

Great River Regional Library
Financial Report
As of September 30, 2016



Balance, December 31, 2015 \$ 7,133,671.21

Receipts

Tax Receipts:

Benton County	544,883.00	
Morrison County	490,855.00	
Sherburne County	1,326,951.00	
Stearns County	1,712,904.00	
Todd County	341,674.00	
Wright County	1,527,675.75	
City of Staples	6,869.00	5,951,811.75
Capital - Vehicle		4,407.00
Committed Payroll/HRIS Fund		-
Computer Replacement Fund		-
Fines Revenue		274,598.42
Miscellaneous Revenue		5,740.00
Fund Development - General		9,883.72
Fund Development - Collection		10,694.82
Fund Development - Marketing		5,162.73
Gift Funds		48,835.05
Interest		29,953.77
Interlibrary Loan Fund		1,389.76
Legacy Grant		127,074.64
MNLink Gateway Grant		-
PERA Aid		8,575.50
Revenue Fund		131.00
Revolving Fund		14,567.44
RLBSS State Aid		1,075,263.92 *
Minitex Last Mile Grant		7,000.00
RLTA Grants		38,704.00
Sales Revenue		2,075.00
St. Cloud Reimbursement		100,161.83
Staff Training Encumbered Fund		-

Total Receipts and Balance----- \$ 14,849,701.55

Expenditures

Operating Fund -- see attached report		\$ 6,459,698.86
Fund Balance Report -- see attached report		448,051.53
Accumulated Depreciation		135,000.00

Total Expenditures----- \$ 7,042,750.39

Month End Balance----- \$ 7,806,951.16

*See Revenue Report

**Great River Regional Library
Investment Listing
As of September 30, 2016**

Balance----- \$ 7,806,951.16

<u>Savings Accounts</u>	<u>Rate</u>	<u>Amount</u>
Bremer Money Market Savings Account (FDIC Insured Wood Dale & Homer Mich Cmnty Sch Dist. Security Pledge -Credit Rating AA+)	0.03%	\$ 248,086.48
Magic Liquid Account	0.04%	<u>1,736,982.93</u>
Savings Accounts Ending Balance		\$ 1,985,069.41

<u>Checking Accounts</u>		
Main Checking Account	\$	24,194.64
Petty Cash Checking Account	\$	727.12
Branch Cash	\$	1,960.00

Investments: Each Certificate of Deposit is separately FDIC Insured at 1 Financial Institution

Certificate of Deposit (due 10/19/2016)	0.55%	248,000.00
Certificate of Deposit (due 10/21/2016)	0.75%	247,000.00
Certificate of Deposit (due 11/1/2016)	0.70%	247,000.00
Certificate of Deposit (due 11/15/2016)	0.60%	248,000.00
Certificate of Deposit (due 12/7/2016)	0.75%	247,000.00
Certificate of Deposit (due 12/14/2016)	0.85%	247,000.00
Certificate of Deposit (due 1/9/2017)	0.91%	247,000.00
Certificate of Deposit (due 1/17/2017)	0.90%	247,000.00
Certificate of Deposit (due 2/3/2017)	0.90%	247,000.00
Certificate of Deposit (due 2/28/2017)	0.80%	247,000.00
Certificate of Deposit (due 3/14/2017)	0.75%	247,000.00
Certificate of Deposit (due 3/30/2017)	0.80%	247,000.00
Certificate of Deposit (due 4/18/2017)	0.80%	247,000.00
Certificate of Deposit (due 4/28/2017)	0.85%	247,000.00
Certificate of Deposit (due 5/5/2017)	0.85%	247,000.00
Certificate of Deposit (due 5/25/2017)	0.85%	247,000.00
Certificate of Deposit (due 6/9/2017)	1.01%	247,000.00
Certificate of Deposit (due 6/30/2017)	0.80%	247,000.00
Certificate of Deposit (due 7/12/2017)	0.85%	247,000.00
Certificate of Deposit (due 7/31/2017)	0.85%	247,000.00
Certificate of Deposit (due 8/7/2017)	0.85%	247,000.00
Certificate of Deposit (due 8/25/2017)	0.80%	247,000.00
Certificate of Deposit (due 9/06/2017)	0.95%	247,000.00
Certificate of Deposit (due 9/26/2017)	0.90%	<u>247,000.00</u>

Investment Ending Balance \$ 5,930,000.00

Bank Accounts and Investments Total \$ 7,941,951.17
Accumulated Depreciation (135,000.00)

Month End Balance----- **\$ 7,806,951.17**

Submitted by Aron Murphy, Accounting Coordinator - Accounting

Difference \$ (0.00)

**Great River Regional Library
Revenue Report
As of September 30, 2016**

<u>Operational Signatory Receipts:</u>	Budget	Received	Balance	% Rec'd
Benton County	\$ 537,613.00	\$ 537,613.00	\$ -	100.00%
Morrison County	484,306.00	484,306.00	-	100.00%
Sherburne County	1,309,246.00	1,309,246.00	-	100.00%
Stearns County	2,253,399.00	1,690,049.25	(563,349.75)	75.00%
Todd County	337,115.00	337,115.00	-	100.00%
Wright County	2,009,723.00	1,507,292.25	(502,430.75)	75.00%
Sub-Total: Signatory Operational Receipts:	\$ 6,931,402.00	\$ 5,865,621.50	\$ (1,065,780.50)	84.62%
<u>Capital Signatory Receipts</u>				
Benton County	\$ 7,270.00	\$ 7,270.00	\$ -	100.00%
Morrison County	6,549.00	6,549.00	-	100.00%
Sherburne County	17,705.00	17,705.00	-	100.00%
Stearns County	30,473.00	22,854.75	(7,618.25)	75.00%
Todd County	4,559.00	4,559.00	-	100.00%
Wright County	27,178.00	20,383.50	(6,794.50)	75.00%
Sub-Total: Signatory Capital Receipts:	\$ 93,734.00	\$ 79,321.25	\$ (14,412.75)	84.62%
<u>Maintenance of Effort Receipts:</u>				
City of Staples	\$ 6,900.00	\$ 6,869.00	\$ (31.00)	99.55%
Total Signatory/MOE Receipts:	\$ 7,032,036.00	\$ 5,951,811.75	\$ (1,080,224.25)	84.64%
<u>Other Receipts:</u>				
Fines	\$ 350,000.00	\$ 274,598.42	\$ (75,401.58)	78.46%
Interest	35,000.00	29,953.77	(5,046.23)	85.58%
MN Link Gateway	6,900.00	6,900.00	-	100.00%
PERA Aid	17,200.00	8,575.50	(8,624.50)	49.86%
Revenue Fund	37,700.00	37,700.00	-	100.00%
St. Cloud Reimbursement	96,900.00	100,161.83	3,261.83	103.37%
Total: Other Receipts:	\$ 543,700.00	\$ 457,889.52	\$ (85,810.48)	84.22%
<u>Fiscal Receipts - 2016</u>				
RLBSS State Aid*	\$ 1,522,600.00	\$ 1,547,099.49	\$ 24,499.49	101.61%
Total Operating/Capital Revenue:	\$ 9,098,336.00	\$ 7,956,800.76	\$ (1,141,535.24)	87.45%

Note to Revenue			
*RLBSS 2016 State Aid Receipts:		RLBSS 2017 State Aid Receipts:	
\$ 464,129.85	1st payment received 9/14/15	\$ 456,424.12	1st payment received 9/14/16
\$ 464,129.84	2nd payment received 10/14/15	\$ -	2nd payment received
\$ 464,129.85	3rd payment received 2/11/16	\$ -	3rd payment received
\$ 154,709.95	Final payment received 7/30/16	\$ -	Final payment received
\$1,547,099.49	Total received	\$ 456,424.12	Total received

GREAT RIVER REGIONAL LIBRARY

Operating Fund Summary

SEPTEMBER 2016

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2016 YTD Balance	%YTD Budget
FUND 10 GENERAL FUND						
DEPT 4100 PERSONNEL						
SALARIES	10-00-4100-110	\$662,300.00	\$70,112.40	\$464,881.28	\$197,418.72	70.19%
SALARIES	10-20-4100-110	\$3,499,600.00	\$536,750.69	\$2,157,064.60	\$1,342,535.40	61.64%
SALARIES	10-30-4100-110	\$92,800.00	\$7,264.00	\$69,008.99	\$23,791.01	74.36%
SALARIES-RLBSS	10-20-4100-111	\$1,522,600.00	\$0.00	\$1,522,600.00	\$0.00	100.00%
EE BENEFITS	10-00-4100-140	\$108,200.00	\$7,709.16	\$68,303.35	\$39,896.65	63.13%
EE BENEFITS	10-20-4100-140	\$424,400.00	\$30,473.07	\$298,625.03	\$125,774.97	70.36%
EE BENEFITS	10-30-4100-140	\$19,700.00	\$910.10	\$14,707.24	\$4,992.76	74.66%
BENEFIT ADMINISTRATION	10-00-4100-145	\$9,500.00	\$368.10	\$3,423.84	\$6,076.16	36.04%
WORKERS COMPENSATION	10-30-4100-160	\$20,000.00	\$0.00	\$24,798.00	-\$4,798.00	123.99%
RETIREMENT	10-00-4100-170	\$101,000.00	\$10,622.04	\$69,941.46	\$31,058.54	69.25%
RETIREMENT	10-20-4100-170	\$757,800.00	\$79,172.70	\$540,821.01	\$216,978.99	71.37%
RETIREMENT	10-30-4100-170	\$12,800.00	\$773.62	\$9,172.90	\$3,627.10	71.66%
PAID TIME OFF PAYMENT	10-00-4100-185	\$19,200.00	\$0.00	\$19,166.60	\$33.40	99.83%
DEPT 4100 PERSONNEL		\$7,249,900.00	\$744,155.88	\$5,262,514.30	\$1,987,385.70	72.59%
DEPT 4200 SERVICES AND CONTRACTS						
REGIONAL BOARD MEETINGS	10-00-4200-210	\$5,100.00	\$331.15	\$2,937.97	\$2,162.03	57.61%
STAFF DEVELOPMENT SERVICES	10-00-4200-211	\$29,950.00	\$1,032.05	\$10,795.22	\$19,154.78	36.04%
ALL STAFF DAY TRAINING	10-00-4200-213	\$6,800.00	\$0.00	\$0.00	\$6,800.00	0.00%
MEMBERSHIPS & SUBSCRIPTIONS	10-00-4200-220	\$3,000.00	\$0.00	\$2,517.00	\$483.00	83.90%
PATRON CONTACT SERVICES	10-20-4200-235	\$62,000.00	\$9,758.80	\$40,639.19	\$21,360.81	65.55%
BUILDING MAINTENANCE	10-30-4200-240	\$93,100.00	\$0.00	\$96,302.59	-\$3,202.59	103.44%
INSURANCE-CONTENTS/OTHER	10-30-4200-246	\$41,000.00	\$0.00	\$34,871.00	\$6,129.00	85.05%
CATALOG SERVICES	10-20-4200-248	\$85,000.00	\$3,146.03	\$41,037.87	\$43,962.13	48.28%
AUDIT	10-30-4200-250	\$14,800.00	\$0.00	\$15,400.00	-\$600.00	104.05%
PUBLIC LICENSING SERVICES	10-20-4200-253	\$4,000.00	\$0.00	\$3,729.00	\$271.00	93.23%
TELEPHONE	10-00-4200-260	\$1,000.00	\$523.55	\$1,000.00	\$0.00	100.00%
DELIVERY SERVICES	10-30-4200-265	\$1,950.00	\$89.26	\$1,655.01	\$294.99	84.87%
EQUIPMENT RENTAL & REPAIR	10-00-4200-271	\$2,500.00	\$101.88	\$1,327.50	\$1,172.50	53.10%
EQUIPMENT RENTAL & REPAIR	10-20-4200-271	\$8,700.00	\$1,183.72	\$5,285.16	\$3,414.84	60.75%
PRINTING/PUBLIC INFORMATION	10-00-4200-280	\$8,000.00	\$0.00	\$2,150.22	\$5,849.78	26.88%
PRINTING/PUBLIC INFORMATION	10-20-4200-280	\$23,000.00	\$6,565.30	\$24,586.82	-\$1,586.82	106.90%
RECRUITMENT SERVICES	10-00-4200-285	\$1,000.00	\$4.14	\$42.12	\$957.88	4.21%
SALES TAX	10-00-4200-288	\$2,500.00	\$0.00	\$2,289.00	\$211.00	91.56%
HRIS/PAYROLL SERVICES	10-00-4200-290	\$77,200.00	\$6,490.39	\$65,166.15	\$12,033.85	84.41%
LEGAL SERVICES	10-30-4200-291	\$40,000.00	\$1,128.50	\$16,526.82	\$23,473.18	41.32%
SYSTEM DIRECTOR S FUND	10-30-4200-293	\$6,300.00	\$274.00	\$6,355.24	-\$55.24	100.88%
DEPT 4200 SERVICES AND CONTRACTS		\$516,900.00	\$30,628.77	\$374,613.88	\$142,286.12	72.47%
DEPT 4300 COMMODITIES						
SUPPLIES	10-00-4300-310	\$4,000.00	\$227.87	\$2,304.11	\$1,695.89	57.60%
SUPPLIES	10-20-4300-310	\$55,000.00	\$7,706.50	\$38,478.27	\$16,521.73	69.96%
SUPPLIES	10-30-4300-310	\$1,000.00	\$0.00	\$471.22	\$528.78	47.12%
POSTAGE	10-30-4300-330	\$16,000.00	\$1,713.98	\$17,434.68	-\$1,434.68	108.97%
DEPT 4300 COMMODITIES		\$76,000.00	\$9,648.35	\$58,688.28	\$17,311.72	77.22%
DEPT 4400 VEHICLE EXPENSES						
VEHICLE-GAS	10-20-4400-420	\$28,400.00	\$34.61	\$15,309.78	\$13,090.22	53.91%
VEHICLE-INSURANCE	10-20-4400-430	\$3,400.00	\$0.00	\$4,139.00	-\$739.00	121.74%
VEHICLE-REPAIR & MAINTENANCE	10-20-4400-440	\$6,000.00	\$703.71	\$4,955.91	\$1,044.09	82.60%
VEHICLE-TIRES & MISC	10-20-4400-450	\$1,500.00	\$23.98	\$1,024.67	\$475.33	68.31%
VEHICLE-MILEAGE	10-00-4400-460	\$1,000.00	\$0.00	\$374.95	\$625.05	37.50%
VEHICLE-MILEAGE	10-20-4400-460	\$12,500.00	\$1,259.13	\$9,400.76	\$3,099.24	75.21%
DEPT 4400 VEHICLE EXPENSES		\$52,800.00	\$2,021.43	\$35,205.07	\$17,594.93	66.68%

