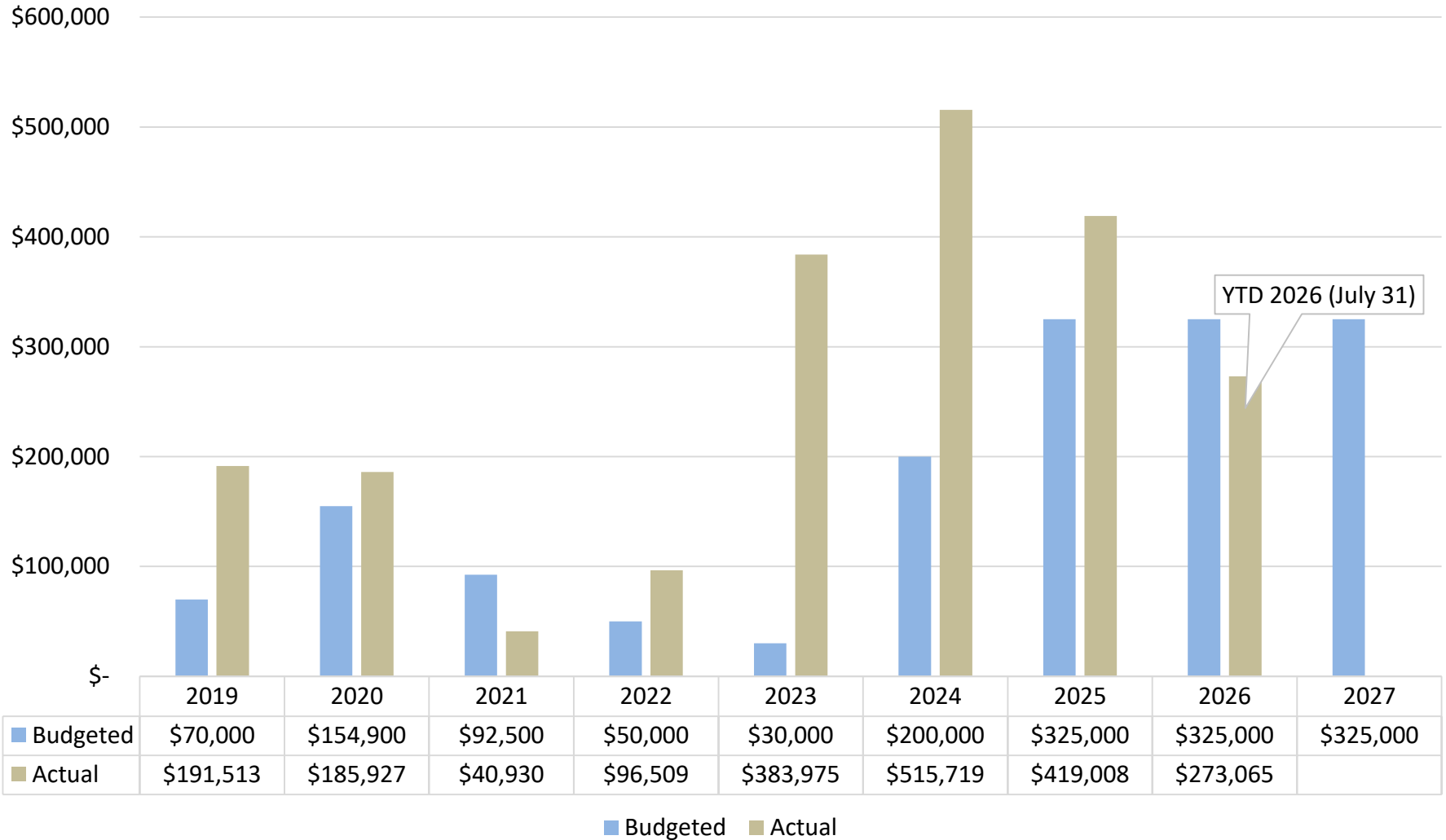
☐ Failed

☐ Tabled

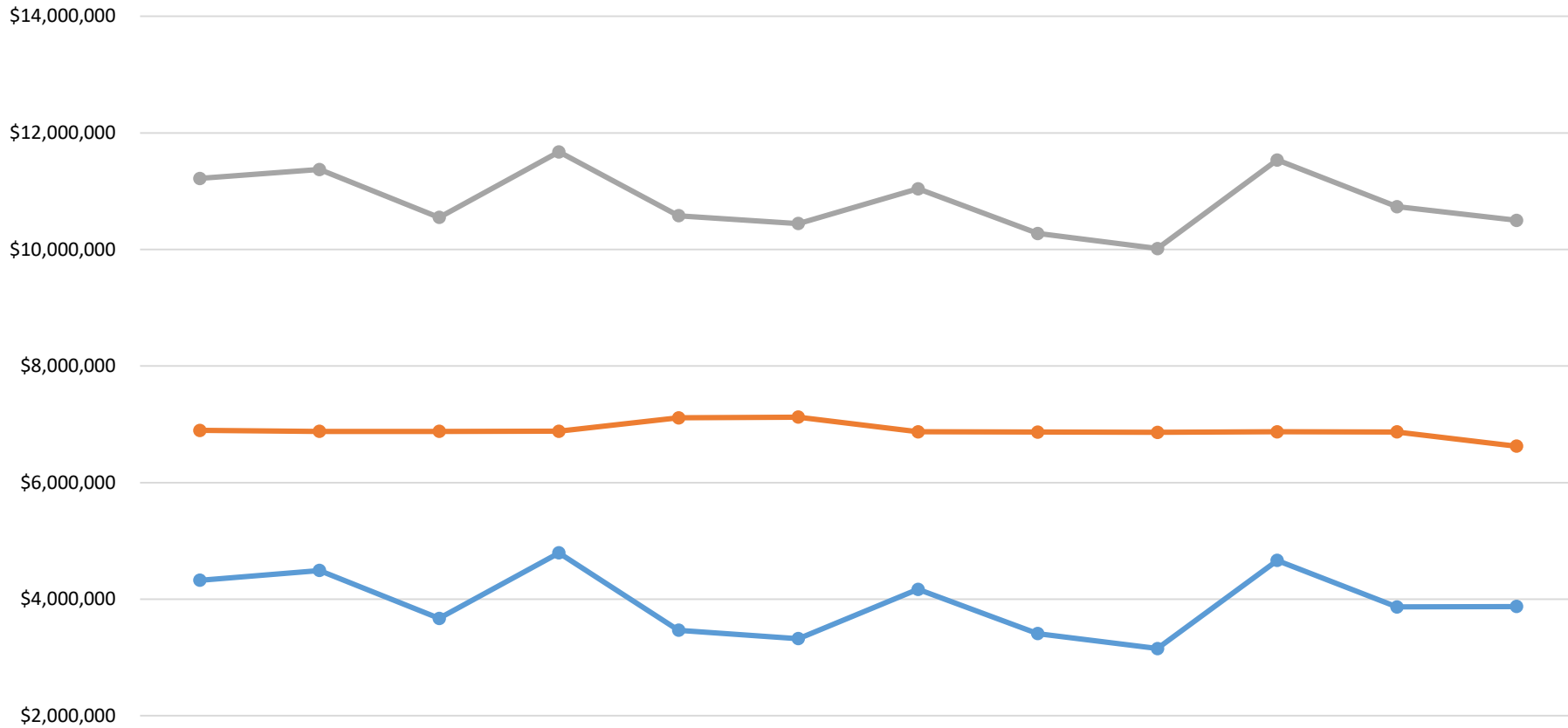
Average Cash to Investments by Year



GRRL Interest Revenue Budgeted vs Actual \$ Received



2025 Cash to Investment Amounts by Month

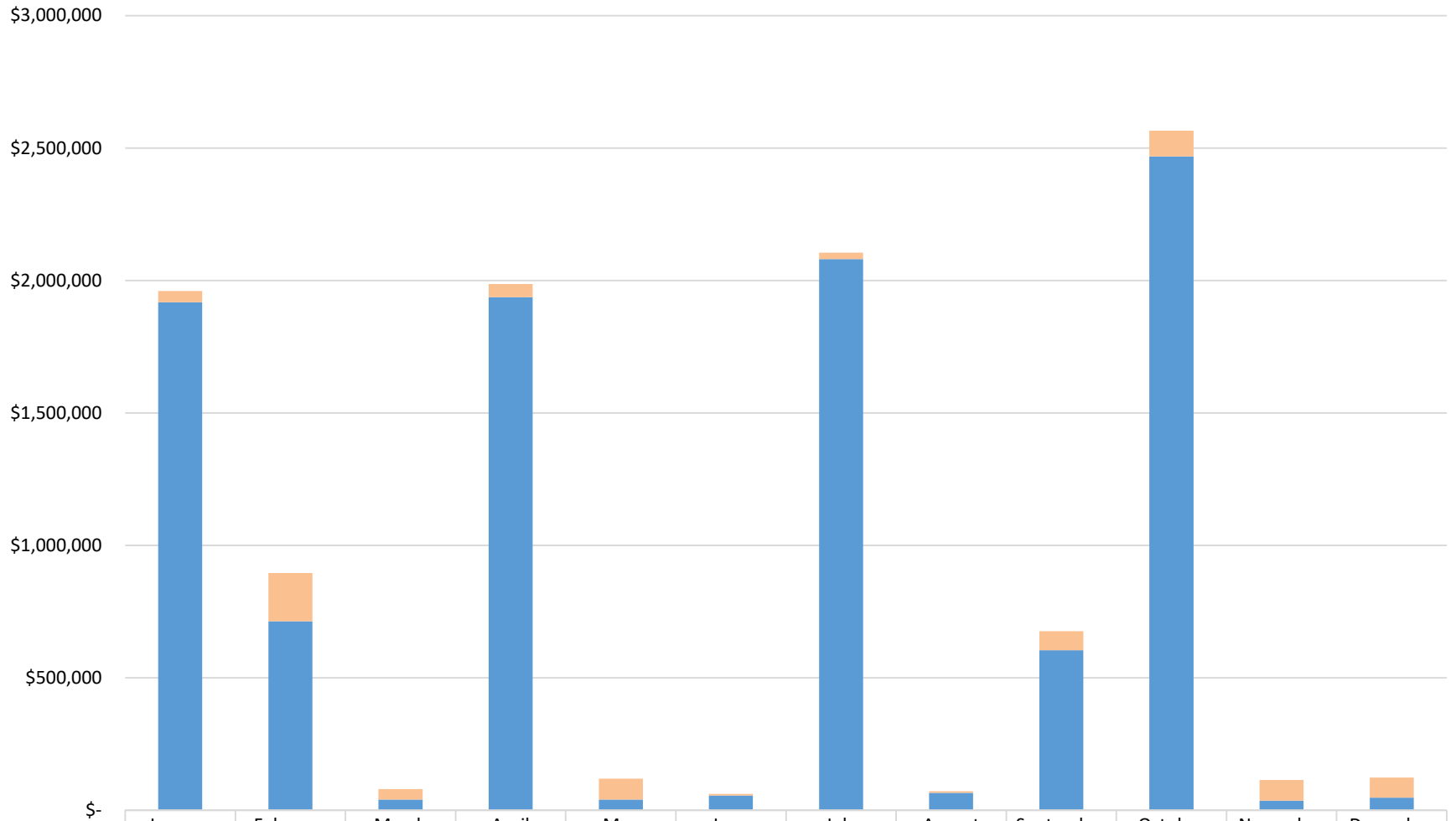


\$-

	January	February	March	April	May	June	July	August	September	October	November	December
2025-Cash	\$4,323,478	\$4,492,605	\$3,670,635	\$4,792,822	\$3,466,921	\$3,321,649	\$4,169,019	\$3,407,963	\$3,153,405	\$4,664,162	\$3,865,975	\$3,874,482
2025-Investments	\$6,896,005	\$6,879,005	\$6,878,005	\$6,880,005	\$7,112,005	\$7,122,005	\$6,872,005	\$6,866,000	\$6,863,000	\$6,871,000	\$6,868,000	\$6,624,000
2025 Total \$	\$11,219,483	\$11,371,610	\$10,548,640	\$11,672,827	\$10,578,926	\$10,443,654	\$11,041,024	\$10,273,963	\$10,016,405	\$11,535,162	\$10,733,975	\$10,498,482

