

**Great River Regional Library**  
**Financial Report**  
**As of November 30, 2019**



<b>Balance, December 31, 2018</b>		<b>\$ 8,339,894.96</b>	
<b>Adjustment to BC Startup</b>		<b>25.00</b>	
		<b>\$ 8,339,919.96</b>	
<b><u>Receipts</u></b>			
<b><u>Tax Revenue:</u></b>			
Benton County	544,084.00		
Morrison County	502,030.00		
Sherburne County	1,362,956.00		
Stearns County	2,321,464.00		
Todd County	334,162.00		
Wright County	2,158,593.00		
City of Staples	-		
		<b>\$ 7,223,289.00</b>	
<b><u>Grant Revenue:</u></b>			
LSTA - Breaking Down Barriers Grant		75,410.99	
Legacy Grant		189,322.90	
Minitex Last Mile Grant		7,000.00	
MNLink Gateway Grant		9,044.00	
PERA Aid		8,575.50	
RLBSS State Aid		1,591,848.20	
RLTA Grants		127,926.93	
		<b>\$ 2,009,128.52</b>	
<b><u>Interest Revenue:</u></b>		<b>\$ 176,240.44</b>	
<b><u>Gift Fund Revenue:</u></b>		<b>\$ 95,551.72</b>	
<b><u>Interlibrary Loan Revenue:</u></b>		<b>\$ 2,890.57</b>	
<b><u>Fines Revenue:</u></b>			
Branch Fines		\$ 261,597.63	
Revenue Recapture		8,838.78	
		<b>\$ 270,436.41</b>	
<b><u>Fund Development Revenue:</u></b>			
Fund Development - Collection		\$ 28,182.20	
Fund Development - Communications		9,529.21	
Fund Development - Programs & Services		11,911.61	
		<b>\$ 49,623.02</b>	
<b><u>Other Revenue:</u></b>			
Branch Development		\$ 1,390.61	
Building Maintenance		626.90	
Capital - Vehicle		-	
City of Elk River		10,000.00	
City of Sartell		10,791.57	
Committed Payroll/HRIS Fund		1,354.41	
Computer Replacement Fund		-	
Interlibrary Loan Delivery		6,200.00	
Miscellaneous Revenue		793.00	
Revenue Fund		15,994.00	
Revolving Fund		41,161.66	
Sales Revenue		-	
St. Cloud Reimbursement		95,149.28	
Staff Training Encumbered Fund		240.00	
		<b>\$ 183,701.43</b>	
<b>Total Receipts and Balance-----</b>		<b>\$ 18,350,781.07</b>	<b>10,010,861.11</b>
<b><u>Expenditures</u></b>			
Operating Fund -- see attached report		\$ 8,190,285.29	
Fund Balance Report -- see attached report		715,403.60	
Accumulated Depreciation		165,000.00	
<b>Total Expenditures-----</b>		<b>\$ 9,070,688.89</b>	
<b>Month End Balance-----</b>		<b>\$ 9,280,092.18</b>	

**Great River Regional Library  
Investment Listing  
As of November 30, 2019**

**Balance**----- **\$ 9,280,092.18**

**Savings Accounts**

	<u>Rate</u>	<u>Amount</u>
Bremer Money Market Savings Account (FDIC Insured Federal Home Loan Bank of Des Moines Letter of Credit #2234-3808) (\$150,000)	2.28%	\$ 247,489.76
MAGIC (Minnesota Association of Governments Investing for Counties) Liquid Account	0.04%	1,522,271.13

**Savings Accounts Ending Balance \$ 1,769,760.89**

**Checking Accounts**

Main Checking Account		\$ 78,217.88
Petty Cash Checking Account		\$ 118.41
Branch Cash		\$ 1,995.00

**Investments:** Each Certificate of Deposit is separately FDIC Insured at 1 Financial Institution

	<u>Net Rate</u>	<u>CD Principal</u>
Certificate of Deposit @ Sonabank, Mc Lean, VA (Maturity 12/9/2019)	2.85%	242,000.00
Certificate of Deposit @ Capital Community Bank, Provo, UT (Maturity 12/18/2019)	2.90%	242,000.00
Certificate of Deposit @ Landmark Community Bank, Collierville, TN (Maturity 1/9/2020)	2.80%	242,000.00
Certificate of Deposit @ Pacific Western Bank, Los Angeles, CA (Maturity 1/22/2020)	2.85%	242,000.00
Certificate of Deposit @ Prudential Savings Bank, Philadelphia, PA (Maturity 1/29/2020)	2.70%	175,000.00
Certificate of Deposit @ Bank Ozk, Little Rock, AR (Maturity 2/7/2020)	2.65%	243,000.00
Certificate of Deposit @ Cibc, Chicago, IL (Maturity 2/21/2020)	2.60%	175,000.00
Certificate of Deposit @ First Capital Bank, Germantown, TN (Maturity 3/2/2020)	2.60%	243,000.00
Certificate of Deposit @ Mainstreet Bank, Hemdon, VA (Maturity 3/13/2020)	2.60%	243,000.00
Certificate of Deposit @ Pacific Enterprise Bank, Irvine, CA (Maturity 3/23/2020)	2.60%	175,000.00
Certificate of Deposit @ American Plus Bank, Arcadia, CA (Maturity 3/30/2020)	2.45%	243,000.00
Certificate of Deposit @ First Bank of Ohio, Tiffin, OH (Maturity 4/17/2020)	2.40%	243,000.00
Certificate of Deposit @ Cfg Community Bank, Lutherville, MD (Maturity 4/27/2020)	2.60%	175,000.00
Certificate of Deposit @ First Internet Bank of Indiana, Indianapolis, IN (Maturity 4/29/2020)	2.50%	243,000.00
Certificate of Deposit @ Citizens State Bank, Miles, TX (Maturity 5/6/2020)	2.46%	243,000.00
Certificate of Deposit @ Farmers State Bank of Gtrimont, Trimont, MN (Maturity 5/18/2020)	2.45%	175,000.00
Certificate of Deposit @ East Boston Savings Bank, Boston, MA (Maturity 5/29/2020)	2.40%	243,000.00
Certificate of Deposit @ New Omni Bank, N.A., Alhambra, CA (Maturity 6/11/2020)	2.35%	243,000.00
Certificate of Deposit @ Broadway Federal Bank, F.S.B., Los Angeles, CA (Maturity 6/24/2020)	2.36%	175,000.00
Certificate of Deposit @ Cornerstone Bank, Nebraska, York, NE (Maturity 6/29/2020)	2.45%	243,000.00
Certificate of Deposit @ T Bank, Tollway, TX (Maturity 7/15/2020)	2.19%	244,000.00
Certificate of Deposit @ First National Bank, Damariscotta, ME (Maturity 7/22/2020)	1.95%	175,000.00
Certificate of Deposit @ Great Midwest Bank, Ssb, Brookfield, WI (Maturity 7/30/2020)	1.95%	244,000.00
Certificate of Deposit @ Financial Federal Savings Bank, Memphis, TN (Maturity 8/17/2020)	1.90%	244,000.00
Certificate of Deposit @ Fidelity Bank, West Des Moines, IA (Maturity 8/25/2020)	2.10%	175,000.00
Certificate of Deposit @ Tab Bank, Ogden, UT (Maturity 9/3/2020)	1.73%	245,000.00
Certificate of Deposit @ First National Bank of McGregor, McGregor, TX (Maturity 9/8/2020)	1.80%	245,000.00
Certificate of Deposit @ Eaglebank, Bethesda, MD (Maturity 9/21/2020)	1.80%	175,000.00
Certificate of Deposit @ American National Bank of Minnesota, Baxter, MN (Maturity 9/25/2020)	1.80%	245,000.00
Certificate of Deposit @ Royal Business Bank, Los Angeles, CA (Maturity 10/20/2020)	1.80%	245,000.00
Certificate of Deposit @ Grand Bank, Tulsa, OK (Maturity 10/22/2020)	1.65%	245,000.00
Certificate of Deposit @ Valliance Bank, Oklahoma City, OK (Maturity 10/28/2020)	1.67%	175,000.00
Certificate of Deposit @ Third Coast Bank Ssb, Humble, TX (Maturity 11/2/2020)	1.60%	245,000.00
Certificate of Deposit @ Vast Bank, Tulsa, OK (Maturity 11/17/2020)	1.60%	245,000.00

**Investment Ending Balance \$ 7,595,000.00**

**Bank Accounts and Investments Total \$ 9,445,092.18**  
**Accumulated Depreciation (165,000.00)**

**Month End Balance**----- **\$ 9,280,092.18**

Submitted by Aron Murphy, Accounting & Distribution Supervisor

Difference \$ 0.00

**Great River Regional Library**  
**Revenue Report**  
**As of November 30, 2019**

<b><u>Operational Signatory Receipts:</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
Benton County	\$ 536,825.00	\$ 536,825.00	\$ -	100.00%
Morrison County	495,332.00	495,332.00	-	100.00%
Sherburne County	1,344,771.00	1,344,771.00	-	100.00%
Stearns County	2,290,490.00	2,290,491.00	1.00	100.00%
Todd County	329,704.00	329,704.00	-	100.00%
Wright County	2,129,793.00	2,129,793.00	-	100.00%
<b>Sub-Total: Signatory Operational Receipts:</b>	<b>\$ 7,126,915.00</b>	<b>\$ 7,126,916.00</b>	<b>\$ 1.00</b>	<b>100.00%</b>

<b><u>Capital Signatory Receipts</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
Benton County	\$ 7,259.00	\$ 7,259.00	\$ -	100.00%
Morrison County	6,698.00	6,698.00	-	100.00%
Sherburne County	18,185.00	18,185.00	-	100.00%
Stearns County	30,973.00	30,973.00	-	100.00%
Todd County	4,458.00	4,458.00	-	100.00%
Wright County	28,800.00	28,800.00	-	100.00%
<b>Sub-Total: Signatory Capital Receipts:</b>	<b>\$ 96,373.00</b>	<b>\$ 96,373.00</b>	<b>\$ -</b>	<b>100.00%</b>

<b><u>Maintenance of Effort Receipts:</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
City of Staples	\$ 6,869.00	\$ -	\$ (6,869.00)	0.00%
<b>Total Signatory/MOE Receipts:</b>	<b>\$ 7,230,157.00</b>	<b>\$ 7,223,289.00</b>	<b>\$ (6,868.00)</b>	<b>99.91%</b>

<b><u>Other Receipts:</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
Fines	\$ 345,000.00	\$ 270,436.41	\$ (74,563.59)	78.39%
Interest	70,000.00	176,240.44	106,240.44	251.77%
MN Link Gateway	16,500.00	16,500.00	-	100.00%
PERA Aid	17,200.00	8,575.50	(8,624.50)	49.86%
Revenue Fund	4,400.00	4,400.00	-	100.00%
St. Cloud Reimbursement	97,200.00	95,149.28	(2,050.72)	97.89%
<b>Total: Other Receipts:</b>	<b>\$ 550,300.00</b>	<b>\$ 571,301.63</b>	<b>\$ 21,001.63</b>	<b>103.82%</b>

<b><u>Fiscal Receipts - 2019</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
RLBSS State Aid*	<u>\$ 1,600,000.00</u>	<u>\$ 1,598,275.66</u>	<u>\$ (1,724.34)</u>	<u>99.89%</u>
<b>Total Operating/Capital Revenue:</b>	<b>\$ 9,380,457.00</b>	<b>\$ 9,392,866.29</b>	<b>\$ 12,409.29</b>	<b>100.13%</b>

<b>Note to Revenue</b>			
<b><u>*RLBSS 2019 State Aid Receipts:</u></b>		<b><u>RLBSS 2020 State Aid Receipts:</u></b>	
\$ 479,482.70	1st payment received 9/13/18	\$ 476,268.97	1st payment received 9/12/19
\$ 479,482.70	2nd payment received 10/12/18	\$ 476,268.97	2nd payment received 10/11/19
\$ 479,482.69	3rd payment received 2/14/19	\$ -	3rd payment received
\$ 159,827.57	Final payment received 7/29/19	\$ -	Final payment received
<b>\$ 1,598,275.66</b>	<b>Total received</b>	<b>\$ 952,537.94</b>	<b>Total received</b>

**GREAT RIVER REGIONAL LIBRARY**  
**Bank Balances and Investment Activity**  
**NOVEMBER 2019**

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Account Descr	Beginning Month Balance	MTD Debit	MTD Credit	End of Month Balance
G 10-1010 CASH - EXPENSE CHECKING	\$35,667.68	\$2,016,802.86	\$1,974,252.66	\$78,217.88
G 10-1016 CASH - PETTY CASH CHECKING	\$254.47	\$1,059.58	\$1,195.64	\$118.41
G 10-1017 CASH - BRANCH CASH	\$1,995.00	\$0.00	\$0.00	\$1,995.00
G 10-1018 CASH - MAGIC & BREMER SAVINGS	\$2,553,187.94	\$576,285.42	\$1,359,712.47	\$1,769,760.89
G 10-1020 INVESTMENTS - MAGIC FUND	\$7,590,000.00	\$490,000.00	\$485,000.00	\$7,595,000.00
G 10-2900 TRANSFERS OUT	\$41,601.60	\$881.59	\$881.59	\$41,601.60
G 10-3000 TRANSFERS IN	-\$41,423.61	\$881.59	\$1,059.58	-\$41,601.60
	\$10,181,283.08	\$3,085,911.04	\$3,822,101.94	\$9,445,092.18

## GREAT RIVER REGIONAL LIBRARY

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## Operating Fund Summary

NOVEMBER 2019

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2019 YTD Balance	%YTD Budget
FUND 10 GENERAL FUND						
DEPT 4100 PERSONNEL						
SALARIES	10-00-4100-110	\$646,100.00	\$48,442.08	\$580,806.37	\$65,293.63	89.89%
SALARIES	10-20-4100-110	\$3,553,200.00	\$377,628.79	\$3,020,042.29	\$533,157.71	85.00%
SALARIES	10-30-4100-110	\$86,500.00	\$6,616.00	\$79,457.52	\$7,042.48	91.86%
SALARIES-RLBSS	10-20-4100-111	\$1,600,000.00	\$0.00	\$1,598,275.67	\$1,724.33	99.89%
EE BENEFITS	10-00-4100-140	\$103,800.00	\$6,381.91	\$62,978.61	\$40,821.39	60.67%
EE BENEFITS	10-20-4100-140	\$438,900.00	\$25,452.35	\$306,968.56	\$131,931.44	69.94%
EE BENEFITS	10-30-4100-140	\$19,700.00	\$1,649.91	\$18,149.01	\$1,550.99	92.13%
BENEFIT ADMINISTRATION	10-00-4100-145	\$4,500.00	\$233.91	\$3,809.36	\$690.64	84.65%
WORKERS COMPENSATION	10-30-4100-160	\$20,000.00	\$0.00	\$14,920.00	\$5,080.00	74.60%
RETIREMENT	10-00-4100-170	\$95,800.00	\$7,338.98	\$87,967.19	\$7,832.81	91.82%
RETIREMENT	10-20-4100-170	\$769,000.00	\$55,226.19	\$677,928.90	\$91,071.10	88.16%
RETIREMENT	10-30-4100-170	\$13,000.00	\$1,002.32	\$12,017.54	\$982.46	92.44%
PAID TIME OFF PAYMENT	10-00-4100-185	\$14,300.00	\$0.00	\$13,926.91	\$373.09	97.39%
DEPT 4100 PERSONNEL		\$7,364,800.00	\$529,972.44	\$6,477,247.93	\$887,552.07	87.95%
DEPT 4200 SERVICES AND CONTRACTS						
REGIONAL BOARD MEETINGS	10-00-4200-210	\$4,200.00	\$895.32	\$4,864.62	-\$664.62	115.82%
STAFF DEVELOPMENT SERVICES	10-00-4200-211	\$25,000.00	\$1,830.77	\$21,149.95	\$3,850.05	84.60%
ALL STAFF DAY TRAINING	10-00-4200-213	\$7,300.00	\$0.00	\$5,161.92	\$2,138.08	70.71%
MEMBERSHIPS & SUBSCRIPTIONS	10-00-4200-220	\$6,000.00	\$100.00	\$4,535.00	\$1,465.00	75.58%
PATRON CONTACT SERVICES	10-20-4200-235	\$60,000.00	\$5,978.13	\$51,859.67	\$8,140.33	86.43%
BUILDING MAINTENANCE	10-30-4200-240	\$132,400.00	\$0.00	\$110,510.11	\$21,889.89	83.47%
INSURANCE-CONTENTS/OTHER	10-30-4200-246	\$36,000.00	\$0.00	\$27,370.00	\$8,630.00	76.03%
CATALOG SERVICES	10-20-4200-248	\$94,650.00	\$39,099.46	\$84,254.10	\$10,395.90	89.02%
AUDIT	10-30-4200-250	\$16,400.00	\$0.00	\$17,750.00	-\$1,350.00	108.23%
PUBLIC LICENSING SERVICES	10-20-4200-253	\$4,335.00	\$0.00	\$4,356.00	-\$21.00	100.48%
TELEPHONE	10-00-4200-260	\$6,000.00	\$94.88	\$5,932.83	\$67.17	98.88%
DELIVERY SERVICES	10-30-4200-265	\$1,495.00	\$134.67	\$1,455.77	\$39.23	97.38%
EQUIPMENT RENTAL & REPAIR	10-00-4200-271	\$1,500.00	\$0.00	\$1,730.44	-\$230.44	115.36%
EQUIPMENT RENTAL & REPAIR	10-20-4200-271	\$18,000.00	\$860.21	\$20,118.85	-\$2,118.85	111.77%
PRINTING/PUBLIC INFORMATION	10-00-4200-280	\$8,000.00	\$0.00	\$7,544.99	\$455.01	94.31%
PRINTING/PUBLIC INFORMATION	10-20-4200-280	\$23,000.00	\$4,106.74	\$18,550.31	\$4,449.69	80.65%
RECRUITMENT SERVICES	10-00-4200-285	\$1,000.00	\$109.05	\$988.30	\$11.70	98.83%
SALES TAX	10-00-4200-288	\$3,000.00	\$0.00	\$3,507.00	-\$507.00	116.90%
HRIS/PAYROLL SERVICES	10-00-4200-290	\$84,200.00	\$5,076.57	\$67,910.42	\$16,289.58	80.65%
LEGAL SERVICES	10-30-4200-291	\$25,000.00	\$74.70	\$7,864.25	\$17,135.75	31.46%
SYSTEM DIRECTOR S FUND	10-30-4200-293	\$6,800.00	\$23.58	\$6,782.79	\$17.21	99.75%
DEPT 4200 SERVICES AND CONTRACTS		\$564,280.00	\$58,384.08	\$474,197.32	\$90,082.68	84.04%
DEPT 4300 COMMODITIES						
SUPPLIES	10-00-4300-310	\$3,700.00	\$9.98	\$666.89	\$3,033.11	18.02%
SUPPLIES	10-20-4300-310	\$64,500.00	\$8,738.36	\$49,414.20	\$15,085.80	76.61%
SUPPLIES	10-30-4300-310	\$300.00	\$0.00	\$287.00	\$13.00	95.67%
POSTAGE	10-30-4300-330	\$23,000.00	\$1,365.00	\$16,539.95	\$6,460.05	71.91%
DEPT 4300 COMMODITIES		\$91,500.00	\$10,113.34	\$66,908.04	\$24,591.96	73.12%
DEPT 4400 VEHICLE EXPENSES						
VEHICLE-GAS	10-20-4400-420	\$27,600.00	\$26.46	\$282.53	\$27,317.47	1.02%
VEHICLE-INSURANCE	10-20-4400-430	\$3,450.00	\$0.00	\$3,467.00	-\$17.00	100.49%
VEHICLE-REPAIR & MAINTENANCE	10-20-4400-440	\$5,500.00	\$275.47	\$5,982.94	-\$482.94	108.78%
VEHICLE-TIRES & MISC	10-20-4400-450	\$1,500.00	\$2,372.04	\$3,352.04	-\$1,852.04	223.47%
VEHICLE-MILEAGE	10-00-4400-460	\$2,300.00	\$183.86	\$1,836.40	\$463.60	79.84%
VEHICLE-MILEAGE	10-20-4400-460	\$22,300.00	\$3,399.96	\$28,822.79	-\$6,522.79	129.25%
DEPT 4400 VEHICLE EXPENSES		\$62,650.00	\$6,257.79	\$43,743.70	\$18,906.30	69.82%