GREAT RIVER REGIONAL LIBRARY

Operating Fund Summary

SEPTEMBER 2016

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2016 YTD Balance	%YTD Budget
DEPT 4500 LIBRARY MATERIALS						
BOOKS & PRINT MATERIALS	10-20-4500-510	\$530,000.00	\$32,871.28	\$342,011.23	\$187,988.77	64.53%
PERIODICALS	10-20-4500-520	\$40,000.00	\$2,593.43	\$49,066.13	-\$9,066.13	122.67%
MEDIA	10-20-4500-540	\$210,000.00	\$9,867.46	\$130,028.01	\$79,971.99	61.92%
ELECTRONIC SERVICES	10-20-4500-560	\$100,000.00	\$8,539.38	\$76,966.25	\$23,033.75	76.97%
DEPT 4500 LIBRARY MATERIALS		\$880,000.00	\$53,871.55	\$598,071.62	\$281,928.38	67.96%
DEPT 4600 EQUIPMENT						
OPERATING EQUIPMENT	10-00-4600-610	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
OPERATING EQUIPMENT	10-20-4600-610	\$7,000.00	\$0.00	\$159.99	\$6,840.01	2.29%
SMALL EQUIPMENT	10-00-4600-630	\$500.00	\$0.00	\$199.99	\$300.01	40.00%
SMALL EQUIPMENT	10-20-4600-630	\$1,750.00	\$0.00	\$327.68	\$1,422.32	18.72%
SMALL EQUIPMENT	10-30-4600-630	\$750.00	\$83.85	\$951.18	-\$201.18	126.82%
DEPT 4600 EQUIPMENT		\$11,000.00	\$83.85	\$1,638.84	\$9,361.16	14.90%
DEPT 4700 CONTINGENCY						
CONTINGENCY	10-00-4700-910	\$2,002.00	\$5.60	\$119.10	\$1,882.90	5.95%
DEPT 4700 CONTINGENCY		\$2,002.00	\$5.60	\$119.10	\$1,882.90	5.95%
DEPT 4800 AUTOMATION OPERATING						
AUTOMATION MAINTENANCE	10-20-4800-932	\$100,000.00	\$2,514.87	\$78,005.70	\$21,994.30	78.01%
AUTOMATION EQUIPMENT	10-00-4800-933	\$11,000.00	\$138.90	\$2,510.38	\$8,489.62	22.82%
AUTOMATION EQUIPMENT	10-20-4800-933	\$92,000.00	\$793.45	\$44,721.24	\$47,278.76	48.61%
PROFESSIONAL SERVICES	10-20-4800-935	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
AUTOMATION SOFTWARE	10-00-4800-936	\$2,000.00	\$0.00	\$3,610.45	-\$1,610.45	180.52%
AUTOMATION SOFTWARE	10-20-4800-936	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
DEPT 4800 AUTOMATION OPERATING		\$216,000.00	\$3,447.22	\$128,847.77	\$87,152.23	59.65%
FUND 10 GENERAL FUND		\$9,004,602.00	\$843,862.65	\$6,459,698.86	\$2,544,903.14	71.74%
		\$9,004,602.00	\$843,862.65	\$6,459,698.86	\$2,544,903.14	71.74%

GREAT RIVER REGIONAL LIBRARY
Bank Balances and Investment Activity
SEPTEMBER 2016

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Page 1

Account Descr	Beginning Month Balance	MTD Debit	MTD Credit	End of Month Balance
G 10-1010 CASH - EXPENSE CHECKING	\$31,390.09	\$3,236,410.66	\$3,243,606.11	\$24,194.64
G 10-1016 CASH - PETTY CASH CHECKING	\$745.57	\$804.15	\$822.60	\$727.12
G 10-1017 CASH - BRANCH CASH	\$1,960.00	\$0.00	\$0.00	\$1,960.00
G 10-1018 CASH - MAGIC & BREMER SAVINGS	\$1,644,059.84	\$1,598,741.43	\$1,257,731.86	\$1,985,069.41
G 10-1020 INVESTMENTS - MAGIC FUND	\$5,932,000.00	\$494,000.00	\$496,000.00	\$5,930,000.00
G 10-2900 TRANSFERS OUT	\$19,739.42	\$804.15	\$0.00	\$20,543.57
G 10-3000 TRANSFERS IN	-\$19,739.42	\$0.00	\$804.15	-\$20,543.57
	\$7,610,155.50	\$5,330,760.39	\$4,998,964.72	\$7,941,951.17

**Great River Regional Library
Fund Balance Adjustments
As of September 30, 2016**

Fund Description	Program Code	Balance August 2016	Adjusted in September 2016	Budget September 2016
COMMITTED CAPITAL FUNDS				
Capital - Automation	10.05.5000.710	468,652.76	-	468,652.76
Capital - Branch Development	10.05.5000.720	166,799.24	-	166,799.24
Capital - Equipment	10.05.5000.730	70,443.64	-	70,443.64
Capital - Vehicle	10.05.5000.740	103,025.29	-	103,025.29
		\$ 808,920.93	\$ -	\$ 808,920.93
RESTRICTED FUNDS				
Minitex Last Mile Grant	10.10.4900.340	7,000.00	-	7,000.00
ALA Let's Talk About It Grant	10.10.4900.976	5.87	-	5.87
Legacy Fund 2016	10.10.4900.945	145,592.59	-	145,592.59
Legacy Fund 2017	10.10.4900.947	-	35,510.37	35,510.37
Opportunity Hardware Grant	10.10.4900.942	59,846.31	-	59,846.31
Playful Learning Grant	10.10.4900.977	(115.81)	-	(115.81)
RLTA 2013	10.10.4900.992	280,194.53	-	280,194.53
RLTA 2014	10.10.4900.990	284,164.52	-	284,164.52
RLTA 2015	10.10.4900.978	193,076.98	-	193,076.98
RLTA 2016	10.10.4900.978	68,473.80	-	68,473.80
RLTA 2017	10.10.4900.961	-	15,879.40	15,879.40
		\$ 1,038,238.79	\$ 51,389.77	\$ 1,089,628.56
COMMITTED OTHER FUNDS				
Building Maintenance	10.40.5100.240	37,227.35	-	37,227.35
Compensated Absence Fund	10.40.5100.983	539,394.00	-	539,394.00
Computer Replacement Fund	10.40.5100.984	290,218.81	-	290,218.81
Consulting Fees	10.40.5100.812	4,126.63	-	4,126.63
Emergency Sub & Severance	10.40.5100.880	40,000.00	-	40,000.00
HRIS Specialist - Temp	10.40.5100.811	6,657.91	-	6,657.91
Patron Self Service	10.40.5100.813	45,584.98	-	45,584.98
Payroll & HRIS Services	10.40.5200.890	10,283.71	-	10,283.71
Payroll Fund	10.40.5100.870	220,000.00	-	220,000.00
Staff Development Services	10.40.5100.211	3,873.88	-	3,873.88
		\$ 1,197,367.27	\$ -	\$ 1,197,367.27
ASSIGNED FUNDS				
Fund Development - Collection	10.40.5200.816	9,692.82	1,002.00	10,694.82
Fund Development - General	10.40.5200.815	10,629.83	334.00	10,963.83
Fund Development - Marketing	10.40.5200.817	5,891.83	351.00	6,242.83
Gift Fund	10.40.5200.820	141,513.04	2,027.71	143,540.75
Interlibrary Loan	10.40.5200.810	2,413.59	170.92	2,584.51
MNLink	10.40.5200.985	18,795.05	-	18,795.05
Revenue Fund-MCIT & Misc.	10.40.5200.996	(10,803.29)	-	(10,803.29)
Revolving Fund	10.40.5200.825	14,140.75	2,288.67	16,429.42
Sales Revenue	10.40.5200.994	23,922.68	-	23,922.68
Staff Development Services	10.40.5200.993	19.87	-	19.87
		\$ 216,216.17	\$ 6,174.30	\$ 222,390.47
TOTAL		\$ 3,260,743.16	\$ 57,564.07	\$ 3,318,307.23

GREAT RIVER REGIONAL LIBRARY

Fund Balance Report

SEPTEMBER 2016

OBJ	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
FUND 10 GENERAL FUND						
PROG 05 CAPITAL BUDGET						
DEPT 5000 CAPITAL COMMITTED FUNDS						
710	CAPITAL - AUTOMATION	\$468,652.76	\$0.00	\$0.00	\$468,652.76	0.00%
720	CAPITAL - BRANCH DEVELOPMENT	\$166,799.24	\$0.00	\$0.00	\$166,799.24	0.00%
730	CAPITAL - EQUIPMENT	\$70,443.64	\$13,623.00	\$13,623.00	\$56,820.64	19.34%
740	CAPITAL - VEHICLE	\$103,025.29	\$0.00	\$45,755.22	\$57,270.07	44.41%
DEPT 5000 CAPITAL COMMITTED FUNDS		\$808,920.93	\$13,623.00	\$59,378.22	\$749,542.71	7.34%
PROG 05 CAPITAL BUDGET		\$808,920.93	\$13,623.00	\$59,378.22	\$749,542.71	7.34%
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
976	ALA LETS TALK ABOUT IT GRANT	\$5.87	\$0.00	\$5.87	\$0.00	100.00%
945	LEGACY FUND 2016	\$145,592.59	\$5,901.10	\$139,638.90	\$5,953.69	95.91%
947	LEGACY FUND 2017	\$35,510.37	\$0.00	\$0.00	\$35,510.37	0.00%
946	MINITEX LAST MILE	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
942	OPPORTUNITY HARDWARE GRANT	\$59,846.31	\$0.00	\$31,551.32	\$28,294.99	52.72%
977	PLAYFUL LEARNING	-\$115.81	\$0.00	-\$115.81	\$0.00	100.00%
992	RLTA-2013	\$280,194.53	\$20,990.64	\$107,490.09	\$172,704.44	38.36%
990	RLTA-2014	\$284,164.52	\$0.00	\$0.00	\$284,164.52	0.00%
978	RLTA-2015	\$193,076.98	\$0.00	\$0.00	\$193,076.98	0.00%
974	RLTA-2016	\$68,473.80	\$0.00	\$0.00	\$68,473.80	0.00%
961	RLTA-2017	\$15,879.40	\$0.00	\$0.00	\$15,879.40	0.00%
DEPT 4900 RESTRICTED FUNDS		\$1,089,628.56	\$26,891.74	\$278,570.37	\$811,058.19	25.57%
PROG 10 OUTREACH SERVICES		\$1,089,628.56	\$26,891.74	\$278,570.37	\$811,058.19	25.57%
PROG 40 OTHER						
DEPT 5100 COMMITTED FUNDS						
240	BUILDING MAINTENANCE	\$37,227.35	\$0.00	\$675.89	\$36,551.46	1.82%
983	COMPENSATED ABSENCES	\$539,394.00	\$0.00	\$0.00	\$539,394.00	0.00%
984	COMPUTER REPLACEMENT FUND	\$290,218.81	\$0.00	\$0.00	\$290,218.81	0.00%
812	CONSULTING FEES	\$4,126.63	\$0.00	\$0.00	\$4,126.63	0.00%
880	EMERGENCY, SUB & SEVERANCE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
811	HRIS SPECIALIST - TEMP	\$6,657.91	\$0.00	\$6,657.91	\$0.00	100.00%
813	PATRON SELF SERVICE	\$45,584.98	\$0.00	\$19,000.00	\$26,584.98	41.68%
890	PAYROLL & HRIS SERVICES	\$10,283.71	\$0.00	\$3,695.83	\$6,587.88	35.94%
870	PAYROLL FUND	\$220,000.00	\$0.00	\$0.00	\$220,000.00	0.00%
211	STAFF DEVELOPMENT SERVICES	\$3,873.88	\$0.00	\$0.00	\$3,873.88	0.00%
DEPT 5100 COMMITTED FUNDS		\$1,197,367.27	\$0.00	\$30,029.63	\$1,167,337.64	2.51%
DEPT 5200 ASSIGNED FUNDS						
816	FUND DEVELOPMENT - COLLECTION	\$10,694.82	\$0.00	\$0.00	\$10,694.82	0.00%
815	FUND DEVELOPMENT - GENERAL	\$10,963.83	\$0.00	\$2,038.82	\$8,925.01	18.60%
817	FUND DEVELOPMENT - MARKETING	\$6,242.83	\$0.00	\$4,583.36	\$1,659.47	73.42%
820	GIFT FUND	\$143,540.75	\$6,440.59	\$56,745.61	\$86,795.14	39.53%
810	INTERLIBRARY LOAN	\$2,584.51	\$42.90	\$734.09	\$1,850.42	28.40%
985	MNLINK	\$18,795.05	\$0.00	\$0.00	\$18,795.05	0.00%
996	REVENUE FUND	-\$10,803.29	\$0.00	\$0.00	-\$10,803.29	0.00%
825	REVOLVING FUND	\$16,429.42	\$1,286.15	\$15,951.56	\$477.86	97.09%
994	SALES REVENUE	\$23,922.68	\$0.00	\$0.00	\$23,922.68	0.00%
993	STAFF DEVELOPMENT	\$19.87	\$0.00	\$19.87	\$0.00	100.00%
DEPT 5200 ASSIGNED FUNDS		\$222,390.47	\$7,769.64	\$80,073.31	\$142,317.16	36.01%
PROG 40 OTHER		\$1,419,757.74	\$7,769.64	\$110,102.94	\$1,309,654.80	7.76%
FUND 10 GENERAL FUND		\$3,318,307.23	\$48,284.38	\$448,051.53	\$2,870,255.70	13.50%

OBJ	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
		\$3,318,307.23	\$48,284.38	\$448,051.53	\$2,870,255.70	13.50%