2025-Cash 2025-Investments 2025 Total \$

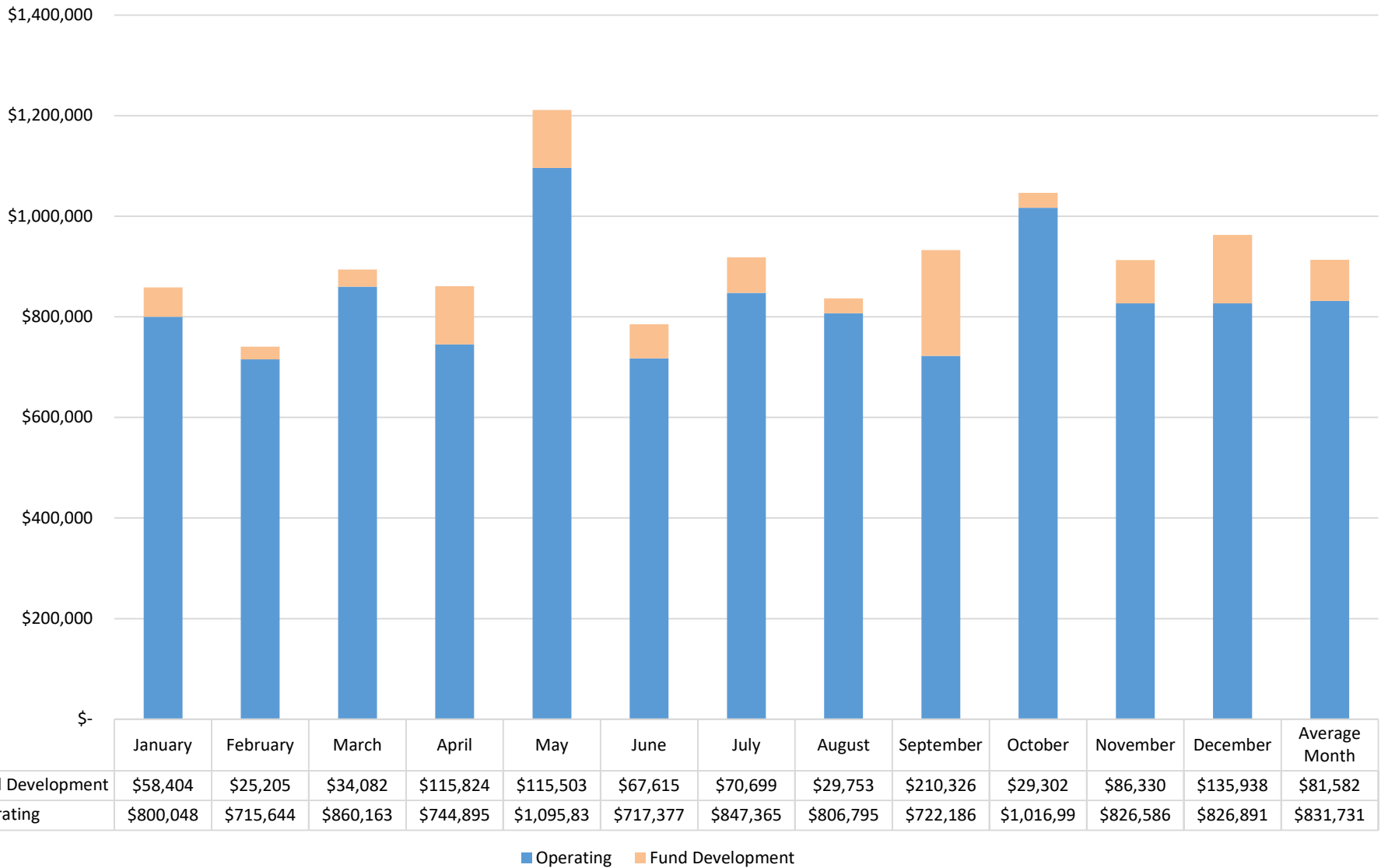
2025 Revenue by Month



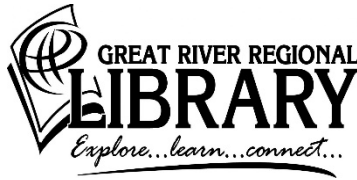
Fund Development	\$42,944	\$182,498	\$39,879	\$48,742	\$78,734	\$6,488	\$24,117	\$5,960	\$71,802	\$97,641	\$77,549	\$76,558
Operating	\$1,917,74	\$713,053	\$40,004	\$1,937,67	\$40,152	\$55,341	\$2,080,83	\$65,573	\$604,096	\$2,468,16	\$36,168	\$47,105

Operating Fund Development

2025 Expenses by Month



August 18, 2026



Artificial Intelligence Policy

Submitted by Brandi Canter, Executive Director

BOARD ACTION REQUESTED

☐ Information

☒ Discussion

☐ Action Requested

RECOMMENDATION

Discuss development of an artificial intelligence (AI) policy beginning with a conceptual framework grounded in ethics.