# GREAT RIVER REGIONAL LIBRARY

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## Operating Fund Summary

NOVEMBER 2019

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2019 YTD Balance	%YTD Budget
DEPT 4500 LIBRARY MATERIALS						
BOOKS & PRINT MATERIALS	10-20-4500-510	\$540,020.00	\$67,991.93	\$514,773.63	\$25,246.37	95.32%
PERIODICALS	10-20-4500-520	\$58,000.00	\$7,271.53	\$45,919.73	\$12,080.27	79.17%
MEDIA	10-20-4500-540	\$193,000.00	\$12,778.52	\$132,129.80	\$60,870.20	68.46%
ELECTRONIC SERVICES	10-20-4500-560	\$157,000.00	\$64,767.45	\$147,409.40	\$9,590.60	93.89%
DEPT 4500 LIBRARY MATERIALS		\$948,020.00	\$152,809.43	\$840,232.56	\$107,787.44	88.63%
DEPT 4600 EQUIPMENT						
OPERATING EQUIPMENT	10-00-4600-610	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
OPERATING EQUIPMENT	10-20-4600-610	\$5,500.00	\$0.00	\$300.88	\$5,199.12	5.47%
SMALL EQUIPMENT	10-00-4600-630	\$300.00	\$61.37	\$374.25	-\$74.25	124.75%
SMALL EQUIPMENT	10-20-4600-630	\$1,300.00	\$414.61	\$1,455.91	-\$155.91	111.99%
SMALL EQUIPMENT	10-30-4600-630	\$600.00	\$124.95	\$337.31	\$262.69	56.22%
DEPT 4600 EQUIPMENT		\$8,200.00	\$600.93	\$2,468.35	\$5,731.65	30.10%
DEPT 4700 CONTINGENCY						
CONTINGENCY	10-00-4700-910	\$1,000.00	\$6.50	\$111.94	\$888.06	11.19%
DEPT 4700 CONTINGENCY		\$1,000.00	\$6.50	\$111.94	\$888.06	11.19%
DEPT 4800 AUTOMATION OPERATING						
AUTOMATION MAINTENANCE	10-20-4800-932	\$168,834.00	\$13,630.63	\$158,215.07	\$10,618.93	93.71%
AUTOMATION EQUIPMENT	10-00-4800-933	\$11,000.00	\$234.51	-\$390.23	\$11,390.23	-3.55%
AUTOMATION EQUIPMENT	10-20-4800-933	\$90,000.00	\$5,230.30	\$119,659.61	-\$29,659.61	132.96%
PROFESSIONAL SERVICES	10-20-4800-935	\$2,000.00	\$0.00	\$3,300.00	-\$1,300.00	165.00%
AUTOMATION SOFTWARE	10-00-4800-936	\$2,000.00	\$0.00	\$3,437.00	-\$1,437.00	171.85%
AUTOMATION SOFTWARE	10-20-4800-936	\$9,000.00	\$818.00	\$1,154.00	\$7,846.00	12.82%
DEPT 4800 AUTOMATION OPERATING		\$282,834.00	\$19,913.44	\$285,375.45	-\$2,541.45	100.90%
FUND 10 GENERAL FUND		\$9,323,284.00	\$778,057.95	\$8,190,285.29	\$1,132,998.71	87.85%
		\$9,323,284.00	\$778,057.95	\$8,190,285.29	\$1,132,998.71	87.85%

**Great River Regional Library**  
**Fund Balance Adjustments**  
**As of November 30, 2019**

Fund Description	Program Code	Balance October 2019	Adjusted in November 2019	Budget November 2019
<b>COMMITTED CAPITAL FUNDS</b>				
Capital - Automation	10.05.5000.710	705,175.92	-	705,175.92
Capital - Branch Development	10.05.5000.720	160,903.64	-	160,903.64
Capital - Equipment	10.05.5000.730	56,225.16	-	56,225.16
Capital - Vehicle	10.05.5000.740	39,070.05	-	39,070.05
		<b>\$ 961,374.77</b>	<b>\$ -</b>	<b>\$ 961,374.77</b>
<b>RESTRICTED FUNDS</b>				
ALA Great Stories Grant	10.10.4900.934	1,200.00	-	1,200.00
Legacy Fund 2018	10.10.4900.949	6,390.05	-	6,390.05
Legacy Fund 2019	10.10.4900.951	208,317.37	-	208,317.37
Legacy Fund 2020	10.10.4900.953	63,873.17	21,291.05	85,164.22
Breaking Down Barriers Grant	10.10.4900.937	30,428.36	27,249.97	57,678.33
Minitex Last Mile Grant	10.10.4900.946	14,000.00	-	14,000.00
Opportunity Hardware Grant	10.10.4900.942	28,294.99	-	28,294.99
RLTA 2014	10.10.4900.990	118,413.87	-	118,413.87
RLTA 2015	10.10.4900.978	193,076.98	-	193,076.98
RLTA 2016	10.10.4900.974	84,353.20	-	84,353.20
RLTA 2017	10.10.4900.961	124,803.60	-	124,803.60
RLTA 2018	10.10.4900.962	98,761.08	-	98,761.08
RLTA 2019	10.10.4900.963	152,903.19	-	152,903.19
RLTA 2020	10.10.4900.964	-	25,016.22	25,016.22
		<b>\$ 1,124,815.86</b>	<b>\$ 73,557.24</b>	<b>\$ 1,198,373.10</b>
<b>COMMITTED OTHER FUNDS</b>				
Building Maintenance	10.40.5100.240	32,404.93	-	32,404.93
Compensated Absence Fund	10.40.5100.983	501,714.00	-	501,714.00
Computer Replacement Fund	10.40.5100.984	190,383.38	-	190,383.38
Emergency Sub & Severance	10.40.5100.880	36,837.00	-	36,837.00
Innovation Fund	10.40.5100.819	50,000.00	-	50,000.00
Patron Self Service	10.40.5100.813	47,149.98	-	47,149.98
Payroll & HRIS Services	10.40.5200.890	3,401.47	-	3,401.47
Payroll Fund	10.40.5100.870	220,000.00	-	220,000.00
Security	10.40.5100.831	10,000.00	-	10,000.00
Staff Development Services	10.40.5100.211	9,113.88	-	9,113.88
		<b>\$ 1,101,004.64</b>	<b>\$ -</b>	<b>\$ 1,101,004.64</b>
<b>ASSIGNED FUNDS</b>				
FD - Collection	10.40.5200.816	125,333.87	9,132.89	134,466.76
FD - Communications	10.40.5200.821	62,342.99	3,284.69	65,627.68
FD - Programs & Services	10.40.5200.822	18,251.35	4,105.88	22,357.23
Gift Fund	10.40.5200.820	159,338.08	5,507.06	164,845.14
Interlibrary Loan	10.40.5200.810	6,827.09	143.91	6,971.00
MNLink	10.40.5200.985	4,556.43	9,044.00	13,600.43
Revenue Fund-MCIT & Misc.	10.40.5200.996	26,366.71	15,994.00	42,360.71
Revolving Fund	10.40.5200.825	36,758.77	5,448.71	42,207.48
Sales Revenue	10.40.5200.994	36,369.31	-	36,369.31
		<b>\$ 476,144.60</b>	<b>\$ 52,661.14</b>	<b>\$ 528,805.74</b>
<b>TOTAL</b>		<b>\$ 3,663,339.87</b>	<b>\$ 126,218.38</b>	<b>\$ 3,789,558.25</b>

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## Fund Balance Report

NOVEMBER 2019

OBJ	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
FUND 10 GENERAL FUND						
PROG 05 CAPITAL BUDGET						
DEPT 5000 CAPITAL COMMITTED FUNDS						
710	CAPITAL - AUTOMATION	\$705,175.92	\$33,593.72	\$33,593.72	\$671,582.20	4.76%
720	CAPITAL - BRANCH DEVELOPMENT	\$160,903.64	\$0.00	\$0.00	\$160,903.64	0.00%
730	CAPITAL - EQUIPMENT	\$56,225.16	\$0.00	\$0.00	\$56,225.16	0.00%
740	CAPITAL - VEHICLE	\$39,070.05	\$20,964.50	\$20,964.50	\$18,105.55	53.66%
DEPT 5000 CAPITAL COMMITTED FUNDS		\$961,374.77	\$54,558.22	\$54,558.22	\$906,816.55	5.68%
PROG 05 CAPITAL BUDGET		\$961,374.77	\$54,558.22	\$54,558.22	\$906,816.55	5.68%
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
934	ALA GREAT STORIES GRANT	\$1,200.00	\$0.00	\$1,200.00	\$0.00	100.00%
949	LEGACY FUND 2018	\$6,390.05	\$0.00	\$6,390.05	\$0.00	100.00%
951	LEGACY FUND 2019	\$208,317.37	\$35,800.77	\$193,264.92	\$15,052.45	92.77%
953	LEGACY FUND 2020	\$85,164.22	\$0.00	\$0.00	\$85,164.22	0.00%
937	LSTA - BREAKING DOWN BAR GRANT	\$57,678.33	\$0.00	\$57,678.33	\$0.00	100.00%
946	MINITEX LAST MILE	\$14,000.00	\$0.00	\$7,000.00	\$7,000.00	50.00%
942	OPPORTUNITY HARDWARE GRANT	\$28,294.99	\$0.00	\$0.00	\$28,294.99	0.00%
990	RLTA-2014	\$118,413.87	\$2,106.19	\$27,302.70	\$91,111.17	23.06%
978	RLTA-2015	\$193,076.98	\$0.00	\$62,579.00	\$130,497.98	32.41%
974	RLTA-2016	\$84,353.20	\$0.00	\$0.00	\$84,353.20	0.00%
961	RLTA-2017	\$124,803.60	\$0.00	\$0.00	\$124,803.60	0.00%
962	RLTA-2018	\$98,761.08	\$0.00	\$0.00	\$98,761.08	0.00%
963	RLTA-2019	\$152,903.19	\$0.00	\$0.00	\$152,903.19	0.00%
964	RLTA-2020	\$25,016.22	\$0.00	\$0.00	\$25,016.22	0.00%
DEPT 4900 RESTRICTED FUNDS		\$1,198,373.10	\$37,906.96	\$355,415.00	\$842,958.10	29.66%
PROG 10 OUTREACH SERVICES		\$1,198,373.10	\$37,906.96	\$355,415.00	\$842,958.10	29.66%
PROG 40 OTHER						
DEPT 5100 COMMITTED FUNDS						
240	BUILDING MAINTENANCE	\$32,404.93	\$0.00	\$119.95	\$32,284.98	0.37%
983	COMPENSATED ABSENCES	\$501,714.00	\$0.00	\$0.00	\$501,714.00	0.00%
984	COMPUTER REPLACEMENT FUND	\$190,383.38	\$0.00	\$98,348.18	\$92,035.20	51.66%
880	EMERGENCY, SUB & SEVERANCE	\$36,837.00	\$0.00	\$6,554.60	\$30,282.40	17.79%
819	INNOVATION FUND	\$50,000.00	\$0.00	\$6,528.20	\$43,471.80	13.06%
813	PATRON SELF SERVICE	\$47,149.98	\$16,485.00	\$29,002.00	\$18,147.98	61.51%
890	PAYROLL & HRIS SERVICES	\$3,401.47	\$0.00	\$1,023.62	\$2,377.85	30.09%
870	PAYROLL FUND	\$220,000.00	\$0.00	\$0.00	\$220,000.00	0.00%
831	SECURITY	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
211	STAFF DEVELOPMENT SERVICES	\$9,113.88	\$0.00	\$0.00	\$9,113.88	0.00%
DEPT 5100 COMMITTED FUNDS		\$1,101,004.64	\$16,485.00	\$141,576.55	\$959,428.09	12.86%
DEPT 5200 ASSIGNED FUNDS						
821	FD - COMMUNICATIONS	\$65,627.68	\$3,561.62	\$10,379.42	\$55,248.26	15.82%
822	FD - PROGRAMS & SERVICES	\$22,357.23	\$1,909.98	\$7,398.03	\$14,959.20	33.09%
816	FUND DEVELOPMENT - COLLECTION	\$134,466.76	\$6,714.64	\$40,549.18	\$93,917.58	30.16%
820	GIFT FUND	\$164,845.14	\$5,112.15	\$64,394.13	\$100,451.01	39.06%
810	INTERLIBRARY LOAN	\$6,971.00	\$89.54	\$1,512.03	\$5,458.97	21.69%
985	MNLINK	\$13,600.43	\$0.00	\$0.00	\$13,600.43	0.00%
996	REVENUE FUND	\$42,360.71	\$0.00	\$0.00	\$42,360.71	0.00%
825	REVOLVING FUND	\$42,207.48	\$2,750.41	\$39,509.18	\$2,698.30	93.61%
994	SALES REVENUE	\$36,369.31	\$43.00	\$111.86	\$36,257.45	0.31%
DEPT 5200 ASSIGNED FUNDS		\$528,805.74	\$20,181.34	\$163,853.83	\$364,951.91	30.99%



<b>OBJ</b>	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
	PROG 40 OTHER	\$1,629,810.38	\$36,666.34	\$305,430.38	\$1,324,380.00	18.74%
	FUND 10 GENERAL FUND	\$3,789,558.25	\$129,131.52	\$715,403.60	\$3,074,154.65	18.88%
		\$3,789,558.25	\$129,131.52	\$715,403.60	\$3,074,154.65	18.88%