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

SEPTEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
PROG 00 INSTITUTIONAL SUPPORT SERVICES						
DEPT 4100 PERSONNEL						
OBJECT 110 SALARIES						
PAYROLL	\$23,370.80			002141	09/30/16	
PAYROLL	\$23,370.80			002122	09/02/16	
PAYROLL	\$23,370.80			002132	09/16/16	
OBJECT 110 SALARIES	<u>\$70,112.40</u>					
OBJECT 140 EE BENEFITS						
ALERUS	\$611.41			002120	09/02/16	
ALERUS	\$611.41			002129	09/16/16	
DELTA DENTAL PLAN OF MN	\$391.20			002119	09/01/16	
MADISON NATIONAL	\$81.00			088157	09/28/16	STD
MADISON NATIONAL	\$60.00			088156	09/28/16	LTD
MEDICA	\$3,309.18			088155	09/28/16	
MII LIFE INSURANCE	\$54.20			088158	09/28/16	
PAYROLL	\$273.33			002132	09/16/16	
PAYROLL	\$273.33			002141	09/30/16	
STATE OF MN - DEF COMP	\$1,022.05			002135	09/16/16	
STATE OF MN - DEF COMP	\$1,022.05			002125	09/02/16	
OBJECT 140 EE BENEFITS	<u>\$7,709.16</u>					
OBJECT 145 BENEFIT ADMINISTRATION						
ALERUS	\$164.00			002138	09/27/16	H.S.A. Service Fee
OBJECT 145 BENEFIT AD	<u>\$164.00</u>					
OBJECT 170 RETIREMENT						
FEDERAL TAX PAYMENT	\$1,787.87			002131	09/16/16	
FEDERAL TAX PAYMENT	\$1,787.87			002121	09/02/16	
FEDERAL TAX PAYMENT	\$1,787.87			002140	09/30/16	
PUBLIC EMPLOYEES RETIREMENT	\$1,752.81			002143	09/30/16	
PUBLIC EMPLOYEES RETIREMENT	\$1,752.81			002124	09/02/16	
PUBLIC EMPLOYEES RETIREMENT	\$1,752.81			002134	09/16/16	
OBJECT 170 RETIREMENT	<u>\$10,622.04</u>					
DEPT 4100 PERSONNEL	\$88,607.60					
DEPT 4200 SERVICES AND CONTRACTS						
OBJECT 211 STAFF DEVELOPMENT SERVICES						
ELAN	\$1,032.05			002130	09/16/16	
OBJECT 211 STAFF DEVEL	<u>\$1,032.05</u>					
OBJECT 260 TELEPHONE						
FRONTIER	\$10.18			088153	09/22/16	
TDS METROCOM	\$452.88			088152	09/22/16	
OBJECT 260 TELEPHONE	<u>\$463.06</u>					
OBJECT 285 RECRUITMENT SERVICES						
ELAN	\$4.14			002130	09/16/16	
OBJECT 285 RECRUITMEN	<u>\$4.14</u>					
OBJECT 290 HRIS/PAYROLL SERVICES						
ADP	\$1,758.08	479370449	09/02/16	002126	09/09/16	9/2/16 WFN
ADP	\$19.80	479651292	09/09/16	002128	09/16/16	2nd Qtr
ADP	\$1,679.36	480013748	09/16/16	002136	09/23/16	9/16/16 WFN

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

SEPTEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
ADP	\$3,033.15		09/23/16	002137	09/23/16	September T & A
OBJECT 290 HRIS/PAYRO	\$6,490.39					
DEPT 4200 SERVICES AND CONT	\$7,989.64					
DEPT 4300 COMMODITIES						
OBJECT 310 SUPPLIES						
ELAN	\$61.68			002130	09/16/16	
OBJECT 310 SUPPLIES	\$61.68					
DEPT 4300 COMMODITIES	\$61.68					
DEPT 4700 CONTINGENCY						
OBJECT 910 CONTINGENCY						
MAGIC FUND	\$0.10	91516	09/15/16	002127	09/15/16	August Cash Mgmt Fee
OBJECT 910 CONTINGENC	\$0.10					
DEPT 4700 CONTINGENCY	\$0.10					
PROG 00 INSTITUTIONAL SUPPORT	\$96,659.02					
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
OBJECT 945 LEGACY FUND 2016						
PAYROLL	\$171.63			002141	09/30/16	
PAYROLL	\$53.34			002122	09/02/16	
OBJECT 945 LEGACY FUN	\$224.97					
OBJECT 992 RLTA-2013						
ALBANY MUTUAL TELEPHONE	\$29.19			088063	09/07/16	
ARVIG COMMUNICATION SYSTEMS	\$44.88			088062	09/07/16	
CENTURYLINK	\$170.21			088059	09/07/16	
CENTURYLINK	\$60.35			088065	09/07/16	
CITY OF ST. MICHAEL	\$52.95			088060	09/07/16	
FRONTIER	\$46.04			088061	09/07/16	
FRONTIER	\$111.17			088153	09/22/16	
SYTECK COMMUNICATIONS	\$36.32			088064	09/07/16	
WINDSTREAM	\$222.73			088154	09/22/16	
OBJECT 992 RLTA-2013	\$773.84					
DEPT 4900 RESTRICTED FUNDS	\$998.81					
PROG 10 OUTREACH SERVICES	\$998.81					
PROG 20 PUBLIC SERVICES						
DEPT 4100 PERSONNEL						
OBJECT 110 SALARIES						
PAYROLL	-\$184,632.28			002114	08/19/16	Coding Correction
PAYROLL	\$177,490.39			002141	09/30/16	
PAYROLL	\$186,085.08			002114	08/19/16	Coding Correction
PAYROLL	\$177,207.54			002132	09/16/16	
PAYROLL	\$180,599.96			002122	09/02/16	
OBJECT 110 SALARIES	\$536,750.69					
OBJECT 140 EE BENEFITS						
ALERUS	\$100.00			002139	09/30/16	
ALERUS	\$3,935.95			002129	09/16/16	
ALERUS	\$3,835.95			002120	09/02/16	

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

SEPTEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
DELTA DENTAL PLAN OF MN	\$2,762.00			002119	09/01/16	
MADISON NATIONAL	\$245.78			088157	09/28/16	STD
MADISON NATIONAL	\$215.08			088156	09/28/16	LTD
MEDICA	\$14,402.37			088155	09/28/16	
MII LIFE INSURANCE	\$308.10			088158	09/28/16	
PAYROLL	\$902.02			002132	09/16/16	
STATE OF MN - DEF COMP	\$1,882.91			002125	09/02/16	
STATE OF MN - DEF COMP	\$1,882.91			002135	09/16/16	
OBJECT 140 EE BENEFITS	<u>\$30,473.07</u>					
OBJECT 170 RETIREMENT						
FEDERAL TAX PAYMENT	\$13,543.90			002121	09/02/16	
FEDERAL TAX PAYMENT	\$13,260.08			002131	09/16/16	
FEDERAL TAX PAYMENT	-\$13,810.64			002112	08/19/16	Coding Correction
FEDERAL TAX PAYMENT	\$13,921.78			002112	08/19/16	Coding Correction
FEDERAL TAX PAYMENT	\$13,526.74			002140	09/30/16	
PUBLIC EMPLOYEES RETIREMENT	\$12,916.99			002143	09/30/16	
PUBLIC EMPLOYEES RETIREMENT	\$12,939.84			002124	09/02/16	
PUBLIC EMPLOYEES RETIREMENT	\$12,765.05			002134	09/16/16	
PUBLIC EMPLOYEES RETIREMENT	-\$13,121.65			002115	08/19/16	Coding Correction
PUBLIC EMPLOYEES RETIREMENT	\$13,230.61			002115	08/19/16	Coding Correction
OBJECT 170 RETIREMENT	<u>\$79,172.70</u>					
DEPT 4100 PERSONNEL	\$646,396.46					
DEPT 4200 SERVICES AND CONTRACTS						
OBJECT 248 CATALOG SERVICES						
ELAN	\$185.00			002130	09/16/16	
OBJECT 248 CATALOG SE	<u>\$185.00</u>					
DEPT 4200 SERVICES AND CONT	\$185.00					
DEPT 4300 COMMODITIES						
OBJECT 310 SUPPLIES						
ELAN	\$165.20			002130	09/16/16	
OBJECT 310 SUPPLIES	<u>\$165.20</u>					
DEPT 4300 COMMODITIES	\$165.20					
DEPT 4400 VEHICLE EXPENSES						
OBJECT 460 VEHICLE-MILEAGE						
PAYROLL	\$526.13			002134	09/16/16	Staff Mileage
PAYROLL	\$639.04			002142	09/30/16	Staff Mileage
PAYROLL	\$93.96			002123	09/02/16	Staff Mileage
OBJECT 460 VEHICLE-MIL	<u>\$1,259.13</u>					
DEPT 4400 VEHICLE EXPENSES	\$1,259.13					
DEPT 4500 LIBRARY MATERIALS						
OBJECT 540 MEDIA						
ELAN	\$161.25			002130	09/16/16	
OBJECT 540 MEDIA	<u>\$161.25</u>					
DEPT 4500 LIBRARY MATERIALS	\$161.25					
PROG 20 PUBLIC SERVICES	\$648,167.04					
PROG 30 OPERATION & MAINT. SERVICES						

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills
SEPTEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
DEPT 4100 PERSONNEL						
OBJECT 110 SALARIES						
PAYROLL	-\$4,358.40			002114	08/19/16	Coding Correction
PAYROLL	\$2,905.60			002114	08/19/16	Coding Correction
PAYROLL	\$2,905.60			002132	09/16/16	
PAYROLL	\$2,905.60			002122	09/02/16	
PAYROLL	\$2,905.60			002141	09/30/16	
OBJECT 110 SALARIES	<u>\$7,264.00</u>					
OBJECT 140 EE BENEFITS						
DELTA DENTAL PLAN OF MN	\$200.30			002119	09/01/16	
MEDICA	\$698.80			088155	09/28/16	
MII LIFE INSURANCE	\$11.00			088158	09/28/16	
OBJECT 140 EE BENEFITS	<u>\$910.10</u>					
OBJECT 170 RETIREMENT						
FEDERAL TAX PAYMENT	-\$333.42			002112	08/19/16	Coding Correction
FEDERAL TAX PAYMENT	\$222.28			002112	08/19/16	Coding Correction
FEDERAL TAX PAYMENT	\$222.28			002121	09/02/16	
FEDERAL TAX PAYMENT	\$222.28			002131	09/16/16	
FEDERAL TAX PAYMENT	\$222.28			002140	09/30/16	
PUBLIC EMPLOYEES RETIREMENT	-\$217.92			002115	08/19/16	Coding Correction
PUBLIC EMPLOYEES RETIREMENT	\$108.96			002124	09/02/16	
PUBLIC EMPLOYEES RETIREMENT	\$108.96			002143	09/30/16	
PUBLIC EMPLOYEES RETIREMENT	\$108.96			002134	09/16/16	
PUBLIC EMPLOYEES RETIREMENT	\$108.96			002115	08/19/16	Coding Correction
OBJECT 170 RETIREMENT	<u>\$773.62</u>					
DEPT 4100 PERSONNEL	<u>\$8,947.72</u>					
DEPT 4200 SERVICES AND CONTRACTS						
OBJECT 293 SYSTEM DIRECTOR S FUND						
ELAN	\$262.70			002130	09/16/16	
OBJECT 293 SYSTEM DIRE	<u>\$262.70</u>					
DEPT 4200 SERVICES AND CONT	<u>\$262.70</u>					
DEPT 4300 COMMODITIES						
OBJECT 330 POSTAGE						
ELAN	\$31.00			002130	09/16/16	
POSTMASTER	\$286.94	91216	09/12/16	088066	09/12/16	Letters
OBJECT 330 POSTAGE	<u>\$317.94</u>					
DEPT 4300 COMMODITIES	<u>\$317.94</u>					
PROG 30 OPERATION & MAINT. SER	<u>\$9,528.36</u>					
PROG 40 OTHER						
DEPT 5200 ASSIGNED FUNDS						
OBJECT 820 GIFT FUND						
ELAN	\$622.15			002130	09/16/16	
RINGSMUTH STOLPMAN, BETH	\$1,440.00			088058	09/01/16	Library Sign Up Cards
OBJECT 820 GIFT FUND	<u>\$2,062.15</u>					
OBJECT 825 REVOLVING FUND						
ELAN	\$35.86			002130	09/16/16	

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

SEPTEMBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
MEDICA	\$1,243.79			088155	09/28/16	
OBJECT 825 REVOLVING F	\$1,279.65					
DEPT 5200 ASSIGNED FUNDS	\$3,341.80					
PROG 40 OTHER	\$3,341.80					
	\$758,695.03					

Great River Regional Library
Financial Report
As of October 31, 2016



Balance, December 31, 2015 \$ 7,133,671.21

Receipts

Tax Receipts:

Benton County	544,883.00	
Morrison County	490,855.00	
Sherburne County	1,326,951.00	
Stearns County	2,283,872.00	
Todd County	341,674.00	
Wright County	2,036,901.00	
City of Staples	6,869.00	7,032,005.00
Capital - Vehicle		4,407.00
Committed Payroll/HRIS Fund		639.80
Computer Replacement Fund		-
Fines Revenue		297,576.66
Miscellaneous Revenue		6,160.00
Fund Development - General		9,909.72
Fund Development - Collection		10,772.82
Fund Development - Marketing		5,196.73
Gift Funds		49,486.04
Interest		34,197.48
Interlibrary Loan Fund		1,605.54
Legacy Grant		144,829.82
MNLink Gateway Grant		-
PERA Aid		8,575.50
Revenue Fund		131.00
Revolving Fund		424,039.58
RLBSS State Aid		1,531,688.03 *
Minitex Last Mile Grant		7,000.00
RLTA Grants		38,704.00
Sales Revenue		2,075.00
St. Cloud Reimbursement		100,161.83
Staff Training Encumbered Fund		-

Total Receipts and Balance----- \$ 16,842,832.75

Expenditures

Operating Fund -- see attached report	\$ 7,066,097.27	
Fund Balance Report -- see attached report	656,154.00	
Accumulated Depreciation	150,000.00	

Total Expenditures----- \$ 7,872,251.27

Month End Balance----- \$ 8,970,581.48

*See Revenue Report

**Great River Regional Library
Investment Listing
As of October 31, 2016**

Balance----- **\$ 8,970,581.48**

<u>Savings Accounts</u>	<u>Rate</u>	<u>Amount</u>
Bremer Money Market Savings Account (FDIC Insured Wood Dale & Homer Mich Cmnty Sch Dist. Security Pledge -Credit Rating AA+)	0.03%	\$ 248,101.23
Magic Liquid Account	0.04%	<u>2,920,921.91</u>
Savings Accounts Ending Balance		\$ 3,169,023.14

<u>Checking Accounts</u>		
Main Checking Account	\$	19,754.03
Petty Cash Checking Account	\$	844.32
Branch Cash	\$	1,960.00

Investments: Each Certificate of Deposit is separately FDIC Insured at 1 Financial Institution