BACKGROUND INFORMATION

☒ Supporting Documents Attached

- Ethical Framework for Use of Artificial Intelligence

Given the evolving and widespread use of artificial intelligence (AI) and its implications for public library work, staff, and patrons, GRRRL leadership recommends that we develop an AI policy grounded in the ethics of privacy, First Amendment protections, copyright, and careful stewardship of public resources. We recommend beginning with a conceptual framework grounded in these ethics and then expanding the policy as needed.

FINANCIAL IMPLICATIONS

Estimated Cost: \$

Funding Source:

Budgeted: ☐ Yes ☐ No ☒ N/A

ACTION

☐ Passed

☐ Failed

☐ Tabled

Ethical Framework for Use of Artificial Intelligence

Purpose

GRRL's mission is to serve all Central Minnesotans with library collections and services. Our vision is to foster the spirit of exploration, knowledge, and connection for all ages and cultures. Our long-term goal is to help our communities thrive. Artificial Intelligence (AI) represents a revolutionary way to create, analyze, and work with all kinds of content. It also comes with multiple ethical, environmental, and other concerns. To meet GRRL's mission, vision, and goals, GRRL should develop a standard for responsible use of AI tools by employees while also preserving the human element of core library expertise.

Guiding Principles

AI tools should:

- Be used only where there is a clear purpose that supports the GRRL mission, vision, and strategic goals.
- Be used responsibly in ways that enhance and support productivity and work processes, and provide support for effective decision-making.
- Assist in the pursuit of the public good, preserving such human characteristics as creativity, critical thinking, and complex decision-making.
- Support the notion of community good by making accurate and reliable information more accessible, and ensuring the public resources are used efficiently and effectively to support individuals, families, and communities.

AI tools should not:

- Replace critical decision-making, particularly in regards to employment, financial, or legal processes or policy.
- Be used for data that is privileged, private, or confidential, or that may undermine GRRL's ability to maintain privacy of patron, staff, volunteer, or other protected data or otherwise follow statutory requirements for private, non-public data.
- Be used for original content or dataset creation that would replace or undermine the work of GRRL staff.

Staff using AI tools should:

- Treat any AI-generated content or datasets as incomplete drafts that require review before presentation, publication, or other use.
- Review any AI-generated content for factual errors and potential copyright infringement.
- Evaluate any AI-generated content for potential bias and stereotyping, and seek to ensure that datasets, content, etc. support key public library goals for equity, access, and inclusion of all.

- Be transparent about the use of AI-generated content or reporting in the development of materials.
- Make use of work accounts (not personal) for any GRRL business.
- Whenever possible, change settings to “opt out” of sharing learned information with the AI tool.

Additional points

- Any third-party vendor software should be evaluated for AI plug-ins, and these should be turned off if they do not meet GRRL AI use guidelines.
- GRRL should provide programming and information assistance that assists members of the public in understanding the implications of AI in their own lives, protects their privacy, supports curiosity and creativity, equity and inclusion, intellectual freedom and democratic ideals, and helps them to thrive.
- AI technology is evolving and expanding, and will continue to do so. GRRL should provide adequate time and training resources for staff to continue to learn about AI and how to use it effectively in their work.

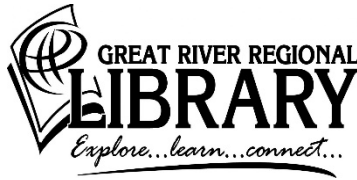
Sources consulted

American Library Association, “Guidance on the Use of Artificial Intelligence in Libraries,” 2026.

Hanegan, Michael, and Chris Rosser, “Generative AI and Libraries: Claiming our place in the center of a shared future,” © 2025.

Peterson, Holly, “Top 10 AI Usage Policy Considerations for Nonprofits,” April 27, 2026.

Traverse des Sioux Library System, “Artificial Intelligence Usage Policy,” March 2026.



Library Development Plan & Policy

Submitted by Brandi Canter, Executive Director

BOARD ACTION REQUESTED

☐ Information

☒ Discussion

☐ Action Requested

RECOMMENDATION

Consider and discuss regular and alternative library services for the 2026 Library Development Plan.

BACKGROUND INFORMATION

☐ Supporting Documents Attached

GRRL leadership and Board members are working on the 2026 update of the Library Development Plan and policy. In order to make constructive recommendations that align with current facility challenges, the Library Development Committee needs Board input on some of the basic assumptions about regular and alternative library services.

FINANCIAL IMPLICATIONS

Estimated Cost: \$

Funding Source:

Budgeted: ☐ Yes ☐ No ☒ N/A

ACTION

☐ Passed

☐ Failed

☐ Tabled