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
PROG 00 INSTITUTIONAL SUPPORT SERVICES						
DEPT 4100 PERSONNEL						
<b>OBJECT 110 SALARIES</b>						
PAYROLL	\$24,221.04			002803	11/08/19	
PAYROLL	\$24,221.04			002810	11/22/19	
<b>OBJECT 110 SALARIES</b>	\$48,442.08					
<b>OBJECT 140 EE BENEFITS</b>						
ALERUS	\$105.63			002808	11/22/19	
ALERUS	\$105.63			002801	11/08/19	
DELTA DENTAL PLAN OF MN	\$532.90			002800	11/01/19	
EYEMED	\$9.91			092871	11/22/19	
MADISON NATIONAL	\$56.92			092868	11/22/19	LTD
MADISON NATIONAL	\$70.70			092869	11/22/19	STD
MEDICA	\$4,571.32			092867	11/22/19	
MII LIFE INSURANCE	\$34.00			092870	11/22/19	
PAYROLL	\$817.70			002810	11/22/19	
TRANSAMERICA	\$27.04			092872	11/22/19	Critical Illness
TRANSAMERICA	\$50.16			092873	11/22/19	Accident
<b>OBJECT 140 EE BENEFITS</b>	\$6,381.91					
<b>OBJECT 145 BENEFIT ADMINISTRATION</b>						
ALERUS	\$168.00			002813	11/26/19	H.S.A. Service Fee
<b>OBJECT 145 BENEFIT AD</b>	\$168.00					
<b>OBJECT 170 RETIREMENT</b>						
FEDERAL TAX PAYMENT	\$1,852.91			002802	11/08/19	
FEDERAL TAX PAYMENT	\$1,852.91			002809	11/22/19	
PUBLIC EMPLOYEES RETIREMENT	\$1,816.58			002812	11/22/19	
PUBLIC EMPLOYEES RETIREMENT	\$1,816.58			002805	11/08/19	
<b>OBJECT 170 RETIREMENT</b>	\$7,338.98					
DEPT 4100 PERSONNEL	\$62,330.97					
DEPT 4200 SERVICES AND CONTRACTS						
<b>OBJECT 210 REGIONAL BOARD MEETINGS</b>						
LENZMEIER, LEIGH	\$0.00			092728	11/20/19	
LENZMEIER, LEIGH	\$188.80			092729	11/20/19	
<b>OBJECT 210 REGIONAL B</b>	\$188.80					
<b>OBJECT 211 STAFF DEVELOPMENT SERVICES</b>						
ELAN	\$243.00			002807	11/15/19	
GETZ, CHRIS	\$585.00			092731	11/20/19	PLA
KOIVISTO, SARA	\$305.00			092732	11/20/19	PLA
<b>OBJECT 211 STAFF DEVEL</b>	\$1,133.00					
<b>OBJECT 290 HRIS/PAYROLL SERVICES</b>						
ADP	\$1,209.12	545677437	11/08/19	002806	11/15/19	11/8/19 WFN
ADP	\$1,213.70	545677437	11/08/19	002806	11/15/19	10/25/19 WFN
ADP	\$2,653.75	545677596	11/08/19	002806	11/15/19	November T & A
<b>OBJECT 290 HRIS/PAYRO</b>	\$5,076.57					
DEPT 4200 SERVICES AND CONT	\$6,398.37					
DEPT 4400 VEHICLE EXPENSES						

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
<b>OBJECT 460 VEHICLE-MILEAGE</b>						
PAYROLL	\$102.08			002811	11/22/19	Staff Mileage
PAYROLL	\$81.78			002804	11/08/19	Staff Mileage
<b>OBJECT 460 VEHICLE-MIL</b>	<b>\$183.86</b>					
DEPT 4400 VEHICLE EXPENSES	\$183.86					
DEPT 4600 EQUIPMENT						
<b>OBJECT 630 SMALL EQUIPMENT</b>						
ELAN	\$61.37			002807	11/15/19	
<b>OBJECT 630 SMALL EQUI</b>	<b>\$61.37</b>					
DEPT 4600 EQUIPMENT	\$61.37					
DEPT 4800 AUTOMATION OPERATING						
<b>OBJECT 933 AUTOMATION EQUIPMENT</b>						
ELAN	\$234.51			002807	11/15/19	
<b>OBJECT 933 AUTOMATIO</b>	<b>\$234.51</b>					
DEPT 4800 AUTOMATION OPERA	\$234.51					
PROG 00 INSTITUTIONAL SUPPORT	\$69,209.08					
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
<b>OBJECT 951 LEGACY FUND 2019</b>						
ELAN	\$161.32			002807	11/15/19	
PAYROLL	\$303.09			002810	11/22/19	
PAYROLL	\$683.50			002803	11/08/19	
<b>OBJECT 951 LEGACY FUN</b>	<b>\$1,147.91</b>					
<b>OBJECT 990 RLTA-2014</b>						
ALBANY MUTUAL TELEPHONE	\$31.00	10366843	11/01/19	092721	11/05/19	AL
ALLSTREAM	\$60.88		10/23/19	092722	11/05/19	LF
ALLSTREAM	\$59.16		10/23/19	092722	11/05/19	BU
ARVIG COMMUNICATION SYSTEMS	\$36.45		10/22/19	062723	11/05/19	EB
ARVIG COMMUNICATION SYSTEMS	\$41.48		10/22/19	062723	11/05/19	KI
ARVIG COMMUNICATION SYSTEMS	\$39.92		10/22/19	062723	11/05/19	ME
ARVIG COMMUNICATION SYSTEMS	\$45.00		10/22/19	062723	11/05/19	RI
ARVIG COMMUNICATION SYSTEMS	\$39.32		10/22/19	062723	11/05/19	GE
ARVIG COMMUNICATION SYSTEMS	\$45.82		11/01/19	062723	11/05/19	SP
CENTURYLINK-2961	\$41.56		10/21/19	092724	11/05/19	LP
CENTURYLINK-2961	\$66.03		10/24/19	092724	11/05/19	CO
CENTURYLINK-2961	\$67.42		10/24/19	092724	11/05/19	HL
CENTURYLINK-4300	\$63.09		10/26/19	092725	11/05/19	PI
CITY OF ST CLOUD	\$565.02		10/23/19	092726	11/05/19	SC
FRONTIER	\$57.37		11/10/19	092733	11/20/19	CW
FRONTIER	\$63.23		11/10/19	092733	11/20/19	BE
MIDCONTINENT COMMUNICATIONS	\$43.12	0055601108	11/13/19	092734	11/20/19	FO
SYTEK COMMUNICATIONS	\$33.69		11/01/19	092727	11/05/19	UP
TDS	\$129.22		11/13/19	092735	11/20/19	EB & L.D.
TDS	\$2.15		11/13/19	092735	11/20/19	SP
TDS	\$53.19		11/13/19	092735	11/20/19	RY
TDS	\$48.37		11/13/19	092735	11/20/19	RF
TDS	\$46.49		11/13/19	092735	11/20/19	SK
TDS	\$71.02		11/13/19	092735	11/20/19	MO

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
TDS	\$48.45		11/13/19	092735	11/20/19	SW
TDS	\$50.92		11/13/19	092735	11/20/19	WP
TDS	\$51.53		11/13/19	092735	11/20/19	CS
WINDSTREAM	\$63.83		01/11/319	092736	11/20/19	ER
WINDSTREAM	\$34.78		11/05/19	092736	11/20/19	PA
WINDSTREAM	\$71.00		11/05/19	092736	11/20/19	BL
WINDSTREAM	\$35.68		11/05/19	092736	11/20/19	AN
<b>OBJECT 990 RLTA-2014</b>	<u>\$2,106.19</u>					
DEPT 4900 RESTRICTED FUNDS	<u>\$3,254.10</u>					
PROG 10 OUTREACH SERVICES	<u>\$3,254.10</u>					
PROG 20 PUBLIC SERVICES						
DEPT 4100 PERSONNEL						
<b>OBJECT 110 SALARIES</b>						
PAYROLL	\$188,012.30			002803	11/08/19	
PAYROLL	<u>\$189,616.49</u>			002810	11/22/19	
<b>OBJECT 110 SALARIES</b>	<u>\$377,628.79</u>					
<b>OBJECT 140 EE BENEFITS</b>						
ALERUS	\$1,633.25			002808	11/22/19	
ALERUS	\$1,633.25			002801	11/08/19	
DELTA DENTAL PLAN OF MN	\$2,475.60			002800	11/01/19	
EYEMED	\$172.36			092871	11/22/19	
MADISON NATIONAL	\$410.70			092869	11/22/19	STD
MADISON NATIONAL	\$317.92			092868	11/22/19	LTD
MEDICA	\$18,067.62			092867	11/22/19	
MII LIFE INSURANCE	\$155.21			092870	11/22/19	
PAYROLL	\$344.36			002810	11/22/19	
TRANSAMERICA	\$179.16			092873	11/22/19	Accident
TRANSAMERICA	<u>\$62.92</u>			092872	11/22/19	Critical Illness
<b>OBJECT 140 EE BENEFITS</b>	<u>\$25,452.35</u>					
<b>OBJECT 170 RETIREMENT</b>						
FEDERAL TAX PAYMENT	\$14,072.24			002802	11/08/19	
FEDERAL TAX PAYMENT	\$14,165.85			002809	11/22/19	
PUBLIC EMPLOYEES RETIREMENT	\$13,599.39			002812	11/22/19	
PUBLIC EMPLOYEES RETIREMENT	<u>\$13,388.71</u>			002805	11/08/19	
<b>OBJECT 170 RETIREMENT</b>	<u>\$55,226.19</u>					
DEPT 4100 PERSONNEL	<u>\$458,307.33</u>					
DEPT 4200 SERVICES AND CONTRACTS						
<b>OBJECT 248 CATALOG SERVICES</b>						
ELAN	<u>\$195.00</u>			002807	11/15/19	
<b>OBJECT 248 CATALOG SE</b>	<u>\$195.00</u>					
<b>OBJECT 271 EQUIPMENT RENTAL &amp; REPAIR</b>						
ELAN	<u>\$14.64</u>			002807	11/15/19	
<b>OBJECT 271 EQUIPMENT</b>	<u>\$14.64</u>					
<b>OBJECT 280 PRINTING/PUBLIC INFORMATION</b>						
ELAN	\$162.25			002807	11/15/19	
GARRET LOUIS PRODUCTIONS	<u>\$1,500.00</u>	1008	11/22/19	092876	11/25/19	
<b>OBJECT 280 PRINTING/P</b>	<u>\$1,662.25</u>					

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
DEPT 4200 SERVICES AND CONT	\$1,871.89					
DEPT 4300 COMMODITIES						
<b>OBJECT 310 SUPPLIES</b>						
ELAN	\$400.50			002807	11/15/19	
<b>OBJECT 310 SUPPLIES</b>	\$400.50					
DEPT 4300 COMMODITIES	\$400.50					
DEPT 4400 VEHICLE EXPENSES						
<b>OBJECT 420 VEHICLE-GAS</b>						
WEX BANK	\$26.46			092720	11/05/19	
<b>OBJECT 420 VEHICLE-GAS</b>	\$26.46					
<b>OBJECT 460 VEHICLE-MILEAGE</b>						
PAYROLL	\$1,079.96			002804	11/08/19	Staff Mileage
PAYROLL	\$2,320.00			002811	11/22/19	Staff Mileage
<b>OBJECT 460 VEHICLE-MIL</b>	\$3,399.96					
DEPT 4400 VEHICLE EXPENSES	\$3,426.42					
DEPT 4500 LIBRARY MATERIALS						
<b>OBJECT 510 BOOKS &amp; PRINT MATERIALS</b>						
ELAN	\$65.36			002807	11/15/19	
SYNCHRONY/AMAZON	\$2,276.86			092875	11/25/19	
<b>OBJECT 510 BOOKS &amp; PRI</b>	\$2,342.22					
<b>OBJECT 540 MEDIA</b>						
SYNCHRONY/AMAZON	\$959.60			092875	11/25/19	
<b>OBJECT 540 MEDIA</b>	\$959.60					
DEPT 4500 LIBRARY MATERIALS	\$3,301.82					
DEPT 4600 EQUIPMENT						
<b>OBJECT 630 SMALL EQUIPMENT</b>						
ELAN	\$89.99			002807	11/15/19	
<b>OBJECT 630 SMALL EQUI</b>	\$89.99					
DEPT 4600 EQUIPMENT	\$89.99					
PROG 20 PUBLIC SERVICES	\$467,397.95					
PROG 30 OPERATION & MAINT. SERVICES						
DEPT 4100 PERSONNEL						
<b>OBJECT 110 SALARIES</b>						
PAYROLL	\$3,308.00			002803	11/08/19	
PAYROLL	\$3,308.00			002810	11/22/19	
<b>OBJECT 110 SALARIES</b>	\$6,616.00					
<b>OBJECT 140 EE BENEFITS</b>						
ALERUS	\$49.73			002801	11/08/19	
ALERUS	\$49.73			002808	11/22/19	
DELTA DENTAL PLAN OF MN	\$200.30			002800	11/01/19	
EYEMED	\$9.91			092871	11/22/19	
MADISON NATIONAL	\$12.60			092869	11/22/19	STD
MADISON NATIONAL	\$8.70			092868	11/22/19	LTD
MEDICA	\$1,312.14			092867	11/22/19	
MII LIFE INSURANCE	\$6.80			092870	11/22/19	

## GREAT RIVER REGIONAL LIBRARY

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## Monthly Prepaid Bills

NOVEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
<b>OBJECT 140 EE BENEFITS</b>	\$1,649.91					
<b>OBJECT 170 RETIREMENT</b>						
FEDERAL TAX PAYMENT	\$253.06			002802	11/08/19	
FEDERAL TAX PAYMENT	\$253.06			002809	11/22/19	
PUBLIC EMPLOYEES RETIREMENT	\$248.10			002805	11/08/19	
PUBLIC EMPLOYEES RETIREMENT	\$248.10			002812	11/22/19	
<b>OBJECT 170 RETIREMENT</b>	\$1,002.32					
DEPT 4100 PERSONNEL	\$9,268.23					
DEPT 4600 EQUIPMENT						
<b>OBJECT 630 SMALL EQUIPMENT</b>						
ELAN	\$124.95			002807	11/15/19	
<b>OBJECT 630 SMALL EQUI</b>	\$124.95					
DEPT 4600 EQUIPMENT	\$124.95					
PROG 30 OPERATION & MAINT. SER	\$9,393.18					
PROG 40 OTHER						
DEPT 5200 ASSIGNED FUNDS						
<b>OBJECT 816 FUND DEVELOPMENT - COLLECTION</b>						
ELAN	\$599.99			002807	11/15/19	
SYNCHRONY/AMAZON	\$730.02			092875	11/25/19	
<b>OBJECT 816 FUND DEVEL</b>	\$1,330.01					
<b>OBJECT 820 GIFT FUND</b>						
COBORN S INC	\$92.32			092719	11/05/19	
ELAN	\$1,299.23			002807	11/15/19	
<b>OBJECT 820 GIFT FUND</b>	\$1,391.55					
<b>OBJECT 821 FD - COMMUNICATIONS</b>						
ELAN	\$150.15			002807	11/15/19	
GABRIEL MEDIA	\$550.00			092730	11/13/19	
LEIGHTON BROADCASTING	\$504.00	153399	11/21/19	092874	11/25/19	
WJON - AM	\$720.00	1365073	11/25/19	092877	11/25/19	
<b>OBJECT 821 FD - COMMU</b>	\$1,924.15					
<b>OBJECT 825 REVOLVING FUND</b>						
MEDICA	\$2,750.41			092867	11/22/19	
<b>OBJECT 825 REVOLVING</b>	\$2,750.41					
DEPT 5200 ASSIGNED FUNDS	\$7,396.12					
PROG 40 OTHER	\$7,396.12					
	\$556,650.43					

**Great River Regional Library**  
**Financial Report**  
**As of December 31, 2019**



Balance, December 31, 2018 **\$ 8,339,894.96**

Adjustment to BC Startup 25.00

**\$ 8,339,919.96**

**Receipts**

**Tax Revenue:**

Benton County	544,084.00	
Morrison County	502,030.00	
Sherburne County	1,362,956.00	
Stearns County	2,321,464.00	
Todd County	334,162.00	
Wright County	2,158,593.00	
City of Staples	-	<b>\$ 7,223,289.00</b>

**Grant Revenue:**

LSTA - Breaking Down Barriers Grant	75,410.99	
Legacy Grant	210,613.96	
Minitex Last Mile Grant	7,000.00	
MNLink Gateway Grant	9,044.00	
PERA Aid	17,151.00	
RLBSS State Aid	1,591,848.20	
RLTA Grants	152,943.15	
		<b>\$ 2,064,011.30</b>

**Interest Revenue:**

**\$ 191,513.18**

**Gift Fund Revenue:**

**\$ 98,187.85**

**Interlibrary Loan Revenue:**

**\$ 2,904.07**

**Fines Revenue:**

Branch Fines	\$ 276,055.35	
Revenue Recapture	8,838.78	
		<b>\$ 284,894.13</b>

**Fund Development Revenue:**

Fund Development - Collection	\$ 45,542.16	
Fund Development - Communications	15,841.93	
Fund Development - Programs & Services	19,802.51	
		<b>\$ 81,186.60</b>