Certificate of Deposit (due 11/1/2016)	0.70%	247,000.00
Certificate of Deposit (due 11/15/2016)	0.60%	248,000.00
Certificate of Deposit (due 12/7/2016)	0.75%	247,000.00
Certificate of Deposit (due 12/14/2016)	0.85%	247,000.00
Certificate of Deposit (due 1/9/2017)	0.91%	247,000.00
Certificate of Deposit (due 1/17/2017)	0.90%	247,000.00
Certificate of Deposit (due 2/3/2017)	0.90%	247,000.00
Certificate of Deposit (due 2/28/2017)	0.80%	247,000.00
Certificate of Deposit (due 3/14/2017)	0.75%	247,000.00
Certificate of Deposit (due 3/30/2017)	0.80%	247,000.00
Certificate of Deposit (due 4/18/2017)	0.80%	247,000.00
Certificate of Deposit (due 4/28/2017)	0.85%	247,000.00
Certificate of Deposit (due 5/5/2017)	0.85%	247,000.00
Certificate of Deposit (due 5/25/2017)	0.85%	247,000.00
Certificate of Deposit (due 6/9/2017)	1.01%	247,000.00
Certificate of Deposit (due 6/30/2017)	0.80%	247,000.00
Certificate of Deposit (due 7/12/2017)	0.85%	247,000.00
Certificate of Deposit (due 7/31/2017)	0.85%	247,000.00
Certificate of Deposit (due 8/7/2017)	0.85%	247,000.00
Certificate of Deposit (due 8/25/2017)	0.80%	247,000.00
Certificate of Deposit (due 9/06/2017)	0.95%	247,000.00
Certificate of Deposit (due 9/26/2017)	0.90%	247,000.00
Certificate of Deposit (due 10/19/2017)	0.85%	247,000.00
Certificate of Deposit (due 10/23/2017)	0.85%	<u>247,000.00</u>

Investment Ending Balance \$ 5,929,000.00

Bank Accounts and Investments Total \$ 9,120,581.49
Accumulated Depreciation (150,000.00)

Month End Balance----- **\$ 8,970,581.49**

Submitted by Aron Murphy, Accounting Coordinator - Accounting

Difference \$ (0.00)

**Great River Regional Library
Revenue Report
As of October 31, 2016**

<u>Operational Signatory Receipts:</u>	Budget	Received	Balance	% Rec'd
Benton County	\$ 537,613.00	\$ 537,613.00	\$ -	100.00%
Morrison County	484,306.00	484,306.00	-	100.00%
Sherburne County	1,309,246.00	1,309,246.00	-	100.00%
Stearns County	2,253,399.00	2,253,399.00	-	100.00%
Todd County	337,115.00	337,115.00	-	100.00%
Wright County	2,009,723.00	2,009,723.00	-	100.00%
Sub-Total: Signatory Operational Receipts:	\$ 6,931,402.00	\$ 6,931,402.00	\$ -	100.00%
<u>Capital Signatory Receipts</u>				
Benton County	\$ 7,270.00	\$ 7,270.00	\$ -	100.00%
Morrison County	6,549.00	6,549.00	-	100.00%
Sherburne County	17,705.00	17,705.00	-	100.00%
Stearns County	30,473.00	30,473.00	-	100.00%
Todd County	4,559.00	4,559.00	-	100.00%
Wright County	27,178.00	27,178.00	-	100.00%
Sub-Total: Signatory Capital Receipts:	\$ 93,734.00	\$ 93,734.00	\$ -	100.00%
<u>Maintenance of Effort Receipts:</u>				
City of Staples	\$ 6,900.00	\$ 6,869.00	\$ (31.00)	99.55%
Total Signatory/MOE Receipts:	\$ 7,032,036.00	\$ 7,032,005.00	\$ (31.00)	100.00%
<u>Other Receipts:</u>				
Fines	\$ 350,000.00	\$ 297,576.66	\$ (52,423.34)	85.02%
Interest	35,000.00	34,197.48	(802.52)	97.71%
MN Link Gateway	6,900.00	6,900.00	-	100.00%
PERA Aid	17,200.00	8,575.50	(8,624.50)	49.86%
Revenue Fund	37,700.00	37,700.00	-	100.00%
St. Cloud Reimbursement	96,900.00	100,161.83	3,261.83	103.37%
Total: Other Receipts:	\$ 543,700.00	\$ 485,111.47	\$ (58,588.53)	89.22%
<u>Fiscal Receipts - 2016</u>				
RLBSS State Aid*	\$ 1,522,600.00	\$ 1,547,099.49	\$ 24,499.49	101.61%
Total Operating/Capital Revenue:	\$ 9,098,336.00	\$ 9,064,215.96	\$ (34,120.04)	99.62%

Note to Revenue			
*RLBSS 2016 State Aid Receipts:		RLBSS 2017 State Aid Receipts:	
\$ 464,129.85	1st payment received 9/14/15	\$ 456,424.12	1st payment received 9/14/16
\$ 464,129.84	2nd payment received 10/14/15	\$ 456,424.11	2nd payment received 10/13/16
\$ 464,129.85	3rd payment received 2/11/16	\$ -	3rd payment received
\$ 154,709.95	Final payment received 7/30/16	\$ -	Final payment received
\$1,547,099.49	Total received	\$ 912,848.23	Total received

GREAT RIVER REGIONAL LIBRARY
Bank Balances and Investment Activity
OCTOBER 2016

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Page 1

Account Descr	Beginning Month Balance	MTD Debit	MTD Credit	End of Month Balance
G 10-1010 CASH - EXPENSE CHECKING	\$24,194.64	\$3,758,498.28	\$3,762,938.89	\$19,754.03
G 10-1016 CASH - PETTY CASH CHECKING	\$727.12	\$391.68	\$274.48	\$844.32
G 10-1017 CASH - BRANCH CASH	\$1,960.00	\$0.00	\$0.00	\$1,960.00
G 10-1018 CASH - MAGIC & BREMER SAVINGS	\$1,985,069.41	\$2,454,159.31	\$1,270,205.58	\$3,169,023.14
G 10-1020 INVESTMENTS - MAGIC FUND	\$5,930,000.00	\$494,000.00	\$495,000.00	\$5,929,000.00
G 10-2900 TRANSFERS OUT	\$20,543.57	\$261.97	\$0.00	\$20,805.54
G 10-3000 TRANSFERS IN	-\$20,543.57	\$0.00	\$261.97	-\$20,805.54
	\$7,941,951.17	\$6,707,311.24	\$5,528,680.92	\$9,120,581.49

GREAT RIVER REGIONAL LIBRARY

Operating Fund Summary

OCTOBER 2016

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2016 YTD Balance	%YTD Budget
FUND 10 GENERAL FUND						
DEPT 4100 PERSONNEL						
SALARIES	10-00-4100-110	\$662,300.00	\$46,741.60	\$511,622.88	\$150,677.12	77.25%
SALARIES	10-20-4100-110	\$3,499,600.00	\$366,460.93	\$2,523,525.53	\$976,074.47	72.11%
SALARIES	10-30-4100-110	\$92,800.00	\$5,811.20	\$74,820.19	\$17,979.81	80.63%
SALARIES-RLBSS	10-20-4100-111	\$1,522,600.00	\$0.00	\$1,522,600.00	\$0.00	100.00%
EE BENEFITS	10-00-4100-140	\$108,200.00	\$7,227.50	\$75,530.85	\$32,669.15	69.81%
EE BENEFITS	10-20-4100-140	\$424,400.00	\$30,554.06	\$329,179.09	\$95,220.91	77.56%
EE BENEFITS	10-30-4100-140	\$19,700.00	\$1,310.10	\$16,017.34	\$3,682.66	81.31%
BENEFIT ADMINISTRATION	10-00-4100-145	\$9,500.00	\$372.10	\$3,795.94	\$5,704.06	39.96%
WORKERS COMPENSATION	10-30-4100-160	\$20,000.00	\$0.00	\$24,798.00	-\$4,798.00	123.99%
RETIREMENT	10-00-4100-170	\$101,000.00	\$7,081.36	\$77,022.82	\$23,977.18	76.26%
RETIREMENT	10-20-4100-170	\$757,800.00	\$54,143.45	\$594,964.46	\$162,835.54	78.51%
RETIREMENT	10-30-4100-170	\$12,800.00	\$662.48	\$9,835.38	\$2,964.62	76.84%
PAID TIME OFF PAYMENT	10-00-4100-185	\$19,200.00	\$0.00	\$19,166.60	\$33.40	99.83%
DEPT 4100 PERSONNEL		\$7,249,900.00	\$520,364.78	\$5,782,879.08	\$1,467,020.92	79.76%
DEPT 4200 SERVICES AND CONTRACTS						
REGIONAL BOARD MEETINGS	10-00-4200-210	\$5,100.00	\$474.08	\$3,412.05	\$1,687.95	66.90%
STAFF DEVELOPMENT SERVICES	10-00-4200-211	\$29,950.00	\$3,365.60	\$14,160.82	\$15,789.18	47.28%
ALL STAFF DAY TRAINING	10-00-4200-213	\$6,800.00	\$0.00	\$0.00	\$6,800.00	0.00%
MEMBERSHIPS & SUBSCRIPTIONS	10-00-4200-220	\$3,000.00	\$100.00	\$2,617.00	\$383.00	87.23%
PATRON CONTACT SERVICES	10-20-4200-235	\$62,000.00	\$179.09	\$40,818.28	\$21,181.72	65.84%
BUILDING MAINTENANCE	10-30-4200-240	\$93,100.00	\$0.00	\$96,302.59	-\$3,202.59	103.44%
INSURANCE-CONTENTS/OTHER	10-30-4200-246	\$41,000.00	\$0.00	\$34,871.00	\$6,129.00	85.05%
CATALOG SERVICES	10-20-4200-248	\$85,000.00	\$0.00	\$41,037.87	\$43,962.13	48.28%
AUDIT	10-30-4200-250	\$14,800.00	\$0.00	\$15,400.00	-\$600.00	104.05%
PUBLIC LICENSING SERVICES	10-20-4200-253	\$4,000.00	\$0.00	\$3,729.00	\$271.00	93.23%
TELEPHONE	10-00-4200-260	\$1,000.00	\$0.00	\$1,000.00	\$0.00	100.00%
DELIVERY SERVICES	10-30-4200-265	\$1,950.00	\$0.00	\$1,655.01	\$294.99	84.87%
EQUIPMENT RENTAL & REPAIR	10-00-4200-271	\$2,500.00	\$63.10	\$1,390.60	\$1,109.40	55.62%
EQUIPMENT RENTAL & REPAIR	10-20-4200-271	\$8,700.00	\$95.22	\$5,380.38	\$3,319.62	61.84%
PRINTING/PUBLIC INFORMATION	10-00-4200-280	\$8,000.00	\$0.00	\$2,150.22	\$5,849.78	26.88%
PRINTING/PUBLIC INFORMATION	10-20-4200-280	\$23,000.00	\$0.00	\$24,586.82	-\$1,586.82	106.90%
RECRUITMENT SERVICES	10-00-4200-285	\$1,000.00	\$205.95	\$248.07	\$751.93	24.81%
SALES TAX	10-00-4200-288	\$2,500.00	\$620.00	\$2,909.00	-\$409.00	116.36%
HRIS/PAYROLL SERVICES	10-00-4200-290	\$77,200.00	\$6,083.56	\$71,249.71	\$5,950.29	92.29%
LEGAL SERVICES	10-30-4200-291	\$40,000.00	\$0.00	\$16,526.82	\$23,473.18	41.32%
SYSTEM DIRECTOR S FUND	10-30-4200-293	\$6,300.00	\$0.00	\$6,355.24	-\$55.24	100.88%
DEPT 4200 SERVICES AND CONTRACTS		\$516,900.00	\$11,186.60	\$385,800.48	\$131,099.52	74.64%
DEPT 4300 COMMODITIES						
SUPPLIES	10-00-4300-310	\$4,000.00	\$115.00	\$2,419.11	\$1,580.89	60.48%
SUPPLIES	10-20-4300-310	\$55,000.00	\$5,759.58	\$44,237.85	\$10,762.15	80.43%
SUPPLIES	10-30-4300-310	\$1,000.00	\$0.00	\$471.22	\$528.78	47.12%
POSTAGE	10-30-4300-330	\$16,000.00	\$807.00	\$18,241.68	-\$2,241.68	114.01%
DEPT 4300 COMMODITIES		\$76,000.00	\$6,681.58	\$65,369.86	\$10,630.14	86.01%
DEPT 4400 VEHICLE EXPENSES						
VEHICLE-GAS	10-20-4400-420	\$28,400.00	\$13.17	\$15,322.95	\$13,077.05	53.95%
VEHICLE-INSURANCE	10-20-4400-430	\$3,400.00	\$0.00	\$4,139.00	-\$739.00	121.74%
VEHICLE-REPAIR & MAINTENANC	10-20-4400-440	\$6,000.00	\$194.63	\$5,150.54	\$849.46	85.84%
VEHICLE-TIRES & MISC	10-20-4400-450	\$1,500.00	\$733.94	\$1,758.61	-\$258.61	117.24%
VEHICLE-MILEAGE	10-00-4400-460	\$1,000.00	\$131.22	\$506.17	\$493.83	50.62%
VEHICLE-MILEAGE	10-20-4400-460	\$12,500.00	\$2,983.54	\$12,384.30	\$115.70	99.07%
DEPT 4400 VEHICLE EXPENSES		\$52,800.00	\$4,056.50	\$39,261.57	\$13,538.43	74.36%

GREAT RIVER REGIONAL LIBRARY

Operating Fund Summary

OCTOBER 2016

OBJECT Descr	Act Code	Budget	MTD Amount	YTD Amount	2016 YTD Balance	%YTD Budget
DEPT 4500 LIBRARY MATERIALS						
BOOKS & PRINT MATERIALS	10-20-4500-510	\$530,000.00	\$17,136.99	\$359,148.22	\$170,851.78	67.76%
PERIODICALS	10-20-4500-520	\$40,000.00	\$1,189.64	\$50,255.77	-\$10,255.77	125.64%
MEDIA	10-20-4500-540	\$210,000.00	\$6,137.91	\$136,165.92	\$73,834.08	64.84%
ELECTRONIC SERVICES	10-20-4500-560	\$100,000.00	\$3,609.00	\$80,575.25	\$19,424.75	80.58%
DEPT 4500 LIBRARY MATERIALS		\$880,000.00	\$28,073.54	\$626,145.16	\$253,854.84	71.15%
DEPT 4600 EQUIPMENT						
OPERATING EQUIPMENT	10-00-4600-610	\$1,000.00	\$0.00	\$0.00	\$1,000.00	0.00%
OPERATING EQUIPMENT	10-20-4600-610	\$7,000.00	\$0.00	\$159.99	\$6,840.01	2.29%
SMALL EQUIPMENT	10-00-4600-630	\$500.00	\$0.00	\$199.99	\$300.01	40.00%
SMALL EQUIPMENT	10-20-4600-630	\$1,750.00	\$0.00	\$327.68	\$1,422.32	18.72%
SMALL EQUIPMENT	10-30-4600-630	\$750.00	\$56.99	\$1,008.17	-\$258.17	134.42%
DEPT 4600 EQUIPMENT		\$11,000.00	\$56.99	\$1,695.83	\$9,304.17	15.42%
DEPT 4700 CONTINGENCY						
CONTINGENCY	10-00-4700-910	\$2,002.00	\$5.50	\$124.60	\$1,877.40	6.22%
DEPT 4700 CONTINGENCY		\$2,002.00	\$5.50	\$124.60	\$1,877.40	6.22%
DEPT 4800 AUTOMATION OPERATING						
AUTOMATION MAINTENANCE	10-20-4800-932	\$100,000.00	\$20,501.42	\$98,507.12	\$1,492.88	98.51%
AUTOMATION EQUIPMENT	10-00-4800-933	\$11,000.00	\$0.00	\$2,510.38	\$8,489.62	22.82%
AUTOMATION EQUIPMENT	10-20-4800-933	\$92,000.00	\$15,471.50	\$60,192.74	\$31,807.26	65.43%
PROFESSIONAL SERVICES	10-20-4800-935	\$2,000.00	\$0.00	\$0.00	\$2,000.00	0.00%
AUTOMATION SOFTWARE	10-00-4800-936	\$2,000.00	\$0.00	\$3,610.45	-\$1,610.45	180.52%
AUTOMATION SOFTWARE	10-20-4800-936	\$9,000.00	\$0.00	\$0.00	\$9,000.00	0.00%
DEPT 4800 AUTOMATION OPERATING		\$216,000.00	\$35,972.92	\$164,820.69	\$51,179.31	76.31%
FUND 10 GENERAL FUND		\$9,004,602.00	\$606,398.41	\$7,066,097.27	\$1,938,504.73	78.47%
		\$9,004,602.00	\$606,398.41	\$7,066,097.27	\$1,938,504.73	78.47%

**Great River Regional Library
Fund Balance Adjustments
As of October 31, 2016**

Fund Description	Program Code	Balance September 2016	Adjusted in October 2016	Budget October 2016
COMMITTED CAPITAL FUNDS				
Capital - Automation	10.05.5000.710	468,652.76	-	468,652.76
Capital - Branch Development	10.05.5000.720	166,799.24	-	166,799.24
Capital - Equipment	10.05.5000.730	70,443.64	-	70,443.64
Capital - Vehicle	10.05.5000.740	103,025.29	-	103,025.29
		\$ 808,920.93	\$ -	\$ 808,920.93
RESTRICTED FUNDS				
Minitex Last Mile Grant	10.10.4900.340	7,000.00	-	7,000.00
ALA Let's Talk About It Grant	10.10.4900.976	5.87	-	5.87
Legacy Fund 2016	10.10.4900.945	145,592.59	-	145,592.59
Legacy Fund 2017	10.10.4900.947	35,510.37	17,755.18	53,265.55
Opportunity Hardware Grant	10.10.4900.942	59,846.31	-	59,846.31
Playful Learning Grant	10.10.4900.977	(115.81)	-	(115.81)
RLTA 2013	10.10.4900.992	280,194.53	-	280,194.53
RLTA 2014	10.10.4900.990	284,164.52	-	284,164.52
RLTA 2015	10.10.4900.978	193,076.98	-	193,076.98
RLTA 2016	10.10.4900.978	68,473.80	-	68,473.80
RLTA 2017	10.10.4900.961	15,879.40	-	15,879.40
		\$ 1,089,628.56	\$ 17,755.18	\$ 1,107,383.74
COMMITTED OTHER FUNDS				
Building Maintenance	10.40.5100.240	37,227.35	-	37,227.35
Compensated Absence Fund	10.40.5100.983	539,394.00	-	539,394.00
Computer Replacement Fund	10.40.5100.984	290,218.81	-	290,218.81
Consulting Fees	10.40.5100.812	4,126.63	-	4,126.63
Emergency Sub & Severance	10.40.5100.880	40,000.00	-	40,000.00
HRIS Specialist - Temp	10.40.5100.811	6,657.91	-	6,657.91
Patron Self Service	10.40.5100.813	45,584.98	-	45,584.98
Payroll & HRIS Services	10.40.5200.890	10,283.71	639.80	10,923.51
Payroll Fund	10.40.5100.870	220,000.00	-	220,000.00
Staff Development Services	10.40.5100.211	3,873.88	-	3,873.88
		\$ 1,197,367.27	\$ 639.80	\$ 1,198,007.07
ASSIGNED FUNDS				
Fund Development - Collection	10.40.5200.816	10,694.82	78.00	10,772.82
Fund Development - General	10.40.5200.815	10,963.83	26.00	10,989.83
Fund Development - Marketing	10.40.5200.817	6,242.83	34.00	6,276.83
Gift Fund	10.40.5200.820	143,540.75	650.99	144,191.74
Interlibrary Loan	10.40.5200.810	2,584.51	215.78	2,800.29
MNLink	10.40.5200.985	18,795.05	-	18,795.05
Revenue Fund-MCIT & Misc.	10.40.5200.996	(10,803.29)	-	(10,803.29)
Revolving Fund	10.40.5200.825	16,429.42	409,472.14	425,901.56
Sales Revenue	10.40.5200.994	23,922.68	-	23,922.68
Staff Development Services	10.40.5200.993	19.87	-	19.87
		\$ 222,390.47	\$ 410,476.91	\$ 632,867.38
TOTAL		\$ 3,318,307.23	\$ 428,871.89	\$ 3,747,179.12

GREAT RIVER REGIONAL LIBRARY

Fund Balance Report

OCTOBER 2016

OBJ	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
FUND 10 GENERAL FUND						
PROG 05 CAPITAL BUDGET						
DEPT 5000 CAPITAL COMMITTED FUNDS						
710	CAPITAL - AUTOMATION	\$468,652.76	\$0.00	\$0.00	\$468,652.76	0.00%
720	CAPITAL - BRANCH DEVELOPMENT	\$166,799.24	\$0.00	\$0.00	\$166,799.24	0.00%
730	CAPITAL - EQUIPMENT	\$70,443.64	\$0.00	\$13,623.00	\$56,820.64	19.34%
740	CAPITAL - VEHICLE	\$103,025.29	\$0.00	\$45,755.22	\$57,270.07	44.41%
DEPT 5000 CAPITAL COMMITTED FUNDS		\$808,920.93	\$0.00	\$59,378.22	\$749,542.71	7.34%
PROG 05 CAPITAL BUDGET		\$808,920.93	\$0.00	\$59,378.22	\$749,542.71	7.34%
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
976	ALA LETS TALK ABOUT IT GRANT	\$5.87	\$0.00	\$5.87	\$0.00	100.00%
945	LEGACY FUND 2016	\$145,592.59	-\$47.46	\$139,591.44	\$6,001.15	95.88%
947	LEGACY FUND 2017	\$53,265.55	\$0.00	\$0.00	\$53,265.55	0.00%
946	MINITEX LAST MILE	\$7,000.00	\$0.00	\$0.00	\$7,000.00	0.00%
942	OPPORTUNITY HARDWARE GRANT	\$59,846.31	\$0.00	\$31,551.32	\$28,294.99	52.72%
977	PLAYFUL LEARNING	-\$115.81	\$0.00	-\$115.81	\$0.00	100.00%
992	RLTA-2013	\$280,194.53	\$4,086.53	\$111,576.62	\$168,617.91	39.82%
990	RLTA-2014	\$284,164.52	\$0.00	\$0.00	\$284,164.52	0.00%
978	RLTA-2015	\$193,076.98	\$0.00	\$0.00	\$193,076.98	0.00%
974	RLTA-2016	\$68,473.80	\$0.00	\$0.00	\$68,473.80	0.00%
961	RLTA-2017	\$15,879.40	\$0.00	\$0.00	\$15,879.40	0.00%
DEPT 4900 RESTRICTED FUNDS		\$1,107,383.74	\$4,039.07	\$282,609.44	\$824,774.30	25.52%
PROG 10 OUTREACH SERVICES		\$1,107,383.74	\$4,039.07	\$282,609.44	\$824,774.30	25.52%
PROG 40 OTHER						
DEPT 5100 COMMITTED FUNDS						
240	BUILDING MAINTENANCE	\$37,227.35	\$0.00	\$675.89	\$36,551.46	1.82%
983	COMPENSATED ABSENCES	\$539,394.00	\$0.00	\$0.00	\$539,394.00	0.00%
984	COMPUTER REPLACEMENT FUND	\$290,218.81	\$0.00	\$0.00	\$290,218.81	0.00%
812	CONSULTING FEES	\$4,126.63	\$0.00	\$0.00	\$4,126.63	0.00%
880	EMERGENCY, SUB & SEVERANCE	\$40,000.00	\$0.00	\$0.00	\$40,000.00	0.00%
811	HRIS SPECIALIST - TEMP	\$6,657.91	\$0.00	\$6,657.91	\$0.00	100.00%
813	PATRON SELF SERVICE	\$45,584.98	\$0.00	\$19,000.00	\$26,584.98	41.68%
890	PAYROLL & HRIS SERVICES	\$10,923.51	\$0.00	\$3,695.83	\$7,227.68	33.83%
870	PAYROLL FUND	\$220,000.00	\$0.00	\$0.00	\$220,000.00	0.00%
211	STAFF DEVELOPMENT SERVICES	\$3,873.88	\$0.00	\$0.00	\$3,873.88	0.00%
DEPT 5100 COMMITTED FUNDS		\$1,198,007.07	\$0.00	\$30,029.63	\$1,167,977.44	2.51%
DEPT 5200 ASSIGNED FUNDS						
816	FUND DEVELOPMENT - COLLECTION	\$10,772.82	\$0.00	\$0.00	\$10,772.82	0.00%
815	FUND DEVELOPMENT - GENERAL	\$10,989.83	\$0.00	\$2,038.82	\$8,951.01	18.55%
817	FUND DEVELOPMENT - MARKETING	\$6,276.83	\$0.00	\$4,583.36	\$1,693.47	73.02%
820	GIFT FUND	\$144,191.74	\$2,743.63	\$59,489.24	\$84,702.50	41.26%
810	INTERLIBRARY LOAN	\$2,800.29	\$147.95	\$882.04	\$1,918.25	31.50%
985	MNLINK	\$18,795.05	\$0.00	\$0.00	\$18,795.05	0.00%
996	REVENUE FUND	-\$10,803.29	\$0.00	\$0.00	-\$10,803.29	0.00%
825	REVOLVING FUND	\$425,901.56	\$201,171.82	\$217,123.38	\$208,778.18	50.98%
994	SALES REVENUE	\$23,922.68	\$0.00	\$0.00	\$23,922.68	0.00%
993	STAFF DEVELOPMENT	\$19.87	\$0.00	\$19.87	\$0.00	100.00%
DEPT 5200 ASSIGNED FUNDS		\$632,867.38	\$204,063.40	\$284,136.71	\$348,730.67	44.90%
PROG 40 OTHER		\$1,830,874.45	\$204,063.40	\$314,166.34	\$1,516,708.11	17.16%
FUND 10 GENERAL FUND		\$3,747,179.12	\$208,102.47	\$656,154.00	\$3,091,025.12	17.51%

OBJ	Account Name	Beginning Balance	Current Month Expense	YTD Expense	Month End Balance	% YTD
		\$3,747,179.12	\$208,102.47	\$656,154.00	\$3,091,025.12	17.51%

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

OCTOBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
PROG 00 INSTITUTIONAL SUPPORT SERVICES						
DEPT 4100 PERSONNEL						
OBJECT 110 SALARIES						
PAYROLL	\$23,370.80			002151	10/14/16	
PAYROLL	\$23,370.80			002161	10/28/16	
OBJECT 110 SALARIES	<u>\$46,741.60</u>					
OBJECT 140 EE BENEFITS						
ALERUS	\$611.41			002149	10/14/16	
ALERUS	\$611.41			002159	10/28/16	
DELTA DENTAL PLAN OF MN	\$391.20			002147	10/01/16	
MADISON NATIONAL	\$81.00			088244	10/28/16	STD
MADISON NATIONAL	\$60.00			088243	10/28/16	LTD
MEDICA	\$3,309.18			088242	10/28/16	
MII LIFE INSURANCE	\$54.20			088245	10/28/16	
PAYROLL	\$65.00			002161	10/28/16	
STATE OF MN - DEF COMP	\$1,022.05			002165	10/28/16	
STATE OF MN - DEF COMP	\$1,022.05			002154	10/14/16	
OBJECT 140 EE BENEFITS	<u>\$7,227.50</u>					
OBJECT 145 BENEFIT ADMINISTRATION						
ALERUS	\$168.00			002158	10/26/16	H.S.A. Service Fee
OBJECT 145 BENEFIT AD	<u>\$168.00</u>					
OBJECT 170 RETIREMENT						
FEDERAL TAX PAYMENT	\$1,787.87			002160	10/28/16	
FEDERAL TAX PAYMENT	\$1,787.87			002150	10/14/16	
PUBLIC EMPLOYEES RETIREMENT	\$1,752.81			002164	10/28/16	
PUBLIC EMPLOYEES RETIREMENT	\$1,752.81			002153	10/14/16	
OBJECT 170 RETIREMENT	<u>\$7,081.36</u>					
DEPT 4100 PERSONNEL	\$61,218.46					
DEPT 4200 SERVICES AND CONTRACTS						
OBJECT 211 STAFF DEVELOPMENT SERVICES						
ELAN	\$2,268.40			002155	10/16/16	
OBJECT 211 STAFF DEVEL	<u>\$2,268.40</u>					
OBJECT 285 RECRUITMENT SERVICES						
ELAN	\$7.00			002155	10/16/16	
OBJECT 285 RECRUITME	<u>\$7.00</u>					
OBJECT 288 SALES TAX						
MINNESOTA DEPT OF REVENUE	\$620.00			002156	10/20/16	S & U Tax 3rd Quarter
OBJECT 288 SALES TAX	<u>\$620.00</u>					
OBJECT 290 HRIS/PAYROLL SERVICES						
ADP	\$1,463.04	481464331	10/14/16	002157	10/21/16	10/14/16 WFN
ADP	\$1,685.92	480850579	09/30/16	002148	10/07/16	9/30/16 WFN
ADP	\$2,934.60	481463977	10/14/16	002157	10/21/16	October T & A
OBJECT 290 HRIS/PAYRO	<u>\$6,083.56</u>					
DEPT 4200 SERVICES AND CONT	\$8,978.96					
DEPT 4400 VEHICLE EXPENSES						