**Other Revenue:**

Branch Development	\$ 1,390.61	
Building Maintenance	626.90	
Capital - Vehicle	-	
City of Elk River	10,000.00	
City of Sartell	10,791.57	
Committed Payroll/HRIS Fund	1,534.41	
Computer Replacement Fund	-	
Interlibrary Loan Delivery	6,200.00	
Miscellaneous Revenue	793.00	
Revenue Fund	15,994.00	
Revolving Fund	44,395.73	
Sales Revenue	13,400.00	
St. Cloud Reimbursement	95,149.28	
Staff Training Encumbered Fund	240.00	
		<b>\$ 200,515.50</b>

**Total Receipts and Balance----- \$ 18,486,421.59**

**Expenditures**

Operating Fund -- see attached report	\$ 8,962,601.43	
Fund Balance Report -- see attached report	777,276.38	
Accumulated Depreciation	180,000.00	

**Total Expenditures----- \$ 9,919,877.81**

**Month End Balance----- \$ 8,566,543.78**

**Great River Regional Library**  
**Investment Listing**  
**As of December 31, 2019**

**Balance-----** **\$ 8,566,543.78**

**Savings Accounts**

	<u>Rate</u>	<u>Amount</u>
Bremer Money Market Savings Account (FDIC Insured Federal Home Loan Bank of Des Moines Letter of Credit #2234-3808) (\$150,000)	2.28%	\$ 247,851.64
MAGIC (Minnesota Association of Governments Investing for Counties) Liquid Account	0.04%	515,614.55

**Savings Accounts Ending Balance \$ 763,466.19**

**Checking Accounts**

Main Checking Account	\$	29,072.64
Petty Cash Checking Account	\$	1,009.95
Branch Cash	\$	1,995.00

**Investments:** Each Certificate of Deposit is separately FDIC Insured at 1 Financial Institution

	<u>Net Rate</u>	<u>CD Principal</u>
Certificate of Deposit @ Landmark Community Bank, Collierville, TN (Maturity 1/9/2020)	2.80%	242,000.00
Certificate of Deposit @ Pacific Western Bank, Los Angeles, CA (Maturity 1/22/2020)	2.85%	242,000.00
Certificate of Deposit @ Prudential Savings Bank, Philadelphia, PA (Maturity 1/29/2020)	2.70%	175,000.00
Certificate of Deposit @ Bank Ozk, Little Rock, AR (Maturity 2/7/2020)	2.65%	243,000.00
Certificate of Deposit @ Cibc, Chicago, IL (Maturity 2/21/2020)	2.60%	175,000.00
Certificate of Deposit @ First Capital Bank, Germantown, TN (Maturity 3/2/2020)	2.60%	243,000.00
Certificate of Deposit @ Mainstreet Bank, Hemdon, VA (Maturity 3/13/2020)	2.60%	243,000.00
Certificate of Deposit @ Pacific Enterprise Bank, Irvine, CA (Maturity 3/23/2020)	2.60%	175,000.00
Certificate of Deposit @ American Plus Bank, Arcadia, CA (Maturity 3/30/2020)	2.45%	243,000.00
Certificate of Deposit @ First Bank of Ohio, Tiffin, OH (Maturity 4/17/2020)	2.40%	243,000.00
Certificate of Deposit @ Cfg Community Bank, Lutherville, MD (Maturity 4/27/2020)	2.60%	175,000.00
Certificate of Deposit @ First Internet Bank of Indiana, Indianapolis, IN (Maturity 4/29/2020)	2.50%	243,000.00
Certificate of Deposit @ Citizens State Bank, Miles, TX (Maturity 5/6/2020)	2.46%	243,000.00
Certificate of Deposit @ Farmers State Bank of Gtrimont, Trimont, MN (Maturity 5/18/2020)	2.45%	175,000.00
Certificate of Deposit @ East Boston Savings Bank, Boston, MA (Maturity 5/29/2020)	2.40%	243,000.00
Certificate of Deposit @ New Omni Bank, N.A., Alhambra, CA (Maturity 6/11/2020)	2.35%	243,000.00
Certificate of Deposit @ Broadway Federal Bank, F.S.B., Los Angeles, CA (Maturity 6/24/2020)	2.36%	175,000.00
Certificate of Deposit @ Cornerstone Bank, Nebraska, York, NE (Maturity 6/29/2020)	2.45%	243,000.00
Certificate of Deposit @ T Bank, Tollway, TX (Maturity 7/15/2020)	2.19%	244,000.00
Certificate of Deposit @ First National Bank, Damariscotta, ME (Maturity 7/22/2020)	1.95%	175,000.00
Certificate of Deposit @ Great Midwest Bank, Ssb, Brookfield, WI (Maturity 7/30/2020)	1.95%	244,000.00
Certificate of Deposit @ Financial Federal Savings Bank, Memphis, TN (Maturity 8/17/2020)	1.90%	244,000.00
Certificate of Deposit @ Fidelity Bank, West Des Moines, IA (Maturity 8/25/2020)	2.10%	175,000.00
Certificate of Deposit @ Tab Bank, Ogden, UT (Maturity 9/3/2020)	1.73%	245,000.00
Certificate of Deposit @ First National Bank of Mcgregor, Mcgregor, TX (Maturity 9/8/2020)	1.80%	245,000.00
Certificate of Deposit @ Eaglebank, Bethesda, MD (Maturity 9/21/2020)	1.80%	175,000.00
Certificate of Deposit @ American National Bank of Minnesota, Baxter, MN (Maturity 9/25/2020)	1.80%	245,000.00
Certificate of Deposit @ Royal Business Bank, Los Angeles, CA (Maturity 10/20/2020)	1.80%	245,000.00
Certificate of Deposit @ Grand Bank, Tulsa, OK (Maturity 10/22/2020)	1.65%	245,000.00
Certificate of Deposit @ Valliance Bank, Oklahoma City, OK (Maturity 10/28/2020)	1.67%	175,000.00
Certificate of Deposit @ Third Coast Bank Ssb, Humble, TX (Maturity 11/2/2020)	1.60%	245,000.00
Certificate of Deposit @ Vast Bank, Tulsa, OK (Maturity 11/17/2020)	1.60%	245,000.00
Certificate of Deposit @ Gbc International Bank, Los Angeles, CA (Maturity 11/27/2020)	1.55%	175,000.00
Certificate of Deposit @ Franklin Synergy Bank, Franklin, TN (Maturity 12/8/2020)	1.50%	245,000.00
Certificate of Deposit @ Gateway First Bank, Cherokee, OK (Maturity 12/17/2020)	1.80%	245,000.00
Certificate of Deposit @ Southern States Bank, Anniston, AL (Maturity 12/30/2020)	1.63%	175,000.00

**Investment Ending Balance \$ 7,951,000.00**

**Bank Accounts and Investments Total \$ 8,746,543.78**  
**Accumulated Depreciation (180,000.00)**

**Month End Balance-----** **\$ 8,566,543.78**

Submitted by Aron Murphy, Accounting & Distribution Supervisor

Difference \$ 0.00



**Great River Regional Library**  
**Revenue Report**  
**As of December 31, 2019**

<b><u>Operational Signatory Receipts:</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
Benton County	\$ 536,825.00	\$ 536,825.00	\$ -	100.00%
Morrison County	495,332.00	495,332.00	-	100.00%
Sherburne County	1,344,771.00	1,344,771.00	-	100.00%
Stearns County	2,290,490.00	2,290,491.00	1.00	100.00%
Todd County	329,704.00	329,704.00	-	100.00%
Wright County	2,129,793.00	2,129,793.00	-	100.00%
<b>Sub-Total: Signatory Operational Receipts:</b>	<b>\$ 7,126,915.00</b>	<b>\$ 7,126,916.00</b>	<b>\$ 1.00</b>	<b>100.00%</b>

<b><u>Capital Signatory Receipts</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
Benton County	\$ 7,259.00	\$ 7,259.00	\$ -	100.00%
Morrison County	6,698.00	6,698.00	-	100.00%
Sherburne County	18,185.00	18,185.00	-	100.00%
Stearns County	30,973.00	30,973.00	-	100.00%
Todd County	4,458.00	4,458.00	-	100.00%
Wright County	28,800.00	28,800.00	-	100.00%
<b>Sub-Total: Signatory Capital Receipts:</b>	<b>\$ 96,373.00</b>	<b>\$ 96,373.00</b>	<b>\$ -</b>	<b>100.00%</b>

<b><u>Maintenance of Effort Receipts:</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
City of Staples	\$ 6,869.00	\$ -	\$ (6,869.00)	0.00%
<b>Total Signatory/MOE Receipts:</b>	<b>\$ 7,230,157.00</b>	<b>\$ 7,223,289.00</b>	<b>\$ (6,868.00)</b>	<b>99.91%</b>

<b><u>Other Receipts:</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
Fines	\$ 345,000.00	\$ 284,894.13	\$ (60,105.87)	82.58%
Interest	70,000.00	191,513.18	121,513.18	273.59%
MN Link Gateway	16,500.00	16,500.00	-	100.00%
PERA Aid	17,200.00	17,151.00	(49.00)	99.72%
Revenue Fund	4,400.00	4,400.00	-	100.00%
St. Cloud Reimbursement	97,200.00	95,149.28	(2,050.72)	97.89%
<b>Total: Other Receipts:</b>	<b>\$ 550,300.00</b>	<b>\$ 609,607.59</b>	<b>\$ 59,307.59</b>	<b>110.78%</b>

<b><u>Fiscal Receipts - 2019</u></b>	<b>Budget</b>	<b>Received</b>	<b>Balance</b>	<b>% Rec'd</b>
RLBSS State Aid*	<u>\$ 1,600,000.00</u>	<u>\$ 1,598,275.66</u>	<u>\$ (1,724.34)</u>	<u>99.89%</u>
<b>Total Operating/Capital Revenue:</b>	<b>\$ 9,380,457.00</b>	<b>\$ 9,431,172.25</b>	<b>\$ 50,715.25</b>	<b>100.54%</b>

<b>Note to Revenue</b>			
<b><u>*RLBSS 2019 State Aid Receipts:</u></b>		<b><u>RLBSS 2020 State Aid Receipts:</u></b>	
\$ 479,482.70	1st payment received 9/13/18	\$ 476,268.97	1st payment received 9/12/19
\$ 479,482.70	2nd payment received 10/12/18	\$ 476,268.97	2nd payment received 10/11/19
\$ 479,482.69	3rd payment received 2/14/19	\$ -	3rd payment received
\$ 159,827.57	Final payment received 7/29/19	\$ -	Final payment received
<b>\$ 1,598,275.66</b>	<b>Total received</b>	<b>\$ 952,537.94</b>	<b>Total received</b>

**GREAT RIVER REGIONAL LIBRARY**  
**Bank Balances and Investment Activity**  
**DECEMBER 2019**

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Account Descr	Beginning Month Balance	MTD Debit	MTD Credit	End of Month Balance
G 10-1010 CASH - EXPENSE CHECKING	\$78,217.88	\$2,205,891.51	\$2,255,036.75	\$29,072.64
G 10-1016 CASH - PETTY CASH CHECKING	\$118.41	\$1,141.52	\$249.98	\$1,009.95
G 10-1017 CASH - BRANCH CASH	\$1,995.00	\$0.00	\$0.00	\$1,995.00
G 10-1018 CASH - MAGIC & BREMER SAVINGS	\$1,769,760.89	\$555,662.27	\$1,561,956.97	\$763,466.19
G 10-1020 INVESTMENTS - MAGIC FUND	\$7,595,000.00	\$840,000.00	\$484,000.00	\$7,951,000.00
G 10-2900 TRANSFERS OUT	\$41,601.60	\$1,131.57	\$0.00	\$42,733.17
G 10-3000 TRANSFERS IN	-\$41,601.60	\$0.00	\$1,131.57	-\$42,733.17
	\$9,445,092.18	\$3,603,826.87	\$4,302,375.27	\$8,746,543.78

## GREAT RIVER REGIONAL LIBRARY

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## Operating Fund Summary

DECEMBER 2019

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2019 YTD Balance	%YTD Budget
FUND 10 GENERAL FUND						
DEPT 4100 PERSONNEL						
SALARIES	10-00-4100-110	\$646,100.00	\$48,442.08	\$629,248.45	\$16,851.55	97.39%
SALARIES	10-20-4100-110	\$3,553,200.00	\$382,695.96	\$3,402,738.25	\$150,461.75	95.77%
SALARIES	10-30-4100-110	\$86,500.00	\$6,616.00	\$86,073.52	\$426.48	99.51%
SALARIES-RLBSS	10-20-4100-111	\$1,600,000.00	\$0.00	\$1,598,275.67	\$1,724.33	99.89%
EE BENEFITS	10-00-4100-140	\$103,800.00	\$5,564.21	\$68,542.82	\$35,257.18	66.03%
EE BENEFITS	10-20-4100-140	\$438,900.00	\$27,918.39	\$334,886.95	\$104,013.05	76.30%
EE BENEFITS	10-30-4100-140	\$19,700.00	\$1,649.91	\$19,798.92	-\$98.92	100.50%
BENEFIT ADMINISTRATION	10-00-4100-145	\$4,500.00	\$233.91	\$4,043.27	\$456.73	89.85%
WORKERS COMPENSATION	10-30-4100-160	\$20,000.00	\$0.00	\$14,920.00	\$5,080.00	74.60%
RETIREMENT	10-00-4100-170	\$95,800.00	\$7,338.98	\$95,306.17	\$493.83	99.48%
RETIREMENT	10-20-4100-170	\$769,000.00	\$56,159.63	\$734,088.53	\$34,911.47	95.46%
RETIREMENT	10-30-4100-170	\$13,000.00	\$1,002.32	\$13,019.86	-\$19.86	100.15%
PAID TIME OFF PAYMENT	10-00-4100-185	\$14,300.00	\$0.00	\$13,926.91	\$373.09	97.39%
DEPT 4100 PERSONNEL		\$7,364,800.00	\$537,621.39	\$7,014,869.32	\$349,930.68	95.25%
DEPT 4200 SERVICES AND CONTRACTS						
REGIONAL BOARD MEETINGS	10-00-4200-210	\$4,200.00	\$725.08	\$5,589.70	-\$1,389.70	133.09%
STAFF DEVELOPMENT SERVICES	10-00-4200-211	\$25,000.00	\$6,450.97	\$27,600.92	-\$2,600.92	110.40%
ALL STAFF DAY TRAINING	10-00-4200-213	\$7,300.00	\$0.00	\$5,161.92	\$2,138.08	70.71%
MEMBERSHIPS & SUBSCRIPTIONS	10-00-4200-220	\$6,000.00	\$0.00	\$4,535.00	\$1,465.00	75.58%
PATRON CONTACT SERVICES	10-20-4200-235	\$60,000.00	\$5,314.57	\$57,174.24	\$2,825.76	95.29%
BUILDING MAINTENANCE	10-30-4200-240	\$132,400.00	\$0.00	\$110,510.11	\$21,889.89	83.47%
INSURANCE-CONTENTS/OTHER	10-30-4200-246	\$36,000.00	\$0.00	\$27,370.00	\$8,630.00	76.03%
CATALOG SERVICES	10-20-4200-248	\$94,650.00	\$3,320.24	\$87,574.34	\$7,075.66	92.52%
AUDIT	10-30-4200-250	\$16,400.00	\$0.00	\$17,750.00	-\$1,350.00	108.23%
PUBLIC LICENSING SERVICES	10-20-4200-253	\$4,335.00	\$0.00	\$4,356.00	-\$21.00	100.48%
TELEPHONE	10-00-4200-260	\$6,000.00	\$162.05	\$6,094.88	-\$94.88	101.58%
DELIVERY SERVICES	10-30-4200-265	\$1,495.00	\$134.67	\$1,590.44	-\$95.44	106.38%
EQUIPMENT RENTAL & REPAIR	10-00-4200-271	\$1,500.00	\$194.47	\$1,924.91	-\$424.91	128.33%
EQUIPMENT RENTAL & REPAIR	10-20-4200-271	\$18,000.00	\$1,385.42	\$21,504.27	-\$3,504.27	119.47%
PRINTING/PUBLIC INFORMATION	10-00-4200-280	\$8,000.00	\$639.36	\$8,184.35	-\$184.35	102.30%
PRINTING/PUBLIC INFORMATION	10-20-4200-280	\$23,000.00	\$3,228.66	\$21,778.97	\$1,221.03	94.69%
RECRUITMENT SERVICES	10-00-4200-285	\$1,000.00	\$31.35	\$1,019.65	-\$19.65	101.97%
SALES TAX	10-00-4200-288	\$3,000.00	\$0.00	\$3,507.00	-\$507.00	116.90%
HRIS/PAYROLL SERVICES	10-00-4200-290	\$84,200.00	\$5,067.42	\$72,977.84	\$11,222.16	86.67%
LEGAL SERVICES	10-30-4200-291	\$25,000.00	\$347.50	\$8,211.75	\$16,788.25	32.85%
SYSTEM DIRECTOR S FUND	10-30-4200-293	\$6,800.00	\$0.00	\$6,782.79	\$17.21	99.75%
DEPT 4200 SERVICES AND CONTRACTS		\$564,280.00	\$27,001.76	\$501,199.08	\$63,080.92	88.82%
DEPT 4300 COMMODITIES						
SUPPLIES	10-00-4300-310	\$3,700.00	\$1,305.98	\$1,972.87	\$1,727.13	53.32%
SUPPLIES	10-20-4300-310	\$64,500.00	\$11,270.00	\$60,684.20	\$3,815.80	94.08%
SUPPLIES	10-30-4300-310	\$300.00	\$0.00	\$287.00	\$13.00	95.67%
POSTAGE	10-30-4300-330	\$23,000.00	\$1,284.00	\$17,823.95	\$5,176.05	77.50%
DEPT 4300 COMMODITIES		\$91,500.00	\$13,859.98	\$80,768.02	\$10,731.98	88.27%
DEPT 4400 VEHICLE EXPENSES						
VEHICLE-GAS	10-20-4400-420	\$27,600.00	\$26,800.00	\$27,082.53	\$517.47	98.13%
VEHICLE-INSURANCE	10-20-4400-430	\$3,450.00	\$0.00	\$3,467.00	-\$17.00	100.49%
VEHICLE-REPAIR & MAINTENANCE	10-20-4400-440	\$5,500.00	\$256.13	\$6,239.07	-\$739.07	113.44%
VEHICLE-TIRES & MISC	10-20-4400-450	\$1,500.00	\$0.00	\$3,352.04	-\$1,852.04	223.47%
VEHICLE-MILEAGE	10-00-4400-460	\$2,300.00	\$451.82	\$2,288.22	\$11.78	99.49%
VEHICLE-MILEAGE	10-20-4400-460	\$22,300.00	\$1,784.08	\$30,606.87	-\$8,306.87	137.25%
DEPT 4400 VEHICLE EXPENSES		\$62,650.00	\$29,292.03	\$73,035.73	-\$10,385.73	116.58%

# GREAT RIVER REGIONAL LIBRARY

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## Operating Fund Summary

DECEMBER 2019

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2019 YTD Balance	%YTD Budget
DEPT 4500 LIBRARY MATERIALS						
BOOKS & PRINT MATERIALS	10-20-4500-510	\$540,020.00	\$69,108.58	\$583,882.21	-\$43,862.21	108.12%
PERIODICALS	10-20-4500-520	\$58,000.00	\$2,136.82	\$48,056.55	\$9,943.45	82.86%
MEDIA	10-20-4500-540	\$193,000.00	\$16,962.25	\$149,092.05	\$43,907.95	77.25%
ELECTRONIC SERVICES	10-20-4500-560	\$157,000.00	\$19,577.98	\$166,987.38	-\$9,987.38	106.36%
DEPT 4500 LIBRARY MATERIALS		\$948,020.00	\$107,785.63	\$948,018.19	\$1.81	100.00%
DEPT 4600 EQUIPMENT						
OPERATING EQUIPMENT	10-00-4600-610	\$500.00	\$0.00	\$0.00	\$500.00	0.00%
OPERATING EQUIPMENT	10-20-4600-610	\$5,500.00	\$442.19	\$743.07	\$4,756.93	13.51%
SMALL EQUIPMENT	10-00-4600-630	\$300.00	-\$61.37	\$312.88	-\$12.88	104.29%
SMALL EQUIPMENT	10-20-4600-630	\$1,300.00	\$0.00	\$1,455.91	-\$155.91	111.99%
SMALL EQUIPMENT	10-30-4600-630	\$600.00	\$577.06	\$914.37	-\$314.37	152.40%
DEPT 4600 EQUIPMENT		\$8,200.00	\$957.88	\$3,426.23	\$4,773.77	41.78%
DEPT 4700 CONTINGENCY						
CONTINGENCY	10-00-4700-910	\$1,000.00	\$101.43	\$213.37	\$786.63	21.34%
DEPT 4700 CONTINGENCY		\$1,000.00	\$101.43	\$213.37	\$786.63	21.34%
DEPT 4800 AUTOMATION OPERATING						
AUTOMATION MAINTENANCE	10-20-4800-932	\$168,834.00	\$45,273.53	\$203,488.60	-\$34,654.60	120.53%
AUTOMATION EQUIPMENT	10-00-4800-933	\$11,000.00	\$111.91	-\$278.32	\$11,278.32	-2.53%
AUTOMATION EQUIPMENT	10-20-4800-933	\$90,000.00	-\$726.65	\$118,932.96	-\$28,932.96	132.15%
PROFESSIONAL SERVICES	10-20-4800-935	\$2,000.00	\$6,681.25	\$9,981.25	-\$7,981.25	499.06%
AUTOMATION SOFTWARE	10-00-4800-936	\$2,000.00	\$0.00	\$3,437.00	-\$1,437.00	171.85%
AUTOMATION SOFTWARE	10-20-4800-936	\$9,000.00	\$4,356.00	\$5,510.00	\$3,490.00	61.22%
DEPT 4800 AUTOMATION OPERATING		\$282,834.00	\$55,696.04	\$341,071.49	-\$58,237.49	120.59%
FUND 10 GENERAL FUND		\$9,323,284.00	\$772,316.14	\$8,962,601.43	\$360,682.57	96.13%
		\$9,323,284.00	\$772,316.14	\$8,962,601.43	\$360,682.57	96.13%

**Great River Regional Library**  
**Fund Balance Adjustments**  
**As of December 31, 2019**

<b>Fund Description</b>	<b>Program Code</b>	<b>Balance November 2019</b>	<b>Adjusted in December 2019</b>	<b>Budget December 2019</b>
<b>COMMITTED CAPITAL FUNDS</b>				
Capital - Automation	10.05.5000.710	705,175.92	-	705,175.92
Capital - Branch Development	10.05.5000.720	160,903.64	-	160,903.64
Capital - Equipment	10.05.5000.730	56,225.16	-	56,225.16
Capital - Vehicle	10.05.5000.740	39,070.05	-	39,070.05
		<b>\$ 961,374.77</b>	<b>\$ -</b>	<b>\$ 961,374.77</b>
<b>RESTRICTED FUNDS</b>				
ALA Great Stories Grant	10.10.4900.934	1,200.00	-	1,200.00
Legacy Fund 2018	10.10.4900.949	6,390.05	-	6,390.05
Legacy Fund 2019	10.10.4900.951	208,317.37	-	208,317.37
Legacy Fund 2020	10.10.4900.953	85,164.22	21,291.06	106,455.28
Breaking Down Barriers Grant	10.10.4900.937	57,678.33	-	57,678.33
Minitex Last Mile Grant	10.10.4900.946	14,000.00	-	14,000.00
Opportunity Hardware Grant	10.10.4900.942	28,294.99	-	28,294.99
RLTA 2014	10.10.4900.990	118,413.87	-	118,413.87
RLTA 2015	10.10.4900.978	193,076.98	-	193,076.98
RLTA 2016	10.10.4900.974	84,353.20	-	84,353.20
RLTA 2017	10.10.4900.961	124,803.60	-	124,803.60
RLTA 2018	10.10.4900.962	98,761.08	-	98,761.08
RLTA 2019	10.10.4900.963	152,903.19	-	152,903.19
RLTA 2020	10.10.4900.964	25,016.22	25,016.22	50,032.44
		<b>\$ 1,198,373.10</b>	<b>\$ 46,307.28</b>	<b>\$ 1,244,680.38</b>
<b>COMMITTED OTHER FUNDS</b>				
Building Maintenance	10.40.5100.240	32,404.93	-	32,404.93
Compensated Absence Fund	10.40.5100.983	501,714.00	-	501,714.00
Computer Replacement Fund	10.40.5100.984	190,383.38	-	190,383.38
Emergency Sub & Severance	10.40.5100.880	36,837.00	-	36,837.00
Innovation Fund	10.40.5100.819	50,000.00	-	50,000.00
Patron Self Service	10.40.5100.813	47,149.98	-	47,149.98
Payroll & HRIS Services	10.40.5200.890	3,401.47	180.00	3,581.47
Payroll Fund	10.40.5100.870	220,000.00	-	220,000.00
Security	10.40.5100.831	10,000.00	-	10,000.00
Staff Development Services	10.40.5100.211	9,113.88	-	9,113.88
		<b>\$ 1,101,004.64</b>	<b>\$ 180.00</b>	<b>\$ 1,101,184.64</b>
<b>ASSIGNED FUNDS</b>				
FD - Collection	10.40.5200.816	134,466.76	17,359.96	151,826.72
FD - Communications	10.40.5200.821	65,627.68	6,312.72	71,940.40
FD - Programs & Services	10.40.5200.822	22,357.23	7,890.90	30,248.13
Gift Fund	10.40.5200.820	164,845.14	2,636.13	167,481.27
Interlibrary Loan	10.40.5200.810	6,971.00	13.50	6,984.50
MNLink	10.40.5200.985	13,600.43	-	13,600.43
Revenue Fund-MCIT & Misc.	10.40.5200.996	42,360.71	-	42,360.71
Revolving Fund	10.40.5200.825	42,207.48	3,234.07	45,441.55
Sales Revenue	10.40.5200.994	36,369.31	13,400.00	49,769.31
		<b>\$ 528,805.74</b>	<b>\$ 50,847.28</b>	<b>\$ 579,653.02</b>
<b>TOTAL</b>		<b>\$ 3,789,558.25</b>	<b>\$ 97,334.56</b>	<b>\$ 3,886,892.81</b>

## GREAT RIVER REGIONAL LIBRARY

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## Fund Balance Report

DECEMBER 2019

OBJ	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
FUND 10 GENERAL FUND						
PROG 05 CAPITAL BUDGET						
DEPT 5000 CAPITAL COMMITTED FUNDS						
710	CAPITAL - AUTOMATION	\$705,175.92	\$0.00	\$33,593.72	\$671,582.20	4.76%
720	CAPITAL - BRANCH DEVELOPMENT	\$160,903.64	\$0.00	\$0.00	\$160,903.64	0.00%
730	CAPITAL - EQUIPMENT	\$56,225.16	\$0.00	\$0.00	\$56,225.16	0.00%
740	CAPITAL - VEHICLE	\$39,070.05	\$580.00	\$21,544.50	\$17,525.55	55.14%
DEPT 5000 CAPITAL COMMITTED FUNDS		\$961,374.77	\$580.00	\$55,138.22	\$906,236.55	5.74%
PROG 05 CAPITAL BUDGET		\$961,374.77	\$580.00	\$55,138.22	\$906,236.55	5.74%
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
934	ALA GREAT STORIES GRANT	\$1,200.00	\$0.00	\$1,200.00	\$0.00	100.00%
949	LEGACY FUND 2018	\$6,390.05	\$0.00	\$6,390.05	\$0.00	100.00%
951	LEGACY FUND 2019	\$208,317.37	\$7,846.68	\$201,111.60	\$7,205.77	96.54%
953	LEGACY FUND 2020	\$106,455.28	\$0.00	\$0.00	\$106,455.28	0.00%
937	LSTA - BREAKING DOWN BAR GRANT	\$57,678.33	\$0.00	\$57,678.33	\$0.00	100.00%
946	MINITEX LAST MILE	\$14,000.00	\$0.00	\$7,000.00	\$7,000.00	50.00%
942	OPPORTUNITY HARDWARE GRANT	\$28,294.99	\$0.00	\$0.00	\$28,294.99	0.00%
990	RLTA-2014	\$118,413.87	\$4,485.18	\$31,787.88	\$86,625.99	26.84%
978	RLTA-2015	\$193,076.98	\$0.00	\$62,579.00	\$130,497.98	32.41%
974	RLTA-2016	\$84,353.20	\$0.00	\$0.00	\$84,353.20	0.00%
961	RLTA-2017	\$124,803.60	\$0.00	\$0.00	\$124,803.60	0.00%
962	RLTA-2018	\$98,761.08	\$0.00	\$0.00	\$98,761.08	0.00%
963	RLTA-2019	\$152,903.19	\$0.00	\$0.00	\$152,903.19	0.00%
964	RLTA-2020	\$50,032.44	\$0.00	\$0.00	\$50,032.44	0.00%
DEPT 4900 RESTRICTED FUNDS		\$1,244,680.38	\$12,331.86	\$367,746.86	\$876,933.52	29.55%
PROG 10 OUTREACH SERVICES		\$1,244,680.38	\$12,331.86	\$367,746.86	\$876,933.52	29.55%
PROG 40 OTHER						
DEPT 5100 COMMITTED FUNDS						
240	BUILDING MAINTENANCE	\$32,404.93	\$0.00	\$119.95	\$32,284.98	0.37%
983	COMPENSATED ABSENCES	\$501,714.00	\$0.00	\$0.00	\$501,714.00	0.00%
984	COMPUTER REPLACEMENT FUND	\$190,383.38	\$24,165.65	\$122,513.83	\$67,869.55	64.35%
880	EMERGENCY, SUB & SEVERANCE	\$36,837.00	\$0.00	\$6,554.60	\$30,282.40	17.79%
819	INNOVATION FUND	\$50,000.00	\$0.00	\$6,528.20	\$43,471.80	13.06%
813	PATRON SELF SERVICE	\$47,149.98	\$0.00	\$29,002.00	\$18,147.98	61.51%
890	PAYROLL & HRIS SERVICES	\$3,581.47	\$0.00	\$1,023.62	\$2,557.85	28.58%
870	PAYROLL FUND	\$220,000.00	\$0.00	\$0.00	\$220,000.00	0.00%
831	SECURITY	\$10,000.00	\$0.00	\$0.00	\$10,000.00	0.00%
211	STAFF DEVELOPMENT SERVICES	\$9,113.88	\$0.00	\$0.00	\$9,113.88	0.00%
DEPT 5100 COMMITTED FUNDS		\$1,101,184.64	\$24,165.65	\$165,742.20	\$935,442.44	15.05%
DEPT 5200 ASSIGNED FUNDS						
821	FD - COMMUNICATIONS	\$71,940.40	\$26.20	\$10,405.62	\$61,534.78	14.46%
822	FD - PROGRAMS & SERVICES	\$30,248.13	\$830.50	\$8,228.53	\$22,019.60	27.20%
816	FUND DEVELOPMENT - COLLECTION	\$151,826.72	\$2,105.34	\$42,654.52	\$109,172.20	28.09%
815	FUND DEVELOPMENT - GENERAL	\$13.50	\$0.00	\$0.00	\$13.50	0.00%
820	GIFT FUND	\$167,481.27	\$15,815.34	\$80,209.47	\$87,271.80	47.89%
810	INTERLIBRARY LOAN	\$6,971.00	\$180.00	\$1,692.03	\$5,278.97	24.27%
985	MNLINK	\$13,600.43	\$0.00	\$0.00	\$13,600.43	0.00%
996	REVENUE FUND	\$42,360.71	\$0.00	\$0.00	\$42,360.71	0.00%
825	REVOLVING FUND	\$45,441.55	\$5,837.89	\$45,347.07	\$94.48	99.79%
994	SALES REVENUE	\$49,769.31	\$0.00	\$111.86	\$49,657.45	0.22%

<b>OBJ</b>	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
	DEPT 5200 ASSIGNED FUNDS	\$579,653.02	\$24,795.27	\$188,649.10	\$391,003.92	32.55%
	PROG 40 OTHER	\$1,680,837.66	\$48,960.92	\$354,391.30	\$1,326,446.36	21.08%
	FUND 10 GENERAL FUND	\$3,886,892.81	\$61,872.78	\$777,276.38	\$3,109,616.43	20.00%
		\$3,886,892.81	\$61,872.78	\$777,276.38	\$3,109,616.43	20.00%

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## Monthly Prepaid Bills

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
PROG 00 INSTITUTIONAL SUPPORT SERVICES						
DEPT 4100 PERSONNEL						
<b>OBJECT 110 SALARIES</b>						
PAYROLL	\$24,221.04			002818	12/06/19	
PAYROLL	\$24,221.04			002825	12/20/19	
<b>OBJECT 110 SALARIES</b>	\$48,442.08					
<b>OBJECT 140 EE BENEFITS</b>						
ALERUS	\$105.63			002823	12/20/19	
ALERUS	\$105.63			002816	12/06/19	
DELTA DENTAL PLAN OF MN	\$532.90			002814	12/01/19	
EYEMED	\$9.91			092896	12/18/19	
MADISON NATIONAL	\$70.70			092894	12/18/19	STD
MADISON NATIONAL	\$56.92			092893	12/18/19	LTD
MEDICA	\$4,571.32			092892	12/18/19	
MII LIFE INSURANCE	\$34.00			092895	12/18/19	
TRANSAMERICA	\$27.04			092897	12/18/19	Critical Illness
TRANSAMERICA	\$50.16			092898	12/18/19	Accident
<b>OBJECT 140 EE BENEFITS</b>	\$5,564.21					
<b>OBJECT 145 BENEFIT ADMINISTRATION</b>						
ALERUS	\$168.00			002828	12/27/19	H.S.A. Service Fee
<b>OBJECT 145 BENEFIT AD</b>	\$168.00					
<b>OBJECT 170 RETIREMENT</b>						
FEDERAL TAX PAYMENT	\$1,852.91			002824	12/20/19	
FEDERAL TAX PAYMENT	\$1,852.91			002817	12/06/19	
PUBLIC EMPLOYEES RETIREMENT	\$1,816.58			002827	12/20/19	
PUBLIC EMPLOYEES RETIREMENT	\$1,816.58			002820	12/06/19	
<b>OBJECT 170 RETIREMENT</b>	\$7,338.98					
DEPT 4100 PERSONNEL	\$61,513.27					
DEPT 4200 SERVICES AND CONTRACTS						
<b>OBJECT 211 STAFF DEVELOPMENT SERVICES</b>						
ELAN	\$1,024.77			002821	12/16/19	
<b>OBJECT 211 STAFF DEVEL</b>	\$1,024.77					
<b>OBJECT 260 TELEPHONE</b>						
VERIZON WIRELESS	\$162.05			093013	12/23/19	
<b>OBJECT 260 TELEPHONE</b>	\$162.05					
<b>OBJECT 290 HRIS/PAYROLL SERVICES</b>						
ADP	\$19.80	547632365	12/13/19	002822	12/20/19	3rd Quarter
ADP	\$1,209.12	547632365	12/13/19	002822	12/20/19	11/22/19 WFN
ADP	\$1,213.70	547632365	12/13/19	002822	12/20/19	12/6/19 WFN
ADP	\$2,624.80	547631868	12/13/19	002822	12/20/19	December T & A
<b>OBJECT 290 HRIS/PAYRO</b>	\$5,067.42					
DEPT 4200 SERVICES AND CONT	\$6,254.24					
DEPT 4400 VEHICLE EXPENSES						
<b>OBJECT 460 VEHICLE-MILEAGE</b>						
PAYROLL	\$218.08			002819	12/06/19	Staff Mileage
PAYROLL	\$233.74			002826	12/20/19	Staff Mileage