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

OCTOBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
OBJECT 460 VEHICLE-MILEAGE						
PAYROLL	\$131.22			002162	10/28/16	Staff Mileage
OBJECT 460 VEHICLE-MIL	\$131.22					
DEPT 4400 VEHICLE EXPENSES	\$131.22					
PROG 00 INSTITUTIONAL SUPPORT	\$70,328.64					
PROG 10 OUTREACH SERVICES						
DEPT 4900 RESTRICTED FUNDS						
OBJECT 945 LEGACY FUND 2016						
PAYROLL	\$26.36			002161	10/28/16	
PAYROLL	\$76.18			002151	10/14/16	
OBJECT 945 LEGACY FUN	\$102.54					
OBJECT 992 RLTA-2013						
ALBANY MUTUAL TELEPHONE	\$29.16			088164	10/05/16	
ARVIG COMMUNICATION SYSTEMS	\$233.86			088161	10/05/16	
CENTURYLINK	\$60.35			088166	10/17/16	
CENTURYLINK	\$133.62			088169	10/17/16	
CENTURYLINK	\$40.41			088163	10/05/16	
CITY OF ST CLOUD	\$739.74			088160	10/05/16	
CITY OF ST. MICHAEL	\$52.95			088167	10/17/16	
FRONTIER	\$116.26			088239	10/25/16	
FRONTIER	\$46.00			088168	10/17/16	
INTEGRA TELECOM	\$144.12			088162	10/05/16	
SYTECK COMMUNICATIONS	\$36.27			088165	10/05/16	
TDS METROCOM	\$433.71			088171	10/17/16	
VERIZON WIRELESS	\$899.27			088159	10/05/16	
VERIZON WIRELESS	\$899.69			088240	10/25/16	
WINDSTREAM	\$131.31			088170	10/17/16	
WINDSTREAM	\$89.81			088241	10/25/16	
OBJECT 992 RLTA-2013	\$4,086.53					
DEPT 4900 RESTRICTED FUNDS	\$4,189.07					
PROG 10 OUTREACH SERVICES	\$4,189.07					
PROG 20 PUBLIC SERVICES						
DEPT 4100 PERSONNEL						
OBJECT 110 SALARIES						
PAYROLL	\$176,150.37			002151	10/14/16	
PAYROLL	\$190,310.56			002161	10/28/16	
OBJECT 110 SALARIES	\$366,460.93					
OBJECT 140 EE BENEFITS						
ALERUS	\$3,935.95			002159	10/28/16	
ALERUS	\$3,935.95			002149	10/14/16	
DELTA DENTAL PLAN OF MN	\$3,148.10			002147	10/01/16	
MADISON NATIONAL	\$302.48			088244	10/28/16	STD
MADISON NATIONAL	\$251.52			088243	10/28/16	LTD
MEDICA	\$15,425.74			088242	10/28/16	
MII LIFE INSURANCE	-\$11.50			088245	10/28/16	
PAYROLL	\$200.00			002161	10/28/16	
STATE OF MN - DEF COMP	\$1,682.91			002154	10/14/16	
STATE OF MN - DEF COMP	\$1,682.91			002165	10/28/16	

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

OCTOBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
OBJECT 140 EE BENEFITS	\$30,554.06					
OBJECT 170 RETIREMENT						
FEDERAL TAX PAYMENT	\$14,284.29			002160	10/28/16	
FEDERAL TAX PAYMENT	\$13,197.14			002150	10/14/16	
PUBLIC EMPLOYEES RETIREMENT	\$12,861.77			002153	10/14/16	
PUBLIC EMPLOYEES RETIREMENT	\$13,800.25			002164	10/28/16	
OBJECT 170 RETIREMENT	\$54,143.45					
DEPT 4100 PERSONNEL	\$451,158.44					
DEPT 4400 VEHICLE EXPENSES						
OBJECT 460 VEHICLE-MILEAGE						
PAYROLL	\$275.94			002152	10/14/16	Staff Mileage
PAYROLL	\$725.52			002162	10/28/16	Staff Mileage
PAYROLL	\$1,982.08			002163	10/28/16	Staff Mileage All Staff Day
OBJECT 460 VEHICLE-MIL	\$2,983.54					
DEPT 4400 VEHICLE EXPENSES	\$2,983.54					
DEPT 4500 LIBRARY MATERIALS						
OBJECT 510 BOOKS & PRINT MATERIALS						
SYNCHRONY/AMAZON	\$1,032.06			088237	10/20/16	
OBJECT 510 BOOKS & PRI	\$1,032.06					
OBJECT 540 MEDIA						
ELAN	\$152.50			002155	10/16/16	
SYNCHRONY/AMAZON	\$1,542.39			088237	10/20/16	
OBJECT 540 MEDIA	\$1,694.89					
DEPT 4500 LIBRARY MATERIALS	\$2,726.95					
PROG 20 PUBLIC SERVICES	\$456,868.93					
PROG 30 OPERATION & MAINT. SERVICES						
DEPT 4100 PERSONNEL						
OBJECT 110 SALARIES						
PAYROLL	\$2,905.60			002151	10/14/16	
PAYROLL	\$2,905.60			002161	10/28/16	
OBJECT 110 SALARIES	\$5,811.20					
OBJECT 140 EE BENEFITS						
DELTA DENTAL PLAN OF MN	\$200.30			002147	10/01/16	
MEDICA	\$698.80			088242	10/28/16	
MII LIFE INSURANCE	\$11.00			088245	10/28/16	
STATE OF MN - DEF COMP	\$200.00			002165	10/28/16	
STATE OF MN - DEF COMP	\$200.00			002154	10/14/16	
OBJECT 140 EE BENEFITS	\$1,310.10					
OBJECT 170 RETIREMENT						
FEDERAL TAX PAYMENT	\$222.28			002150	10/14/16	
FEDERAL TAX PAYMENT	\$222.28			002160	10/28/16	
PUBLIC EMPLOYEES RETIREMENT	\$108.96			002153	10/14/16	
PUBLIC EMPLOYEES RETIREMENT	\$108.96			002164	10/28/16	
OBJECT 170 RETIREMENT	\$662.48					
DEPT 4100 PERSONNEL	\$7,783.78					

GREAT RIVER REGIONAL LIBRARY

Monthly Prepaid Bills

OCTOBER

Search Name	Amount	Invoice #	Invoice Date	Check #	Check Date	Description
DEPT 4300 COMMODITIES						
OBJECT 330 POSTAGE						
ELAN	\$25.00			002155	10/16/16	
OBJECT 330 POSTAGE	\$25.00					
DEPT 4300 COMMODITIES	\$25.00					
PROG 30 OPERATION & MAINT. SER	\$7,808.78					
PROG 40 OTHER						
DEPT 5200 ASSIGNED FUNDS						
OBJECT 820 GIFT FUND						
ELAN	\$36.43			002155	10/16/16	
SYNCHRONY/AMAZON	\$11.80			088237	10/20/16	
OBJECT 820 GIFT FUND	\$48.23					
OBJECT 825 REVOLVING FUND						
CITY OF ST CLOUD	\$9,055.57	101816	10/18/16	088172	10/18/16	SB Restoration
ELAN	\$38.66			002155	10/16/16	
ICC RESTORATION	\$190,400.73	52240	10/10/16	088238	10/21/16	Progress Payment #2
MEDICA	\$1,676.86			088242	10/28/16	
OBJECT 825 REVOLVING	\$201,171.82					
DEPT 5200 ASSIGNED FUNDS	\$201,220.05					
PROG 40 OTHER	\$201,220.05					
	\$740,415.47					

GREAT RIVER REGIONAL LIBRARY

List of Bills

OCTOBER

Received September 21, 2016 - October 12, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
PROG				
DEPT				
OBJECT				
PETTY CASH - BREMER	\$261.97	101916	10/19/16	October Replenishment
OBJECT	\$261.97			
DEPT	\$261.97			
PROG	\$261.97			
PROG 00 INSTITUTIONAL SUPPORT SERVICES				
DEPT 4100 PERSONNEL				
OBJECT 145 BENEFIT ADMINISTRATION				
ONEDIGITAL	\$204.10	0000377	09/19/16	
OBJECT 145 BENEFIT ADMINIS	\$204.10			
DEPT 4100 PERSONNEL	\$204.10			
DEPT 4200 SERVICES AND CONTRACTS				
OBJECT 210 REGIONAL BOARD MEETINGS				
BAUERNSCHMITT, WAYNE	\$50.92			
BERTRAM, JEFF	\$52.14			
BRAVINDER, DAN	\$54.16			
BUERKLE, SPENCER	\$25.00			
EBERLEY, MARY	\$53.35			
HAYES, LAURA	\$27.43			
POTTER, MICHAEL	\$31.59			
REA, DAN	\$37.15			
ROHDE, CINDY	\$62.26			
SHOVELAIN, JIM	\$60.64			
WINSCHER, RANDY H.	\$19.44			
OBJECT 210 REGIONAL BOARD	\$474.08			
OBJECT 211 STAFF DEVELOPMENT SERVICES				
JACOBS, THERESA	\$294.00			
LOVEN, LISA	\$315.00	16-810101	10/11/16	Interpreter Services
MCIT	\$300.00	SEM404	09/23/16	Cybersecurity Training
SCHOENFELDER, MOLLEE	\$188.20			
OBJECT 211 STAFF DEVELOPME	\$1,097.20			
OBJECT 220 MEMBERSHIPS & SUBSCRIPTIONS				
COSUGI	\$100.00		01/01/17	IT Users Group Membersh
OBJECT 220 MEMBERSHIPS & S	\$100.00			
OBJECT 271 EQUIPMENT RENTAL & REPAIR				
CENTRAL MN ERDC	\$63.10	157670	09/30/16	
OBJECT 271 EQUIPMENT RENT	\$63.10			
OBJECT 285 RECRUITMENT SERVICES				
INTELLICORP	\$198.95	827076	09/30/16	HR Background Checks
OBJECT 285 RECRUITMENT SE	\$198.95			
DEPT 4200 SERVICES AND CONTRACT	\$1,933.33			
DEPT 4300 COMMODITIES				

GREAT RIVER REGIONAL LIBRARY

List of Bills

OCTOBER

Received September 21, 2016 - October 12, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
OBJECT 310 SUPPLIES				
CENTRAL MN ERDC	\$115.00	157380	09/23/16	
OBJECT 310 SUPPLIES	\$115.00			
DEPT 4300 COMMODITIES	\$115.00			
PROG 00 INSTITUTIONAL SUPPORT SERVI	\$2,252.43			
PROG 10 OUTREACH SERVICES				
DEPT 4900 RESTRICTED FUNDS				
OBJECT 945 LEGACY FUND 2016				
DUENOW, JUDY	-\$150.00			Ck Voided Performer Canc
OBJECT 945 LEGACY FUND 201	-\$150.00			
DEPT 4900 RESTRICTED FUNDS	-\$150.00			
PROG 10 OUTREACH SERVICES	-\$150.00			
PROG 20 PUBLIC SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
OBJECT 235 PATRON CONTACT SERVICES				
LEXIS NEXIS	\$179.09	20160930	09/30/16	
OBJECT 235 PATRON CONTACT	\$179.09			
OBJECT 271 EQUIPMENT RENTAL & REPAIR				
CENTRAL MN ERDC	\$95.22	157670	09/30/16	
OBJECT 271 EQUIPMENT RENT	\$95.22			
DEPT 4200 SERVICES AND CONTRACT	\$274.31			
DEPT 4300 COMMODITIES				
OBJECT 310 SUPPLIES				
AFFORDABLE LIBRARY PRODUCTS	\$990.00	2120	09/28/16	
BLACKBOURN INC	\$1,375.66	942377	09/29/16	
BRODART CO	\$17.40	449656	09/30/16	
BRODART CO	\$101.92	450100	10/05/16	
CENTRAL MN ERDC	\$910.00	157291	09/20/16	
GENERAL BOOK COVERS	\$1,205.70	16415	10/04/16	
INNOVATIVE OFFICE SOLUTIONS	\$52.17	IN1343404	10/05/16	
INNOVATIVE OFFICE SOLUTIONS	\$180.62	IN1320804	09/16/16	
INNOVATIVE OFFICE SOLUTIONS	\$330.64	IN1325623	09/21/16	
MID-AMERICA BUSINESS SYSTEMS	\$254.93	738638	08/10/16	
RESEARCH TECHNOLOGY	\$27.90	199809	09/16/16	
ULINE	\$312.64	80403832	09/21/16	
OBJECT 310 SUPPLIES	\$5,759.58			
DEPT 4300 COMMODITIES	\$5,759.58			
DEPT 4400 VEHICLE EXPENSES				
OBJECT 420 VEHICLE-GAS				
SUPERAMERICA	\$13.17	4458090060	09/30/16	
OBJECT 420 VEHICLE-GAS	\$13.17			
OBJECT 440 VEHICLE-REPAIR & MAINTENANCE				
MCKAY S FAMILY DODGE	\$29.95	6092322/1	09/27/16	
TENVOORDE MOTOR CO	\$119.33	4050711/1	10/04/16	