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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
<b>OBJECT 460 VEHICLE-MIL</b>	\$451.82					
DEPT 4400 VEHICLE EXPENSES	\$451.82					
DEPT 4600 EQUIPMENT						
<b>OBJECT 630 SMALL EQUIPMENT</b>						
ELAN	-\$61.37			002821	12/16/19	
<b>OBJECT 630 SMALL EQUI</b>	-\$61.37					
DEPT 4600 EQUIPMENT	-\$61.37					
DEPT 4700 CONTINGENCY						
<b>OBJECT 910 CONTINGENCY</b>						
DELUXE BUSINESS CHECKS	\$60.93	120219	12/02/19	002815	12/02/19	Expense Checks
GR PATRON REFUNDS	\$5.50	123119	12/31/19	123119	12/31/19	December Service Charge
<b>OBJECT 910 CONTINGENC</b>	\$66.43					
DEPT 4700 CONTINGENCY	\$66.43					
DEPT 4800 AUTOMATION OPERATING						
<b>OBJECT 933 AUTOMATION EQUIPMENT</b>						
ELAN	\$83.09			002821	12/16/19	
<b>OBJECT 933 AUTOMATIO</b>	\$83.09					
DEPT 4800 AUTOMATION OPERA	\$83.09					
PROG 00 INSTITUTIONAL SUPPORT	\$68,307.48					
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
<b>OBJECT 951 LEGACY FUND 2019</b>						
ELAN	\$196.40			002821	12/16/19	
PAYROLL	\$304.15			002818	12/06/19	
PAYROLL	\$5,762.28			002825	12/20/19	
<b>OBJECT 951 LEGACY FUN</b>	\$6,262.83					
<b>OBJECT 990 RLTA-2014</b>						
ALBANY MUTUAL TELEPHONE	\$31.00	10370040	12/01/19	092888	12/02/19	AL
ALLSTREAM	\$58.30		11/23/19	092879	12/02/19	LF
ALLSTREAM	\$55.98		11/23/19	092879	12/02/19	BU
ARVIG COMMUNICATION SYSTEMS	\$45.00		11/22/19	092880	12/02/19	RI
ARVIG COMMUNICATION SYSTEMS	\$36.45		11/22/19	092880	12/02/19	EB
ARVIG COMMUNICATION SYSTEMS	\$39.32		11/22/19	092880	12/02/19	GE
ARVIG COMMUNICATION SYSTEMS	\$41.48		11/22/19	092880	12/02/19	KI
ARVIG COMMUNICATION SYSTEMS	\$39.92		11/22/19	092880	12/02/19	ME
ARVIG COMMUNICATION SYSTEMS	\$45.82		12/01/19	093008	12/23/19	SP
CENTURYLINK-2961	\$66.03		11/24/19	092889	12/02/19	CO
CENTURYLINK-2961	\$67.38		11/24/19	092889	12/02/19	HL
CENTURYLINK-2961	\$41.56		11/21/19	092881	12/02/19	LP
CENTURYLINK-4300	\$63.09		11/26/19	092890	12/02/19	
CITY OF ST CLOUD	\$580.61	AR018098	12/26/19	093015	12/31/19	SC
CITY OF ST CLOUD	\$561.09	AR017853	11/25/19	092882	12/02/19	SC
CITY OF ST. MICHAEL	\$63.12		12/04/19	093009	12/23/19	SM
CITY OF ST. MICHAEL	\$63.14	11192019-1	11/19/19	092883	12/02/19	SM
FRONTIER	\$67.41		11/16/19	092884	12/02/19	DE
FRONTIER	\$57.37		12/01/19	093010	12/23/19	CW
FRONTIER	\$67.41		12/16/19	093010	12/23/19	DE

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
FRONTIER	\$60.12		12/10/19	093010	12/23/19	BE
MIDCONTINENT COMMUNICATIONS	\$42.96		12/13/19	093011	12/23/19	FO
SYTEK COMMUNICATIONS	\$33.69		12/01/19	092891	12/02/19	UP
TDS	\$51.79		12/13/19	093012	12/23/19	WP
TDS	\$51.03		12/13/19	093012	12/23/19	SW
TDS	\$2.59		12/13/19	093012	12/23/19	SP
TDS	\$46.53		12/13/19	093012	12/23/19	SK
TDS	\$52.34		12/13/19	093012	12/23/19	RY
TDS	\$63.63		12/13/19	093012	12/23/19	MO
TDS	\$100.45		12/13/19	093012	12/23/19	EB & L.D.
TDS	\$52.76		12/13/19	093012	12/23/19	CS
TDS	\$46.62		12/13/19	093012	12/23/19	RF
VERIZON WIRELESS	\$1,045.60		12/07/19	092886	12/02/19	
VERIZON WIRELESS	\$458.77	9844313520		093013	12/23/19	GRRL
WINDSTREAM	\$41.28		11/19/19	092887	12/02/19	BR
WINDSTREAM	\$34.78		12/04/19	093014	12/23/19	PA
WINDSTREAM	\$35.68		12/04/19	093014	12/23/19	AN
WINDSTREAM	\$41.59		12/18/19	093014	12/23/19	BR
WINDSTREAM	\$70.82		12/04/19	093014	12/23/19	BL
WINDSTREAM	\$60.67		12/12/19	093014	12/23/19	ER
<b>OBJECT 990 RLTA-2014</b>	<b>\$4,485.18</b>					
DEPT 4900 RESTRICTED FUNDS	\$10,748.01					
PROG 10 OUTREACH SERVICES	\$10,748.01					
PROG 20 PUBLIC SERVICES						
DEPT 4100 PERSONNEL						
<b>OBJECT 110 SALARIES</b>						
PAYROLL	\$192,441.33			002825	12/20/19	
PAYROLL	\$190,254.63			002818	12/06/19	
<b>OBJECT 110 SALARIES</b>	<b>\$382,695.96</b>					
<b>OBJECT 140 EE BENEFITS</b>						
ALERUS	\$1,633.25			002816	12/06/19	
ALERUS	\$1,633.25			002823	12/20/19	
DELTA DENTAL PLAN OF MN	\$2,431.50			002814	12/01/19	
EYEMED	\$138.34			092896	12/18/19	
MADISON NATIONAL	\$319.24			092893	12/18/19	LTD
MADISON NATIONAL	\$448.40			092894	12/18/19	STD
MEDICA	\$18,676.12			092892	12/18/19	
MII LIFE INSURANCE	\$160.82			092895	12/18/19	
PAYROLL	\$2,235.39			002825	12/20/19	
TRANSAMERICA	\$62.92			092897	12/18/19	Critical Illness
TRANSAMERICA	\$179.16			092898	12/18/19	Accident
<b>OBJECT 140 EE BENEFITS</b>	<b>\$27,918.39</b>					
<b>OBJECT 170 RETIREMENT</b>						
FEDERAL TAX PAYMENT	\$14,489.80			002824	12/20/19	
FEDERAL TAX PAYMENT	\$14,217.27			002817	12/06/19	
PUBLIC EMPLOYEES RETIREMENT	\$13,603.16			002820	12/06/19	
PUBLIC EMPLOYEES RETIREMENT	\$13,849.40			002827	12/20/19	
<b>OBJECT 170 RETIREMENT</b>	<b>\$56,159.63</b>					
DEPT 4100 PERSONNEL	\$466,773.98					

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## Monthly Prepaid Bills

DECEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
DEPT 4200 SERVICES AND CONTRACTS						
<b>OBJECT 280 PRINTING/PUBLIC INFORMATION</b>						
ELAN	\$60.09			002821	12/16/19	
<b>OBJECT 280 PRINTING/P</b>	\$60.09					
DEPT 4200 SERVICES AND CONT	\$60.09					
DEPT 4300 COMMODITIES						
<b>OBJECT 310 SUPPLIES</b>						
ELAN	\$1,098.00			002821	12/16/19	
<b>OBJECT 310 SUPPLIES</b>	\$1,098.00					
DEPT 4300 COMMODITIES	\$1,098.00					
DEPT 4400 VEHICLE EXPENSES						
<b>OBJECT 440 VEHICLE-REPAIR &amp; MAINTENANCE</b>						
ST. CLOUD COLLISION	\$216.10	451254	11/19/19	092899	12/19/19	2015 Caravan Repair
<b>OBJECT 440 VEHICLE-REP</b>	\$216.10					
<b>OBJECT 460 VEHICLE-MILEAGE</b>						
PAYROLL	\$669.90			002819	12/06/19	Staff Mileage
PAYROLL	\$1,114.18			002826	12/20/19	Staff Mileage
<b>OBJECT 460 VEHICLE-MIL</b>	\$1,784.08					
DEPT 4400 VEHICLE EXPENSES	\$2,000.18					
DEPT 4500 LIBRARY MATERIALS						
<b>OBJECT 540 MEDIA</b>						
ELAN	\$44.90			002821	12/16/19	
<b>OBJECT 540 MEDIA</b>	\$44.90					
DEPT 4500 LIBRARY MATERIALS	\$44.90					
PROG 20 PUBLIC SERVICES	\$469,977.15					
PROG 30 OPERATION & MAINT. SERVICES						
DEPT 4100 PERSONNEL						
<b>OBJECT 110 SALARIES</b>						
PAYROLL	\$3,308.00			002818	12/06/19	
PAYROLL	\$3,308.00			002825	12/20/19	
<b>OBJECT 110 SALARIES</b>	\$6,616.00					
<b>OBJECT 140 EE BENEFITS</b>						
ALERUS	\$49.73			002823	12/20/19	
ALERUS	\$49.73			002816	12/06/19	
DELTA DENTAL PLAN OF MN	\$200.30			002814	12/01/19	
EYEMED	\$9.91			092896	12/18/19	
MADISON NATIONAL	\$12.60			092894	12/18/19	STD
MADISON NATIONAL	\$8.70			092893	12/18/19	LTD
MEDICA	\$1,312.14			092892	12/18/19	
MII LIFE INSURANCE	\$6.80			092895	12/18/19	
<b>OBJECT 140 EE BENEFITS</b>	\$1,649.91					
<b>OBJECT 170 RETIREMENT</b>						
FEDERAL TAX PAYMENT	\$253.06			002824	12/20/19	
FEDERAL TAX PAYMENT	\$253.06			002817	12/06/19	
PUBLIC EMPLOYEES RETIREMENT	\$248.10			002820	12/06/19	

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Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
PUBLIC EMPLOYEES RETIREMENT	\$248.10			002827	12/20/19	
<b>OBJECT 170 RETIREMENT</b>	\$1,002.32					
DEPT 4100 PERSONNEL	\$9,268.23					
PROG 30 OPERATION & MAINT. SER	\$9,268.23					
PROG 40 OTHER						
DEPT 5200 ASSIGNED FUNDS						
<b>OBJECT 816 FUND DEVELOPMENT - COLLECTION</b>						
ELAN	\$50.40			002821	12/16/19	
T-MOBILE	\$143.50		11/11/19	092885	12/02/19	
<b>OBJECT 816 FUND DEVEL</b>	\$193.90					
<b>OBJECT 820 GIFT FUND</b>						
COBORN S INC	\$103.77			092878	12/02/19	
ELAN	\$599.07			002821	12/16/19	
VERIZON WIRELESS	\$40.01			093013	12/23/19	GR 09S
VERIZON WIRELESS	\$40.01			092886	12/02/19	GR 09SS
<b>OBJECT 820 GIFT FUND</b>	\$782.86					
<b>OBJECT 825 REVOLVING FUND</b>						
MEDICA	\$2,750.41			092892	12/18/19	
ST. CLOUD COLLISION	\$2,698.30	451254	11/19/19	092899	12/19/19	2015 Caravan Repair
VERIZON WIRELESS	\$389.18			093013	12/23/19	
<b>OBJECT 825 REVOLVING</b>	\$5,837.89					
DEPT 5200 ASSIGNED FUNDS	\$6,814.65					
PROG 40 OTHER	\$6,814.65					
	\$565,115.52					

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Vendor Name	Amount	Invoice #	Invoice Date	Description
PROG				
DEPT				
<b>OBJECT</b>				
GREAT RIVER REGIONAL LIBRARY	\$249.98	122619	12/26/19	December Replenishment
<b>OBJECT</b>	\$249.98			
DEPT	\$249.98			
PROG	\$249.98			
PROG 00 INSTITUTIONAL SUPPORT SERVICES				
DEPT 4100 PERSONNEL				
<b>OBJECT 145 BENEFIT ADMINISTRATION</b>				
PLANSOURCE	\$65.91	IN00117907	11/30/19	
<b>OBJECT 145 BENEFIT ADMINIS</b>	\$65.91			
DEPT 4100 PERSONNEL	\$65.91			
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 210 REGIONAL BOARD MEETINGS</b>				
BAUERNSCHMITT, WAYNE	\$62.12		11/19/19	
BERTRAM, JEFF	\$66.76		11/19/19	
BERTRAM, JEFF	\$66.76		12/17/19	
BRAVINDER, DAN	\$66.76		11/19/19	
DIETZ, JAYNE	\$71.40		11/19/19	
EBERLEY, MARY	\$68.50		11/19/19	
FEE, MELISSA	\$59.80		11/19/19	
LENZMEIER, LEIGH	\$37.76		11/19/19	
LENZMEIER, LEIGH	\$37.76		11/26/19	
LENZMEIER, LEIGH	\$48.78		12/17/19	
POTTER, MICHAEL	\$45.24		11/19/19	
POTTER, MICHAEL	\$45.24		12/17/19	
RAMLER, FRAN	\$48.20		11/19/19	
<b>OBJECT 210 REGIONAL BOARD</b>	\$725.08			
<b>OBJECT 211 STAFF DEVELOPMENT SERVICES</b>				
KNOWBE4, INC	\$3,931.20	INV76817	12/11/19	
LEAGUE OF MINNESOTA CITIES	\$60.00	312245	11/22/19	
LOVEN, LISA	\$90.00	19-1212051	12/06/19	
ST CLOUD AREA CHAMBER OF COM.	\$325.00	83471	12/09/19	
ST CLOUD AREA CHAMBER OF COM.	\$390.00	83473	12/09/19	
ST CLOUD AREA CHAMBER OF COM.	\$325.00	83472	12/09/19	
TRENAM, JAMI	\$305.00		11/25/19	PLA
<b>OBJECT 211 STAFF DEVELOPME</b>	\$5,426.20			
<b>OBJECT 271 EQUIPMENT RENTAL &amp; REPAIR</b>				
CMERDC	\$194.47	174726	11/30/19	
<b>OBJECT 271 EQUIPMENT RENT</b>	\$194.47			
<b>OBJECT 280 PRINTING/PUBLIC INFORMATION</b>				
AMERICAN LIBRARY ASSN-GA	\$639.36	53610556	11/21/19	
<b>OBJECT 280 PRINTING/PUBLIC</b>	\$639.36			
<b>OBJECT 285 RECRUITMENT SERVICES</b>				