GREAT RIVER REGIONAL LIBRARY

List of Bills

OCTOBER

Received September 21, 2016 - October 12, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
TENVOORDE MOTOR CO	\$45.35	4050191/1	09/19/16	
OBJECT 440 VEHICLE-REPAIR	\$194.63			
OBJECT 450 VEHICLE-TIRES & MISC				
SUPERAMERICA	\$2.50	4458090060	09/30/16	
TENVOORDE MOTOR CO	\$731.44	4050711/1	10/04/16	
OBJECT 450 VEHICLE-TIRES &	\$733.94			
DEPT 4400 VEHICLE EXPENSES	\$941.74			
DEPT 4500 LIBRARY MATERIALS				
OBJECT 510 BOOKS & PRINT MATERIALS				
BAKER & TAYLOR - CURRENT	\$12,778.17			
GALE/CENGAGE LEARNING	\$898.44			
MAILBOX YEARBOOK_____	\$39.95			
PROQUEST LLC	\$2,249.10			
OBJECT 510 BOOKS & PRINT M	\$15,965.66			
OBJECT 520 PERIODICALS				
ALLRECIPES	\$12.00			
ECM PUBLISHERS, INC.	\$39.00			
STAR TRIBUNE	\$394.16	Acct #1288995		
STAR TRIBUNE	\$324.48	Acct #7779346		
WALL STREET JOURNAL_____	\$420.00			
OBJECT 520 PERIODICALS	\$1,189.64			
OBJECT 540 MEDIA				
BAKER & TAYLOR - CURRENT	\$3,925.44			
BLACKSTONE AUDIO BOOKS INC	\$44.00			
MIDWEST TAPE	\$69.98			
RANDOM HOUSE INC	\$20.00			
RECORDED BOOKS	\$383.60			
OBJECT 540 MEDIA	\$4,443.02			
OBJECT 560 ELECTRONIC SERVICES				
OVERDRIVE, INC.	\$3,609.00			
OBJECT 560 ELECTRONIC SERV	\$3,609.00			
DEPT 4500 LIBRARY MATERIALS	\$25,207.32			
DEPT 4800 AUTOMATION OPERATING				
OBJECT 932 AUTOMATION MAINTENANCE				
BIBLIOTHECA, LLC	\$15,133.66			Self CK/O Annual Maint.
CDW GOVERNMENT INC	\$1,125.00	FMP6455	09/29/16	9/9/16 - 9/5/17
CDW GOVERNMENT INC	\$1,495.00	FMD6462	09/27/16	10/24/16 - 10/23/17
CDW GOVERNMENT INC	\$2,747.76	FML1136	09/28/16	11/24/16 - 11/23/17
OBJECT 932 AUTOMATION MAI	\$20,501.42			
OBJECT 933 AUTOMATION EQUIPMENT				
BIBLIOTHECA, LLC	\$15,471.50	SI0015833-US	07/28/16	Self CK/O Card Terminals
OBJECT 933 AUTOMATION EQU	\$15,471.50			
DEPT 4800 AUTOMATION OPERATING	\$35,972.92			
PROG 20 PUBLIC SERVICES	\$68,155.87			
PROG 30 OPERATION & MAINT. SERVICES				

GREAT RIVER REGIONAL LIBRARY

List of Bills

OCTOBER

Received September 21, 2016 - October 12, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
DEPT 4300 COMMODITIES				
OBJECT 330 POSTAGE				
NEOFUNDS BY NEOPOST	\$782.00			
OBJECT 330 POSTAGE	\$782.00			
DEPT 4300 COMMODITIES	\$782.00			
DEPT 4600 EQUIPMENT				
OBJECT 630 SMALL EQUIPMENT				
FIORE, JOY	\$56.99			
OBJECT 630 SMALL EQUIPMEN	\$56.99			
DEPT 4600 EQUIPMENT	\$56.99			
PROG 30 OPERATION & MAINT. SERVICES	\$838.99			
PROG 40 OTHER				
DEPT 5200 ASSIGNED FUNDS				
OBJECT 810 INTERLIBRARY LOAN				
ROCHESTER PUBLIC LIBRARY	\$18.00			
SOUTHEASTERN LIBRARIES COOP	\$14.95			
UNIVERSITY OF MINNESOTA	\$115.00			
OBJECT 810 INTERLIBRARY LO	\$147.95			
OBJECT 820 GIFT FUND				
ASFELD, CARLA	\$12.76			
ATKINSON, JAN	\$56.36			
BAKER & TAYLOR - CURRENT	\$861.28			
BERTELSON ONE SOURCE	\$80.11	OE-428639-1	09/20/16	
COX-JOHNSON, DEB	\$21.90			
FRIELER, BARBARA	\$66.32			
GALE/CENGAGE LEARNING	\$27.19			
HALBROOK, LYNN	\$350.00			
MALLO, CHRIS	\$150.30			
NATHE, GEORGINE	\$11.49			
PIONEER PHOTOGRAPHY & SERVICES	\$350.00			
POTTER, NANCY	\$38.24			
SCHOLASTIC, INC.	\$358.00	13810852	09/16/16	
SHAY, DAWN	\$111.25			
ULINE	\$78.00	80403832	09/21/16	
WEHRSPANN, AMANDA	\$122.20			
OBJECT 820 GIFT FUND	\$2,695.40			
DEPT 5200 ASSIGNED FUNDS	\$2,843.35			
PROG 40 OTHER	\$2,843.35			
	\$74,202.61			

GREAT RIVER REGIONAL LIBRARY

List of Bills

NOVEMBER

Received October 13, 2016 - November 9, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
PROG 00 INSTITUTIONAL SUPPORT SERVICES				
DEPT 4100 PERSONNEL				
OBJECT 145 BENEFIT ADMINISTRATION				
ONEDIGITAL	\$209.02	584	10/15/16	
OBJECT 145 BENEFIT ADMINIS	\$209.02			
DEPT 4100 PERSONNEL	\$209.02			
DEPT 4200 SERVICES AND CONTRACTS				
OBJECT 210 REGIONAL BOARD MEETINGS				
BAUERNSCHMITT, WAYNE	\$50.92			
BERTRAM, JEFF	\$52.95			
BRAVINDER, DAN	\$54.16			
BUERKLE, SPENCER	\$25.00			
EBERLEY, MARY	\$55.38			
HAYES, LAURA	\$28.24			
POTTER, MICHAEL	\$34.02			
REA, DAN	\$37.15			
ROHDE, CINDY	\$62.26			
SHOVELAIN, JIM	\$93.04			
WINSCHER, RANDY H.	\$20.25			
OBJECT 210 REGIONAL BOARD	\$513.37			
OBJECT 211 STAFF DEVELOPMENT SERVICES				
CANTER, BRANDI	\$166.25			
ERICKSON, WANDA	\$352.03			
ITEM	\$165.00	FY17-029	08/11/16	
JEWISON, MELISSA	\$101.35			
JEWISON, MELISSA	\$231.88			
JOHANNES, JENNY	\$301.00	2	10/20/16	Interpreter Services
JOHNSON, ANGELA	\$232.35			
MCIT	\$200.00	SEM441	10/18/16	
NATHE, GEORGINE	\$34.13			
PROELL, ELIZABETH	\$332.69			
PUNDSACK, KAREN	\$202.70			
SHAY, DAWN	\$311.92			
TRENAM, JAMI	\$209.93			
WEHRSPANN, AMANDA	\$397.58			
OBJECT 211 STAFF DEVELOPME	\$3,238.81			
OBJECT 213 ALL STAFF DAY TRAINING				
GREENWALT, TOBY	\$2,254.05	GRTG1016	10/10/16	All Staff Day Presentation
RIVERS EDGE CONVENTION CENTER	\$3,081.37	10938	10/25/16	ASD2016
OBJECT 213 ALL STAFF DAY TR	\$5,335.42			
OBJECT 220 MEMBERSHIPS & SUBSCRIPTIONS				
NPELRA	\$200.00	Schmitz35670	10/21/16	
OBJECT 220 MEMBERSHIPS & S	\$200.00			
OBJECT 288 SALES TAX				
STAPLES WORLD	-\$22.32			Ad Specialties Book Bags
OBJECT 288 SALES TAX	-\$22.32			
DEPT 4200 SERVICES AND CONTRACT	\$9,265.28			

GREAT RIVER REGIONAL LIBRARY

List of Bills

NOVEMBER

Received October 13, 2016 - November 9, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
DEPT 4300 COMMODITIES				
OBJECT 310 SUPPLIES				
INNOVATIVE OFFICE SOLUTIONS	\$79.99	IN1370828	10/27/16	
OBJECT 310 SUPPLIES	\$79.99			
DEPT 4300 COMMODITIES	\$79.99			
PROG 00 INSTITUTIONAL SUPPORT SERVI	\$9,554.29			
PROG 10 OUTREACH SERVICES				
DEPT 4900 RESTRICTED FUNDS				
OBJECT 945 LEGACY FUND 2016				
ANFINSON, JENNIFER	\$400.00			
FRIENDS OF THE ST. PAUL LIBRAR	\$1,500.00			
HALBROOK, LYNN	\$350.00			
JOHNSON, JULIE	\$406.25			
LEUTHARD, PENNY LYNN	\$59.00			
MORAN, MARK F	\$472.00			
RENGEL PRINTING COMPANY	\$302.20	91471	10/17/16	
SCHWINGHAMMER, CONNIE	\$200.00			
ULTAN, JACQUELINE BETH	\$406.25			
OBJECT 945 LEGACY FUND 201	\$4,095.70			
DEPT 4900 RESTRICTED FUNDS	\$4,095.70			
PROG 10 OUTREACH SERVICES	\$4,095.70			
PROG 20 PUBLIC SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
OBJECT 235 PATRON CONTACT SERVICES				
LEXIS NEXIS	\$179.09	20161031	10/31/16	October Service
UNIQUE MANAGEMENT SERVICES INC	\$2,183.80	434432	10/01/16	
UNIQUE MANAGEMENT SERVICES INC	\$2,246.37	434433	10/01/16	
UNIQUE MANAGEMENT SERVICES INC	\$2,121.15	435879	11/01/16	
UNIQUE MANAGEMENT SERVICES INC	\$2,040.84	435880	11/01/16	
OBJECT 235 PATRON CONTACT	\$8,771.25			
OBJECT 248 CATALOG SERVICES				
MARCIVE, INC	\$1,824.42	374796	10/31/16	
MARCIVE, INC	\$1,735.62	374370	09/30/16	
OCLC INC	\$2,868.46	494141	10/31/16	
OCLC INC	\$2,870.76	488673	09/30/16	
OBJECT 248 CATALOG SERVICE	\$9,299.26			
OBJECT 271 EQUIPMENT RENTAL & REPAIR				
ICKLER	\$47.42	16-64456	11/03/16	
LOFFLER COMPANIES	\$0.35	2333649	09/26/16	
OBJECT 271 EQUIPMENT RENT	\$47.77			
OBJECT 280 PRINTING/PUBLIC INFORMATION				
BENTON COUNTY NEWS	\$110.25			Heading to School Ad
ECM PUBLISHERS, INC.	\$253.13	405711	09/11/16	Heading to School Ad
ECM PUBLISHERS, INC.	\$303.45	405710	09/11/16	Heading to School Ad
LEIGHTON BROADCASTING	\$832.00	77905-6	09/30/16	
LEIGHTON BROADCASTING	\$560.00	77904-6	09/30/16	

GREAT RIVER REGIONAL LIBRARY

List of Bills

NOVEMBER

Received October 13, 2016 - November 9, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
RENGEL PRINTING COMPANY	\$3,055.58	91471	10/17/16	
RENGEL PRINTING COMPANY	\$229.89	91137	09/12/16	
WRIGHT COUNTY JOURNAL PRESS	\$175.77	5096701	09/08/16	Heading to School Ad
OBJECT 280 PRINTING/PUBLIC	<u>\$5,520.07</u>			
DEPT 4200 SERVICES AND CONTRACT	\$23,638.35			
DEPT 4300 COMMODITIES				
OBJECT 310 SUPPLIES				
BRODART CO	\$290.08	452023	10/26/16	
COAST TO COAST	\$2,222.56	A1561681	10/31/16	
COMPUTYPE, INC	\$2,933.26	611693	10/14/16	
COMPUTYPE, INC	\$1,048.76	611899	10/20/16	
FIORE, JOY	\$128.00			
INNOVATIVE OFFICE SOLUTIONS	\$294.06	IN1367101	10/25/16	
ULINE	\$358.83	81306899	10/24/16	
VERNON LIBRARY SUPPLIES	\$546.00	84897-IN	10/13/16	
OBJECT 310 SUPPLIES	<u>\$7,821.55</u>			
DEPT 4300 COMMODITIES	\$7,821.55			
DEPT 4400 VEHICLE EXPENSES				
OBJECT 420 VEHICLE-GAS				
SUPERAMERICA	\$19.38	4458090061	10/31/16	
OBJECT 420 VEHICLE-GAS	<u>\$19.38</u>			
OBJECT 440 VEHICLE-REPAIR & MAINTENANCE				
TENVOORDE MOTOR CO	\$32.55	4051486/2	10/25/16	
TENVOORDE MOTOR CO	\$45.35	4050466/1	09/27/16	
TENVOORDE MOTOR CO	\$837.28	6116065/1	10/13/16	
TENVOORDE MOTOR CO	\$58.75	4051557/1	10/27/16	
OBJECT 440 VEHICLE-REPAIR	<u>\$973.93</u>			
OBJECT 450 VEHICLE-TIRES & MISC				
SUPERAMERICA	\$2.50	4458090061	10/31/16	
TENVOORDE MOTOR CO	\$1,127.61	4051486/2	10/25/16	
TENVOORDE MOTOR CO	\$1,126.11	4051236/1	10/18/16	
OBJECT 450 VEHICLE-TIRES &	<u>\$2,256.22</u>			
DEPT 4400 VEHICLE EXPENSES	\$3,249.53			
DEPT 4500 LIBRARY MATERIALS				
OBJECT 510 BOOKS & PRINT MATERIALS				
ALBANY ENTERPRISE	\$41.00			
BAKER & TAYLOR - CURRENT	\$42,697.42			
CENTER POINT LARGE PRINT	\$347.52			
GALE/CENGAGE LEARNING	\$3,056.27			
MINNESOTA S BOOKSTORE	\$108.00			
PDR DISTRIBUTION LLC	\$119.90			
SPORTSMANS CONNECTION	\$297.13			
OBJECT 510 BOOKS & PRINT M	<u>\$46,667.24</u>			
OBJECT 520 PERIODICALS				
FORUM, THE	\$220.00			
SAUK RAPIDS HERALD	\$40.00			
ST CLOUD TIMES #1076	\$768.92			