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Vendor Name	Amount	Invoice #	Invoice Date	Description
INTELLICORP	\$31.35	1079650	11/30/19	
<b>OBJECT 285 RECRUITMENT SER</b>	\$31.35			
DEPT 4200 SERVICES AND CONTRACTS	\$7,016.46			
DEPT 4300 COMMODITIES				
<b>OBJECT 310 SUPPLIES</b>				
CMERDC	\$230.00	174861	12/13/19	
CMERDC	\$866.40	174628	11/27/19	
INNOVATIVE OFFICE SOLUTIONS	\$45.48	IN2769215	11/22/19	
OEMPCWORLD	\$153.16	748815	11/22/19	
OEMPCWORLD	\$10.94	748876	11/26/19	
<b>OBJECT 310 SUPPLIES</b>	\$1,305.98			
DEPT 4300 COMMODITIES	\$1,305.98			
DEPT 4700 CONTINGENCY				
<b>OBJECT 910 CONTINGENCY</b>				
MUSTANG SIGNS & GRAPHICS	\$35.00	23300	11/20/19	
<b>OBJECT 910 CONTINGENCY</b>	\$35.00			
DEPT 4700 CONTINGENCY	\$35.00			
DEPT 4800 AUTOMATION OPERATING				
<b>OBJECT 933 AUTOMATION EQUIPMENT</b>				
CDW GOVERNMENT INC	\$28.82	VVV6645	11/22/19	
<b>OBJECT 933 AUTOMATION EQU</b>	\$28.82			
DEPT 4800 AUTOMATION OPERATING	\$28.82			
PROG 00 INSTITUTIONAL SUPPORT SERVI	\$8,452.17			
PROG 05 CAPITAL BUDGET				
DEPT 5000 CAPITAL COMMITTED FUNDS				
<b>OBJECT 740 CAPITAL - VEHICLE</b>				
MUSTANG SIGNS & GRAPHICS	\$580.00	23308	11/22/19	
<b>OBJECT 740 CAPITAL - VEHICLE</b>	\$580.00			
DEPT 5000 CAPITAL COMMITTED FUN	\$580.00			
PROG 05 CAPITAL BUDGET	\$580.00			
PROG 10 OUTREACH SERVICES				
DEPT 4900 RESTRICTED FUNDS				
<b>OBJECT 951 LEGACY FUND 2019</b>				
ANNANDALE ADVOCATE	\$142.50	P317626	11/30/19	AD
DANDO, MICHAEL	\$600.00			SC
MN PUBLIC RADIO	\$290.00	9065-00006-0010	11/24/19	AD
PIERZ ISD 484	\$200.00		12/12/19	PI
STAR PUBLICATIONS	\$224.85	182535	11/30/19	AD
TRI COUNTY NEWS	\$126.50	19110238	11/21/19	AD
<b>OBJECT 951 LEGACY FUND 201</b>	\$1,583.85			
DEPT 4900 RESTRICTED FUNDS	\$1,583.85			
PROG 10 OUTREACH SERVICES	\$1,583.85			
PROG 20 PUBLIC SERVICES				

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Vendor Name	Amount	Invoice #	Invoice Date	Description
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 235 PATRON CONTACT SERVICES</b>				
LEXIS NEXIS	\$195.69	1511795-2019113	11/30/19	
UNIQUE MANAGEMENT SERVICES INC	\$2,067.45	569984	12/01/19	
UNIQUE MANAGEMENT SERVICES INC	\$3,051.43	569985	12/01/19	
<b>OBJECT 235 PATRON CONTACT</b>	\$5,314.57			
<b>OBJECT 248 CATALOG SERVICES</b>				
MARCIVE, INC	\$82.92	388417	11/30/19	
OCLC INC	\$3,237.32	694496	11/30/19	
<b>OBJECT 248 CATALOG SERVICE</b>	\$3,320.24			
<b>OBJECT 271 EQUIPMENT RENTAL &amp; REPAIR</b>				
CMERDC	\$0.87	174726	11/30/19	
LOFFLER COMPANIES	\$655.71	3269443	11/11/19	
LOFFLER COMPANIES	\$499.52	3293720	12/09/19	
LOFFLER COMPANIES	\$229.32	3286722	12/02/19	
<b>OBJECT 271 EQUIPMENT RENT</b>	\$1,385.42			
<b>OBJECT 280 PRINTING/PUBLIC INFORMATION</b>				
JANWAY COMPANY USA INC	\$723.57	134111	12/06/19	
PALMER	\$2,445.00	192600-01	11/19/19	
<b>OBJECT 280 PRINTING/PUBLIC</b>	\$3,168.57			
DEPT 4200 SERVICES AND CONTRACTS	\$13,188.80			
DEPT 4300 COMMODITIES				
<b>OBJECT 310 SUPPLIES</b>				
BLACKBOURN	\$2,341.96	1091401	11/14/19	
BRODART CO	\$12.98	544125	11/11/19	
CMERDC	\$3,465.60	174628	11/27/19	
CMERDC	\$150.00	174862	12/13/19	
COAST TO COAST	\$240.00	A2068692	12/04/19	
COAST TO COAST	-\$67.00	A2068692	12/04/19	Return
COAST TO COAST	\$331.76	A2058706	11/07/19	
DEMCO	\$167.30	6728774	11/22/19	
DEMCO	\$201.66	6734817	12/06/19	
ELM USA	\$716.65	26503	12/03/19	
FIORÉ, JOY	\$139.44		12/05/19	
INNOVATIVE OFFICE SOLUTIONS	\$22.05	IN276915	11/22/19	
INNOVATIVE OFFICE SOLUTIONS	\$542.69	IN2766547	11/21/19	
INNOVATIVE OFFICE SOLUTIONS	\$192.08	IN2757191	11/14/19	
INNOVATIVE OFFICE SOLUTIONS	\$160.39	IN2778243	12/03/19	
INNOVATIVE OFFICE SOLUTIONS	\$51.15	IN278896	12/10/19	
JANWAY COMPANY USA INC	\$901.98	133957	11/13/19	
ULINE	\$601.31	114819503	12/02/19	
<b>OBJECT 310 SUPPLIES</b>	\$10,172.00			
DEPT 4300 COMMODITIES	\$10,172.00			
DEPT 4400 VEHICLE EXPENSES				
<b>OBJECT 420 VEHICLE-GAS</b>				
FIRST FUEL BANKS	\$26,800.00	122619	12/26/19	
<b>OBJECT 420 VEHICLE-GAS</b>	\$26,800.00			

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Vendor Name	Amount	Invoice #	Invoice Date	Description
<b>OBJECT 440 VEHICLE-REPAIR &amp; MAINTENANCE</b>				
TENVOORDE MOTOR CO	\$40.03	4900972/2	12/10/19	
<b>OBJECT 440 VEHICLE-REPAIR &amp;</b>	<b>\$40.03</b>			
DEPT 4400 VEHICLE EXPENSES	\$26,840.03			
DEPT 4500 LIBRARY MATERIALS				
<b>OBJECT 510 BOOKS &amp; PRINT MATERIALS</b>				
AMAZON	\$2,178.13			
BAKER & TAYLOR - CURRENT	\$50,639.60			
CENTER POINT LARGE PRINT	\$46.74			
GALE	\$736.25			
INGRAM LIBRARY SERVICES	\$1,287.33			
WORLD BOOK SCHOOL AND LIBRARY	\$13,986.00			
<b>OBJECT 510 BOOKS &amp; PRINT M</b>	<b>\$68,874.05</b>			
<b>OBJECT 520 PERIODICALS</b>				
ECHO PRESS	\$95.68			EB
MCCALLS QUICK QUILTS	\$25.00			GE
MORRISON COUNTY RECORD	\$85.80			SC
STAR PUBLICATIONS	\$35.00			FO
STAR PUBLICATIONS	\$48.00			AL
STAR TRIBUNE-790387	\$1,763.84			ER,PA, RY & WP
WRIGHT COUNTY JOURNAL PRESS	\$83.50			DE & MO
<b>OBJECT 520 PERIODICALS</b>	<b>\$2,136.82</b>			
<b>OBJECT 540 MEDIA</b>				
AMAZON	\$1,922.64			
BAKER & TAYLOR - CURRENT	\$11,806.79			
BLACKSTONE PUBLISHING	\$279.89			
INGRAM LIBRARY SERVICES	\$19.24			
MIDWEST TAPE	\$2,561.78			
RECORDED BOOKS	\$327.01			
<b>OBJECT 540 MEDIA</b>	<b>\$16,917.35</b>			
<b>OBJECT 560 ELECTRONIC SERVICES</b>				
BAKER & TAYLOR - CURRENT	\$3,037.98			
EBSCO INFORMATION SERVICES	\$16,540.00			
<b>OBJECT 560 ELECTRONIC SERV</b>	<b>\$19,577.98</b>			
DEPT 4500 LIBRARY MATERIALS	\$107,506.20			
DEPT 4600 EQUIPMENT				
<b>OBJECT 610 OPERATING EQUIPMENT</b>				
DEMCO	\$442.19	6733881	12/05/19	CW
<b>OBJECT 610 OPERATING EQUIP</b>	<b>\$442.19</b>			
DEPT 4600 EQUIPMENT	\$442.19			
DEPT 4800 AUTOMATION OPERATING				
<b>OBJECT 932 AUTOMATION MAINTENANCE</b>				
BANYON DATA SYSTEMS	\$795.00	159647	12/01/19	
BLACKBAUD	\$7,600.00	91799934	12/06/19	
CDW GOVERNMENT INC	\$8,685.00	VTK2068	11/18/19	
HIGH POINT NETWORKS	\$5.14	FC2698	11/30/19	



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Vendor Name	Amount	Invoice #	Invoice Date	Description
HIGH POINT NETWORKS	\$474.00	140133	10/09/19	SRT
HIGH POINT NETWORKS	\$5,774.00	143256	11/27/19	
HIGH POINT NETWORKS	\$9,455.00	144520	12/13/19	
MINNESOTA IT SERVICES	\$197.79	DV19110530	12/10/19	
NEVERSOFT, INC.	\$2,228.40	Q191201-1	12/01/19	
TEAM VIEWER	\$1,373.70	2105781747	12/06/19	
ZIMBRA, INC.	\$6,232.50	1287647	11/24/19	
ZOHO CORPORATION	\$2,453.00	2244023	11/16/19	
<b>OBJECT 932 AUTOMATION MAI</b>	<b>\$45,273.53</b>			
<b>OBJECT 933 AUTOMATION EQUIPMENT</b>				
BIBLIOTHECA, LLC	-\$24,165.65	25098	09/27/19	Recode
BIBLIOTHECA, LLC	\$3,649.00	SO-US12446	12/12/19	SRT
CDW GOVERNMENT INC	\$18,000.00	VVR2177	11/22/19	
ZOHO CORPORATION	\$1,790.00	65368366	10/31/19	
<b>OBJECT 933 AUTOMATION EQU</b>	<b>-\$726.65</b>			
<b>OBJECT 935 PROFESSIONAL SERVICES</b>				
HIGH POINT NETWORKS	\$3,431.25	144012	12/04/19	
HIGH POINT NETWORKS	\$1,750.00	142549-R	11/14/19	
SIRSIDYNIX	\$1,500.00	INV00950	12/16/19	
<b>OBJECT 935 PROFESSIONAL SE</b>	<b>\$6,681.25</b>			
<b>OBJECT 936 AUTOMATION SOFTWARE</b>				
BIBLIOTHECA, LLC	\$414.00	SO-US11711	11/30/19	
SIRSIDYNIX	\$3,942.00	INV00850	11/26/19	
<b>OBJECT 936 AUTOMATION SOF</b>	<b>\$4,356.00</b>			
DEPT 4800 AUTOMATION OPERATING	\$55,584.13			
PROG 20 PUBLIC SERVICES	\$213,733.35			
PROG 30 OPERATION & MAINT. SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 265 DELIVERY SERVICES</b>				
CENTRAL MN DELIVERY	\$134.67	17780	11/27/19	
<b>OBJECT 265 DELIVERY SERVIC</b>	<b>\$134.67</b>			
<b>OBJECT 291 LEGAL SERVICES</b>				
JOVANOVIICH, DEGE & ATHMANN	\$262.50		11/30/19	
MADDEN-GALANTER-HANSEN, LLP	\$85.00		11/18/19	
<b>OBJECT 291 LEGAL SERVICES</b>	<b>\$347.50</b>			
DEPT 4200 SERVICES AND CONTRACTS	\$482.17			
DEPT 4300 COMMODITIES				
<b>OBJECT 330 POSTAGE</b>				
NEOFUNDS BY NEOPOST	\$1,220.00			
POSTMASTER	\$64.00		12/31/19	HL BOX #207
<b>OBJECT 330 POSTAGE</b>	<b>\$1,284.00</b>			
DEPT 4300 COMMODITIES	\$1,284.00			
DEPT 4600 EQUIPMENT				
<b>OBJECT 630 SMALL EQUIPMENT</b>				
DEMCO	\$577.06	6728754	11/22/19	

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Vendor Name	Amount	Invoice #	Invoice Date	Description
<b>OBJECT 630 SMALL EQUIPMEN</b>	\$577.06			
DEPT 4600 EQUIPMENT	\$577.06			
PROG 30 OPERATION & MAINT. SERVICES	\$2,343.23			
PROG 40 OTHER				
DEPT 5100 COMMITTED FUNDS				
<b>OBJECT 984 COMPUTER REPLACEMENT FUND</b>				
BIBLIOTHECA, LLC	\$24,165.65			
<b>OBJECT 984 COMPUTER REPLA</b>	\$24,165.65			
DEPT 5100 COMMITTED FUNDS	\$24,165.65			
DEPT 5200 ASSIGNED FUNDS				
<b>OBJECT 810 INTERLIBRARY LOAN</b>				
BRACKETT LIBRARY	\$30.00			
KITCHIGAMI REGIONAL LIBRARY	\$20.00			
ST CATHERINES UNIVERSITY	\$65.00			
UNIVERSITY OF ST THOMAS	\$65.00			
<b>OBJECT 810 INTERLIBRARY LO</b>	\$180.00			
<b>OBJECT 816 FUND DEVELOPMENT - COLLECTION</b>				
AMAZON	\$209.28			
BAKER & TAYLOR - CURRENT	\$1,316.06			
INGRAM LIBRARY SERVICES	\$23.13			
MIDWEST TAPE	\$62.97			
MINNESOTA LITERACY COUNCIL	\$300.00		11/19/19	
<b>OBJECT 816 FUND DEVELOPME</b>	\$1,911.44			
<b>OBJECT 820 GIFT FUND</b>				
4IMPRINT, INC.	\$3,169.77	7935411	11/22/19	GR 09C
ACCUCUT	\$1,207.50	12310906	11/27/19	GR 09P
BAKER & TAYLOR - CURRENT	\$53.04			
BASTIEN, CYRENE	\$29.61			CW 03C
BASTIEN, CYRENE	\$65.11			CW 03P
DAHL, LAURA	\$100.00			SC 12P
DEMCO	\$97.99	6738231	12/13/19	WP 01C
DEMCO	\$389.19	6735457	12/09/19	BL 02E
DICKHOFF, KAYLA	\$37.50		10/17/19	BE 06P
EGGERTH, SHANNON	\$6.89		12/08/19	SW 01P
FUN EXPRESS	\$142.34	699834335-01	11/27/19	GR 09P
FUN EXPRESS	\$20.70	700364976-01	12/11/19	SK 02P
FUN EXPRESS	\$92.61	699626457-01	11/20/19	CW 03P
FUN EXPRESS	\$14.85	700089753-01	12/05/19	AN 01P
FUN EXPRESS	\$14.85	700089753-01	12/05/19	KI 02P
INDEPENDENT SCHOOL DIST 877	\$174.00	34063	12/05/19	BU 02P
INDEPENDENT SCHOOL DIST 877	\$116.00	34064	12/05/19	BU 02P
JEWISON, MELISSA	\$336.84			SP 02P
JOHNSON, ANGELA	\$88.71			SP 02P
MALLO, CHRIS	\$57.58			SC 09P
MCCORMICK, RYAN	\$18.59			SC 03C
MOORE-DUNN, BEVERLY	\$29.39			SC 12P
MORGAN, TERESA	\$581.00		11/27/19	CW 03E
OVERDRIVE, INC.	\$7,256.29			

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PERISH, CATHY	\$41.52			SP 02P
PERISH, CATHY	\$104.81			EB 01P
PFLUEGER, REBECCA	\$27.72			SC 12P
POMMERENING, AMANDA	\$89.09		11/10/19	BL 02p
POTTER, NANCY	\$57.78		12/15/19	LP 06C
RITTMANN, DEZRA	\$37.15		11/21/19	SC 09P
SCHOLASTIC BOOK FAIRS	\$165.70	28915	11/09/19	GR 09P
SCHOLASTIC, INC.	\$191.00	20531339	11/27/19	AN 01P
SHERBURNE COUNTY HEALTH	\$60.00		12/05/19	ER 10S
TIM S AQUARIUM MAINTENANCE	\$43.75	764736	11/30/19	SC 09S
VIG, NEIL	\$64.55		12/12/19	SC 12P
WEHRSPANN, AMANDA	\$49.06		12/05/19	LP 06P
<b>OBJECT 820 GIFT FUND</b>	<u>\$15,032.48</u>			
<b>OBJECT 821 FD - COMMUNICATIONS</b>				
AMERICAN LIBRARY ASSN-GA	\$26.20	53590875	11/20/19	
<b>OBJECT 821 FD - COMMUNICAT</b>	<u>\$26.20</u>			
<b>OBJECT 822 FD - PROGRAMS &amp; SERVICES</b>				
GREAT RIVER REGIONAL LIBRARY	\$830.50		12/30/19	
<b>OBJECT 822 FD - PROGRAMS &amp;</b>	<u>\$830.50</u>			
DEPT 5200 ASSIGNED FUNDS	\$17,980.62			
PROG 40 OTHER	<u>\$42,146.27</u>			
	<u>\$269,088.85</u>			

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Vendor Name	Amount	Invoice #	Invoice Date	Description
PROG				
DEPT				
<b>OBJECT</b>				
PETTY CASH - BREMER	\$294.70	12220	01/22/20	January PC Replenishment
<b>OBJECT</b>	\$294.70			
DEPT	\$294.70			
PROG	\$294.70			
PROG 00 INSTITUTIONAL SUPPORT SERVICES				
DEPT 4100 PERSONNEL				
<b>OBJECT 145 BENEFIT ADMINISTRATION</b>				
PLANSOURCE	\$101.40	IN00120192	12/31/19	
<b>OBJECT 145 BENEFIT ADMINIS</b>	\$101.40			
DEPT 4100 PERSONNEL	\$101.40			
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 211 STAFF DEVELOPMENT SERVICES</b>				
JOHANNES, JENNY	\$139.00	11	12/24/19	
MCCORMICK, RYAN	\$256.00		12/11/19	
ST CLOUD AREA CHAMBER OF COM.	\$325.00	83623	01/07/20	
ST CLOUD AREA CHAMBER OF COM.	\$390.00	83622	01/07/20	
<b>OBJECT 211 STAFF DEVELOPME</b>	\$1,110.00			
<b>OBJECT 271 EQUIPMENT RENTAL &amp; REPAIR</b>				
CMERDC	\$39.21	48271	12/31/19	
<b>OBJECT 271 EQUIPMENT RENT</b>	\$39.21			
<b>OBJECT 285 RECRUITMENT SERVICES</b>				
INTELLICORP	\$49.35	1085331	12/31/19	
<b>OBJECT 285 RECRUITMENT SER</b>	\$49.35			
DEPT 4200 SERVICES AND CONTRACTS	\$1,198.56			
DEPT 4300 COMMODITIES				
<b>OBJECT 310 SUPPLIES</b>				
OEMPCWORLD	-\$164.10			Void
<b>OBJECT 310 SUPPLIES</b>	-\$164.10			
DEPT 4300 COMMODITIES	-\$164.10			
DEPT 4700 CONTINGENCY				
<b>OBJECT 910 CONTINGENCY</b>				
DVS RENEWAL	\$96.25		01/02/20	5 vehicles
RITEWAY	\$289.32	19-34067	12/30/19	
<b>OBJECT 910 CONTINGENCY</b>	\$385.57			
DEPT 4700 CONTINGENCY	\$385.57			
PROG 00 INSTITUTIONAL SUPPORT SERVI	\$1,521.43			
PROG 10 OUTREACH SERVICES				
DEPT 4900 RESTRICTED FUNDS				
<b>OBJECT 951 LEGACY FUND 2019</b>				

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COLD SPRING RECORD	\$111.63	41528	12/04/19	Ad
ECM PUBLISHERS, INC.	\$302.75	747035	12/15/19	Ad
ECM PUBLISHERS, INC.	\$162.50	748589	12/22/19	Ad
MN PUBLIC RADIO	\$290.00	9065-00006-0011	12/29/19	Ad
ST CLOUD TIMES	\$191.66	2989058	11/30/19	Ad
STAPLES WORLD	\$240.90		12/13/19	Ad
STAR PUBLICATIONS	\$211.41	183561	12/17/19	Ad
<b>OBJECT 951 LEGACY FUND 201</b>	<u>\$1,510.85</u>			
<b>OBJECT 953 LEGACY FUND 2020</b>				
JOHANSON, MEREDITH	\$335.00		02/06/20	SP
JOHNSON, ZACHARY SCOT	\$550.00		01/13/20	RF
LOUNSBURY, CONSTANCE MERLE	\$350.00		02/29/20	DE
MINNEAPOLIS GUITAR QUARTET	\$2,000.00			
NEWTON, ROBERT LEO	\$100.00		02/15/20	BU
PALMER	\$1,223.07	193387-01	12/16/19	Ad
RUPRECHT, LAURA	\$444.60		01/18/20	LP
RUPRECHT, LAURA	\$922.84			EB & SP
SWANSON, ABBEY	\$200.00		02/11/20	BU
WHITCOMB, PAM	\$200.00		02/20/20	BL
WONDERWEAVERS	\$350.00		02/04/20	EB
<b>OBJECT 953 LEGACY FUND 202</b>	<u>\$6,675.51</u>			
DEPT 4900 RESTRICTED FUNDS	<u>\$8,186.36</u>			
PROG 10 OUTREACH SERVICES	<u>\$8,186.36</u>			
PROG 20 PUBLIC SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 235 PATRON CONTACT SERVICES</b>				
LEXIS NEXIS	\$195.69	1511795-2019123	12/31/19	
UNIQUE MANAGEMENT SERVICES INC	\$2,291.20	576013	01/01/20	
UNIQUE MANAGEMENT SERVICES INC	\$2,872.33	576014	01/01/20	
<b>OBJECT 235 PATRON CONTACT</b>	<u>\$5,359.22</u>			
<b>OBJECT 271 EQUIPMENT RENTAL &amp; REPAIR</b>				
CMERDC	\$2.91	48271	12/31/19	
LOFFLER COMPANIES	\$697.88	3316603	01/03/20	
<b>OBJECT 271 EQUIPMENT RENT</b>	<u>\$700.79</u>			
<b>OBJECT 280 PRINTING/PUBLIC INFORMATION</b>				
PALMER	\$1,664.93	193387-01	12/16/19	Ad
<b>OBJECT 280 PRINTING/PUBLIC</b>	<u>\$1,664.93</u>			
DEPT 4200 SERVICES AND CONTRACTS	<u>\$7,724.94</u>			
DEPT 4300 COMMODITIES				
<b>OBJECT 310 SUPPLIES</b>				
CMERDC	\$87.00	174995	12/20/19	
CMERDC	\$87.00	174906	12/17/19	
<b>OBJECT 310 SUPPLIES</b>	<u>\$174.00</u>			
DEPT 4300 COMMODITIES	<u>\$174.00</u>			
DEPT 4400 VEHICLE EXPENSES				
<b>OBJECT 440 VEHICLE-REPAIR &amp; MAINTENANCE</b>				

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Vendor Name	Amount	Invoice #	Invoice Date	Description
MENARDS	\$2.10	32849	01/10/20	
TENVOORDE MOTOR CO	\$40.03	4091253/2	12/18/19	
TENVOORDE MOTOR CO	\$109.78	6158360/3	12/26/19	
<b>OBJECT 440 VEHICLE-REPAIR &amp;</b>	<b>\$151.91</b>			
DEPT 4400 VEHICLE EXPENSES	\$151.91			
DEPT 4500 LIBRARY MATERIALS				
<b>OBJECT 510 BOOKS &amp; PRINT MATERIALS</b>				
BAKER & TAYLOR - CURRENT	\$14,235.61			
CAVENDISH SQUARE	\$1,067.58			
CENTER POINT LARGE PRINT	\$320.58			
GALE/CENGAGE LEARNING	\$1,763.05			
INGRAM LIBRARY SERVICES	\$3,888.74			
<b>OBJECT 510 BOOKS &amp; PRINT M</b>	<b>\$21,275.56</b>			
<b>OBJECT 540 MEDIA</b>				
BAKER & TAYLOR - CURRENT	\$5,970.69			
BLACKSTONE AUDIO BOOKS INC	\$195.37			
INGRAM LIBRARY SERVICES	\$262.51			
MIDWEST TAPE	\$7,801.93			
RECORDED BOOKS	\$400.14			
TEACHING COMPANY, THE	\$209.85			
<b>OBJECT 540 MEDIA</b>	<b>\$14,840.49</b>			
DEPT 4500 LIBRARY MATERIALS	\$36,116.05			
PROG 20 PUBLIC SERVICES	\$44,166.90			
PROG 30 OPERATION & MAINT. SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 240 BUILDING MAINTENANCE</b>				
CITY OF ST CLOUD	\$19,379.27	AR018473	01/08/20	
CITY OF ST CLOUD	\$3,699.00	AR018474	01/08/20	
<b>OBJECT 240 BUILDING MAINTENANCE</b>	<b>\$23,078.27</b>			
<b>OBJECT 291 LEGAL SERVICES</b>				
JOVANOVIH, DEGE & ATHMANN	\$17.50		12/31/19	
MADDEN-GALANTER-HANSEN, LLP	\$1,426.52		11/30/19	
<b>OBJECT 291 LEGAL SERVICES</b>	<b>\$1,444.02</b>			
<b>OBJECT 293 SYSTEM DIRECTOR S FUND</b>				
SOUTHEASTERN LIBRARIES COOP	\$6,076.86	46867	09/25/19	
<b>OBJECT 293 SYSTEM DIRECTOR</b>	<b>\$6,076.86</b>			
DEPT 4200 SERVICES AND CONTRACTS	\$30,599.15			
DEPT 4300 COMMODITIES				
<b>OBJECT 330 POSTAGE</b>				
NEOFUNDS BY NEOPOST	\$1,250.00		01/09/20	
<b>OBJECT 330 POSTAGE</b>	<b>\$1,250.00</b>			
DEPT 4300 COMMODITIES	\$1,250.00			
PROG 30 OPERATION & MAINT. SERVICES	\$31,849.15			
PROG 40 OTHER				

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Vendor Name	Amount	Invoice #	Invoice Date	Description
DEPT 5200 ASSIGNED FUNDS				
<b>OBJECT 810 INTERLIBRARY LOAN</b>				
UNIVERSITY OF MINNESOTA	\$15.00		12/30/19	
<b>OBJECT 810 INTERLIBRARY LO</b>	\$15.00			
<b>OBJECT 816 FUND DEVELOPMENT - COLLECTION</b>				
BAKER & TAYLOR - CURRENT	\$16.51			
INGRAM LIBRARY SERVICES	\$5.39			
ST CLOUD AREA CHAMBER OF COM.	\$150.00	83516	12/20/19	
<b>OBJECT 816 FUND DEVELOPME</b>	\$171.90			
<b>OBJECT 820 GIFT FUND</b>				
ASFELD, CARLA	\$40.00		12/18/19	AN 01C
BAKER & TAYLOR - CURRENT	\$296.40			
DEAL-HANSEN, TERRI	\$44.84			RY 02P
DEMCO	\$77.12	6741056	12/18/19	LF 07P
FUN EXPRESS	\$5.18	700525664-01	12/17/19	LF 07P
GF IMAGING LLC	\$33.00		12/30/19	PI 01C
GROTH, KELLY	\$16.10		11/15/19	SC 12P
INGRAM LIBRARY SERVICES	\$95.49			
KOWALSKI, TAMRA	\$25.00		12/19/19	ER 10P
MALLO, CHRIS	\$298.20			SC 09P
MALLO, CHRIS	\$466.07			SC 12P
OVERDRIVE, INC.	\$1,643.26			
SCHOLASTIC, INC.	\$166.23	20802267	12/31/19	BL 02P
SCHOLASTIC, INC.	\$445.06	20726736	12/17/19	GR 03P
SHIFT DESIGN	\$825.00	1420	12/26/19	GR 09C
SYTEK COMMUNICATIONS	\$17.98			UP 02C
<b>OBJECT 820 GIFT FUND</b>	\$4,494.93			
<b>OBJECT 821 FD - COMMUNICATIONS</b>				
CROWN PRESS, INC.	\$973.95	20511	11/30/19	
<b>OBJECT 821 FD - COMMUNICAT</b>	\$973.95			
<b>OBJECT 822 FD - PROGRAMS &amp; SERVICES</b>				
GREAT RIVER REGIONAL LIBRARY	\$762.35		12/31/19	
<b>OBJECT 822 FD - PROGRAMS &amp;</b>	\$762.35			
DEPT 5200 ASSIGNED FUNDS	\$6,418.13			
PROG 40 OTHER	\$6,418.13			
	\$92,436.67			

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Search Name	Amount	Invoice #	Invoice Date	Description
PROG 00 INSTITUTIONAL SUPPORT SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 211 STAFF DEVELOPMENT SERVICES</b>				
ST CLOUD AREA HUMAN SERVICES	\$40.00			
<b>OBJECT 211 STAFF DEVELOPME</b>	\$40.00			
DEPT 4200 SERVICES AND CONTRACTS	\$40.00			
PROG 00 INSTITUTIONAL SUPPORT SERVI	\$40.00			
PROG 10 OUTREACH SERVICES				
DEPT 4900 RESTRICTED FUNDS				
<b>OBJECT 951 LEGACY FUND 2019</b>				
KLASSEN, JULIE	\$350.00		01/29/19	UP
<b>OBJECT 951 LEGACY FUND 201</b>	\$350.00			
DEPT 4900 RESTRICTED FUNDS	\$350.00			
PROG 10 OUTREACH SERVICES	\$350.00			
PROG 20 PUBLIC SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 271 EQUIPMENT RENTAL &amp; REPAIR</b>				
CMERDC	\$6.50	170214	12/31/18	
ELM USA	\$990.00	118076	01/09/18	2/13/19 - 2/12/20
<b>OBJECT 271 EQUIPMENT RENT</b>	\$996.50			
DEPT 4200 SERVICES AND CONTRACTS	\$996.50			
DEPT 4300 COMMODITIES				
<b>OBJECT 310 SUPPLIES</b>				
INNOVATIVE OFFICE SOLUTIONS	\$91.55	IN2353635	01/08/19	
<b>OBJECT 310 SUPPLIES</b>	\$91.55			
DEPT 4300 COMMODITIES	\$91.55			
DEPT 4400 VEHICLE EXPENSES				
<b>OBJECT 430 VEHICLE-INSURANCE</b>				
MCIT	\$3,467.00	17607R	01/01/19	
<b>OBJECT 430 VEHICLE-INSURAN</b>	\$3,467.00			
<b>OBJECT 440 VEHICLE-REPAIR &amp; MAINTENANCE</b>				
TENVOORDE MOTOR CO	\$61.98	4079507/2	01/07/19	
<b>OBJECT 440 VEHICLE-REPAIR &amp;</b>	\$61.98			
DEPT 4400 VEHICLE EXPENSES	\$3,528.98			
DEPT 4500 LIBRARY MATERIALS				
<b>OBJECT 510 BOOKS &amp; PRINT MATERIALS</b>				
BLANCH, FREDERICK	\$23.65			
CAVENDISH SQUARE	\$1,067.58			
GALE/CENGAGE LEARNING	\$3,551.39			
INGRAM	\$795.03			
<b>OBJECT 510 BOOKS &amp; PRINT M</b>	\$5,437.65			
<b>OBJECT 520 PERIODICALS</b>				



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Search Name	Amount	Invoice #	Invoice Date	Description
HERALD JOURNAL PUBLISHING	\$47.00			BU
LONG PRAIRIE LEADER	\$70.00			EB & LP
ST CLOUD TIMES #1076	\$990.66			BU & KI
STAR TRIBUNE-790387	\$1,786.72			BU, LF, RF, SM
<b>OBJECT 520 PERIODICALS</b>	<u>\$2,894.38</u>			
<b>OBJECT 540 MEDIA</b>				
BLACKSTONE PUBLISHING	\$54.98			
BRILLIANCE	\$8.99			
INGRAM	\$67.72			
MIDWEST TAPE	\$405.29			
RECORDED BOOKS	\$213.89			
<b>OBJECT 540 MEDIA</b>	<u>\$750.87</u>			
DEPT 4500 LIBRARY MATERIALS	<u>\$9,082.90</u>			
PROG 20 PUBLIC SERVICES	\$13,699.93			
PROG 30 OPERATION & MAINT. SERVICES				
DEPT 4100 PERSONNEL				
<b>OBJECT 160 WORKERS COMPENSATION</b>				
MCIT	\$14,920.00	17607R	01/01/19	
<b>OBJECT 160 WORKERS COMPE</b>	<u>\$14,920.00</u>			
DEPT 4100 PERSONNEL	\$14,920.00			
DEPT 4200 SERVICES AND CONTRACTS				
<b>OBJECT 246 INSURANCE-CONTENTS/OTHER</b>				
MCIT	\$26,599.00	17607R	01/01/19	
<b>OBJECT 246 INSURANCE-CONT</b>	<u>\$26,599.00</u>			
<b>OBJECT 291 LEGAL SERVICES</b>				
JOVANOVICH, KADLEC & ATHMANN	\$1,400.00	16032	12/31/18	
<b>OBJECT 291 LEGAL SERVICES</b>	<u>\$1,400.00</u>			
DEPT 4200 SERVICES AND CONTRACTS	<u>\$27,999.00</u>			
PROG 30 OPERATION & MAINT. SERVICES	\$42,919.00			
PROG 40 OTHER				
DEPT 5100 COMMITTED FUNDS				
<b>OBJECT 880 EMERGENCY, SUB &amp; SEVERANCE</b>				
MINNESOTA UI FUND	\$3,289.00			4th Qtr 2018
<b>OBJECT 880 EMERGENCY, SUB</b>	<u>\$3,289.00</u>			
DEPT 5100 COMMITTED FUNDS	<u>\$3,289.00</u>			
PROG 40 OTHER	<u>\$3,289.00</u>			
	<u>\$60,297.93</u>			