GREAT RIVER REGIONAL LIBRARY

List of Bills

NOVEMBER

Received October 13, 2016 - November 9, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
STAR TRIBUNE-790387	\$324.48			
OBJECT 520 PERIODICALS	\$1,353.40			
OBJECT 540 MEDIA				
BAKER & TAYLOR - CURRENT	\$13,118.05			
GREAT COURSES	\$409.95			
MIDWEST TAPE	\$1,058.97			
RECORDED BOOKS	\$246.43			
OBJECT 540 MEDIA	\$14,833.40			
OBJECT 560 ELECTRONIC SERVICES				
OVERDRIVE, INC.	\$4,898.38			
OBJECT 560 ELECTRONIC SERV	\$4,898.38			
DEPT 4500 LIBRARY MATERIALS	\$67,752.42			
DEPT 4800 AUTOMATION OPERATING				
OBJECT 932 AUTOMATION MAINTENANCE				
CDW GOVERNMENT INC	\$3,984.30	FQQ7985	10/13/16	Red Hat Subs
CDW GOVERNMENT INC	\$7,107.00	FQZ0548	10/14/16	VMWare
OBJECT 932 AUTOMATION MAI	\$11,091.30			
OBJECT 936 AUTOMATION SOFTWARE				
CDW GOVERNMENT INC	\$7,701.00	FQV8701	10/14/16	ACAD Software
OBJECT 936 AUTOMATION SOF	\$7,701.00			
DEPT 4800 AUTOMATION OPERATING	\$18,792.30			
PROG 20 PUBLIC SERVICES	\$121,254.15			
PROG 30 OPERATION & MAINT. SERVICES				
DEPT 4200 SERVICES AND CONTRACTS				
OBJECT 265 DELIVERY SERVICES				
CENTRAL MN DELIVERY	\$84.30	15029	09/28/16	September Service
CENTRAL MN DELIVERY	\$111.87	15108	10/27/16	October Service
OBJECT 265 DELIVERY SERVIC	\$196.17			
OBJECT 291 LEGAL SERVICES				
FRANZ, HULTGREN, EVENSON	\$55.00		10/25/16	Branch Agreement Review
JOVANOVIK, KADLEC & ATHMANN	\$805.00	11147	10/31/16	
JOVANOVIK, KADLEC & ATHMANN	\$105.00	10949	09/30/16	
MADDEN-GALANTER-HANSEN, LLP	\$1,948.41	93016	09/30/16	
MADDEN-GALANTER-HANSEN, LLP	\$1,301.64	11116	10/31/16	
OBJECT 291 LEGAL SERVICES	\$4,215.05			
DEPT 4200 SERVICES AND CONTRACT	\$4,411.22			
DEPT 4300 COMMODITIES				
OBJECT 330 POSTAGE				
NEOFUNDS BY NEOPOST	\$969.00			Sept Replenishment
OBJECT 330 POSTAGE	\$969.00			
DEPT 4300 COMMODITIES	\$969.00			
PROG 30 OPERATION & MAINT. SERVICES	\$5,380.22			
PROG 40 OTHER				
DEPT 5200 ASSIGNED FUNDS				

GREAT RIVER REGIONAL LIBRARY

List of Bills

NOVEMBER

Received October 13, 2016 - November 9, 2016

Vendor Name	Amount	Invoice #	Invoice Date	Description
OBJECT 810 INTERLIBRARY LOAN				
PLUM CREEK LIBRARY SYSTEM	\$55.00			
RAMSEY COUNTY LIBRARY	\$12.95			
OBJECT 810 INTERLIBRARY LO	<u>\$67.95</u>			
OBJECT 820 GIFT FUND				
ATKINSON, JAN	\$22.40			
ATWOOD, HEATHER	\$10.72			
BAKER & TAYLOR - CURRENT	\$2,588.05			
BOMSTA, RACHAEL	\$300.00			
FRANK, JENNIFER	\$5.68			
FRIENDS OF THE BUFFALO LIBRARY	\$110.07			
GALE/CENGAGE LEARNING	\$205.27			
HANSEN, ANNIE	\$3.08			
HARRIS, KATHIE	\$20.00			
KOCZUR, MARY	\$59.22			
LEUTHARD, PENNY LYNN	\$137.50			
MALLO, CHRIS	\$196.38			
POTTER, NANCY	\$17.95			
RECORDED BOOKS	\$13.84			
SHAY, DAWN	\$19.30			
WAHRMAN, CAROLYN	\$21.16			
OBJECT 820 GIFT FUND	<u>\$3,730.62</u>			
OBJECT 825 REVOLVING FUND				
BENTON COUNTY NEWS	\$64.25			9/13/16 RFP Ad
BENTON COUNTY NEWS	\$88.85			9/6/16 RFP Ad
CITY OF ST CLOUD	\$48.14			Benoit Auction of Library
COLD SPRING RECORD	\$46.00	32926	09/14/16	9/13/16 RFP Ad
DELL CO INC	\$477.25	XK219WJX9	10/18/16	Wireless Access Point
ECM PUBLISHERS, INC.	\$61.60	405247	09/15/16	9/15/16 RFP Ad
ECM PUBLISHERS, INC.	\$104.00	405227	09/08/16	9/8/16 RFP Ad
FOLEY AUTO GLASS	\$95.00	10147	10/20/16	
FRANZ, HULTGREN, EVENSON	\$4,620.00		09/25/16	RFP Review
FRANZ, HULTGREN, EVENSON	\$412.50		10/25/16	RFP Review
MCIT	\$159.75			Reimbursement in Error
RIVERS EDGE CONVENTION CENTER	\$775.00	10938	10/25/16	ASD2016
STAPLES WORLD	\$240.55			9/8 & 9/15/16 RFP AD
WRIGHT COUNTY JOURNAL PRESS	\$77.01	5096660	09/08/16	9/8/16 RFP Ad
WRIGHT COUNTY JOURNAL PRESS	\$77.01	5096792	09/15/16	9/15/16 RFP Ad
OBJECT 825 REVOLVING FUND	<u>\$7,346.91</u>			
DEPT 5200 ASSIGNED FUNDS	<u>\$11,145.48</u>			
PROG 40 OTHER	<u>\$11,145.48</u>			
	<u>\$151,429.84</u>			

GREAT RIVER REGIONAL LIBRARY

List of Bills-Addendum

NOVEMBER

Received November 11-17, 2015

Search Name	Amount	Invoice #	Invoice Date
PROG			
DEPT			
OBJECT			
PETTY CASH - BREMER	\$401.75	111815	11/18/15
OBJECT	\$401.75		
DEPT	\$401.75		
PROG	\$401.75		
PROG 00 INSTITUTIONAL SUPPORT SERVICES			
DEPT 4200 SERVICES AND CONTRACTS			
OBJECT 211 STAFF DEVELOPMENT SERVICES			
LEAGUE OF MINNESOTA CITIES	\$60.00	223547	11/12/15
OBJECT 211 STAFF DEVELOPMENT SERVICES	\$60.00		
OBJECT 260 TELEPHONE			
READYTALK	\$1.29	1006174-128415	11/01/15
OBJECT 260 TELEPHONE	\$1.29		
OBJECT 271 EQUIPMENT RENTAL & REPAIR			
CENTRAL MN ERDC	\$45.70	151823	10/31/15
OBJECT 271 EQUIPMENT RENTAL & REPAIR	\$45.70		
DEPT 4200 SERVICES AND CONTRACTS	\$106.99		
DEPT 4300 COMMODITIES			
OBJECT 310 SUPPLIES			
INNOVATIVE OFFICE SOLUTIONS	\$21.84	IN0968408	11/04/15
OBJECT 310 SUPPLIES	\$21.84		
DEPT 4300 COMMODITIES	\$21.84		
PROG 00 INSTITUTIONAL SUPPORT SERVICES	\$128.83		
PROG 10 OUTREACH SERVICES			
DEPT 4900 RESTRICTED FUNDS			
OBJECT 944 LEGACY FUND 2015			
PRANGE, HANNAH M	\$150.00		
OBJECT 944 LEGACY FUND 2015	\$150.00		
OBJECT 945 LEGACY FUND 2016			
HOLST, MICHAEL J	\$150.00		
PUNDSACK, SUE	\$250.00		
OBJECT 945 LEGACY FUND 2016	\$400.00		
DEPT 4900 RESTRICTED FUNDS	\$550.00		
PROG 10 OUTREACH SERVICES	\$550.00		
PROG 20 PUBLIC SERVICES			
DEPT 4200 SERVICES AND CONTRACTS			
OBJECT 248 CATALOG SERVICES			
BAKER & TAYLOR - CURRENT	\$2,995.00	NS15110200	11/02/15
BAKER & TAYLOR - CURRENT	\$1,680.00	NS15110078	11/02/15
OBJECT 248 CATALOG SERVICES	\$4,675.00		

GREAT RIVER REGIONAL LIBRARY

List of Bills-Addendum

NOVEMBER

Received November 11-17, 2015

Search Name	Amount	Invoice #	Invoice Date
OBJECT 271 EQUIPMENT RENTAL & REPAIR			
CENTRAL MN ERDC	\$129.22	151823	10/31/15
RESEARCH TECHNOLOGY INTERNATIO	\$799.00	194523	11/06/15
OBJECT 271 EQUIPMENT RENTAL & REPAIR	<u>\$928.22</u>		
OBJECT 280 PRINTING/PUBLIC INFORMATION			
RENGEL PRINTING COMPANY	-\$2,622.13	85437	10/07/15
RENGEL PRINTING COMPANY	\$1,988.13	85437	10/07/15
OBJECT 280 PRINTING/PUBLIC INFORMATION	<u>-\$634.00</u>		
DEPT 4200 SERVICES AND CONTRACTS	\$4,969.22		
DEPT 4300 COMMODITIES			
OBJECT 310 SUPPLIES			
FIORE, JOY	\$146.42		
INNOVATIVE OFFICE SOLUTIONS	\$65.96	IN0975569	11/10/15
INNOVATIVE OFFICE SOLUTIONS	\$15.88	IN0968408	11/04/15
RENGEL PRINTING COMPANY	\$2,082.08	85436	09/29/15
RENGEL PRINTING COMPANY	-\$2,082.08	85436	09/29/15
OBJECT 310 SUPPLIES	<u>\$228.26</u>		
DEPT 4300 COMMODITIES	\$228.26		
DEPT 4500 LIBRARY MATERIALS			
OBJECT 510 BOOKS & PRINT MATERIALS			
CENTER POINT LARGE PRINT	\$1,412.22		
FARM & HOME PUBLISHERS LTD	\$97.80		
GALE/CENGAGE LEARNING	\$1,439.51		
OBJECT 510 BOOKS & PRINT MATERIALS	<u>\$2,949.53</u>		
OBJECT 520 PERIODICALS			
BENTON COUNTY NEWS	\$35.00		
EBSCO INFORMATION SERVICES	\$19.26		
HEARST MAGAZINE DIVISION	\$14.00		
MANSUETO VENTURES LLC	\$15.95		
STAR TRIBUNE-790387	\$366.60		
WANDERER PRESS	\$75.00		
OBJECT 520 PERIODICALS	<u>\$525.81</u>		
OBJECT 540 MEDIA			
BLACKSTONE AUDIO BOOKS INC	\$40.00		
GREAT COURSES	\$6.95		
MIDWEST TAPE	\$271.41		
RANDOM HOUSE INC	\$1,018.00		
RECORDED BOOKS	\$2,101.98		
OBJECT 540 MEDIA	<u>\$3,438.34</u>		
OBJECT 560 ELECTRONIC SERVICES			
GALE/CENGAGE LEARNING	\$10,409.25		
OVERDRIVE, INC.	\$10,321.47		
OBJECT 560 ELECTRONIC SERVICES	<u>\$20,730.72</u>		
DEPT 4500 LIBRARY MATERIALS	\$27,644.40		
DEPT 4800 AUTOMATION OPERATING			

GREAT RIVER REGIONAL LIBRARY

List of Bills-Addendum

NOVEMBER

Received November 11-17, 2015

Search Name	Amount	Invoice #	Invoice Date
OBJECT 935 PROFESSIONAL SERVICES			
HIGH POINT NETWORKS	\$112.50	79581	11/05/15
HIGH POINT NETWORKS	\$75.00	79664	11/11/15
OBJECT 935 PROFESSIONAL SERVICES	<u>\$187.50</u>		
DEPT 4800 AUTOMATION OPERATING	\$187.50		
PROG 20 PUBLIC SERVICES	<u>\$33,029.38</u>		
PROG 30 OPERATION & MAINT. SERVICES			
DEPT 4200 SERVICES AND CONTRACTS			
OBJECT 291 LEGAL SERVICES			
MADDEN-GALANTER-HANSEN, LLP	\$243.16	11012015	11/01/15
OBJECT 291 LEGAL SERVICES	<u>\$243.16</u>		
DEPT 4200 SERVICES AND CONTRACTS	\$243.16		
PROG 30 OPERATION & MAINT. SERVICES	<u>\$243.16</u>		
PROG 40 OTHER			
DEPT 5100 COMMITTED FUNDS			
OBJECT 811 HRIS SPECIALIST - TEMP			
OFFICE TEAM	\$609.31	44340126	11/09/15
OFFICE TEAM	\$595.14	44325621	11/04/15
OBJECT 811 HRIS SPECIALIST - TEMP	<u>\$1,204.45</u>		
DEPT 5100 COMMITTED FUNDS	<u>\$1,204.45</u>		
DEPT 5200 ASSIGNED FUNDS			
OBJECT 810 INTERLIBRARY LOAN			
HEDBERG PUBLIC LIBRARY	\$8.99		
PLUM CREEK LIBRARY SYSTEM	\$16.95		
TRAVERSE DES SIOUX LIBRARY	\$8.99		
OBJECT 810 INTERLIBRARY LOAN	<u>\$34.93</u>		
OBJECT 820 GIFT FUND			
INGRAM	\$124.06		
JANWAY COMPANY USA INC	\$1,798.94	119978	11/03/15
MALLO, CHRIS	\$156.94		
PATTERSON, MARILYN	\$22.05		
SHAY, DAWN	\$14.55		
TOLAND, SANDY	\$45.20		
OBJECT 820 GIFT FUND	<u>\$2,161.74</u>		
OBJECT 825 REVOLVING FUND			
CDW GOVERNMENT INC	\$285.00	BCT1180	11/06/15
CDW GOVERNMENT INC	\$285.00	BBB6251	10/29/15
INNOVATIVE OFFICE SOLUTIONS	\$63.60	IN0968408	11/04/15
RENGEL PRINTING COMPANY	\$634.00	85437	10/07/15
OBJECT 825 REVOLVING FUND	<u>\$1,267.60</u>		
DEPT 5200 ASSIGNED FUNDS	<u>\$3,464.27</u>		
PROG 40 OTHER	<u>\$4,668.72</u>		

GREAT RIVER REGIONAL LIBRARY

11/17/15 12:52 PM

Page 4

List of Bills-Addendum

NOVEMBER

Received November 11-17, 2015

Search Name	Amount	Invoice #	Invoice Date
	\$39,021.84		