



# Great River Regional Library 2012 Budget

GRRL Board of Trustees  
approved July 19, 2011

# 2012 GRRL Approved Revenue Budget

## GRRL Board Approved 7/19/2011

	2011 Budget	2011 Certified MOE Level for 2012	2012 Approved Budget
<b>OPERATING BUDGET</b>			
County Share			
Benton	523,620	475,317	504,353
Morrison	469,995	425,815	437,572
Sherburne	1,287,127	1,101,022	1,228,203
Stearns	2,159,796	1,949,955	2,075,180
Todd	317,942	309,385	309,385
Wright	1,823,733	1,584,115	1,708,932
<b>SIGNATORY SUB-TOTAL</b>	<b>\$6,582,213</b>	<b>5,845,609</b>	<b>\$6,263,625</b>
			-\$318,588
			-4.840%
State Aid FY2012	864,300		1,476,500
State Aid FY2011	127,300		169,200
St. Cloud Reimbursement	95,000		95,000
Miscellaneous Receipts	490,000		490,000
Interest Income	70,000		45,000
PERA Reimbursement	17,150		17,150
Sauk Centre Payment	7,190		7,190
Staples Payment	6,860		6,860
MnLINK Gateway reimbursement	6,500		6,500
Fund Development	45,000		65,000
Cash Reserves	0		0
Revenue Fund	27,500		27,500
<b>NON-SIGNATORY SUB-TOTAL</b>	<b>\$1,756,800</b>		<b>\$2,405,900</b>
			\$649,100
			36.948%
<b>OPERATING REVENUE TOTAL</b>	<b>\$8,339,013</b>		<b>\$8,669,525</b>
			\$330,512
			3.963%
<b>CAPITAL BUDGET</b>			
County Share			
Benton	4,388		4,436
Morrison	3,846		3,849
Sherburne	10,787		10,803
Stearns	18,102		18,252
Todd	2,592		2,629
Wright	15,285		15,031
<b>CAPITAL REVENUE TOTAL</b>	<b>\$55,000</b>		<b>\$55,000</b>
			\$0
			0.000%
<b>TOTAL</b>	<b>\$8,394,013</b>		<b>\$8,724,525</b>
			<b>\$330,512</b>
			<b>3.937%</b>

## GRRL Operating Expenditure Approved Budget - 2012

	2011 Budget	2012 Approved Budget
<b>4100 PERSONNEL</b>		
<b>110 Salaries</b>	<b>\$5,317,800</b>	<b>\$5,384,900</b>
<i>*Steps - 148 employees</i>		\$69,300
<i>*Structure 1%</i>		\$53,800
<i>Other salaries or hours</i>		\$23,500
<b>Sub Total Salaries</b>	<b>\$5,317,800</b>	<b>\$5,531,500</b>
140 Benefits (32+ hour positions)	\$390,200	\$405,600
145 Benefit Administration	\$4,000	\$15,100
150 Unemployment	\$40,000	\$20,000
160 Worker's Compensation	\$29,000	\$23,000
170 Retirement	\$767,800	\$793,200
185 Paid Time Off Annual Payout	\$20,000	\$24,600
<b>TOTAL PERSONNEL</b>	<b>\$6,568,800</b>	<b>\$6,813,000</b>

*\*Pending possible Classification and Compensation Study*

	2011 Budget	2012 Approved Budget
<b>4200 SERVICES and CONTRACTS</b>		
209 Regional Board Meetings	\$3,700	\$3,700
211 Training & Conferences	\$12,500	\$14,000
220 Library Memberships	\$3,500	\$3,500
235 Patron Contact Services	\$54,500	\$84,500
240 GRRL Building Maintenance	\$75,000	\$75,000
246 Insurance - Contents & Other	\$39,500	\$41,000
245 Catalog Services	\$45,000	\$46,500
250 Audit	\$13,000	\$13,100
253 Public Licensing Services	\$3,600	\$3,600
255 Programming Services	\$0	\$0
260 Telephone Services	\$33,000	\$33,000
265 Delivery Services	\$2,000	\$2,000
271 Equipment Rental & Repair	\$11,000	\$9,500
280 Printing/Public Information	\$26,000	\$31,000
285 Publishing & Recruitment	\$1,000	\$1,000

<b>4200 SERVICES and CONTRACTS</b>	<b>2011</b>	<b>2012</b>
<b>Continued</b>	<b>Budget</b>	<b>Approved Budget</b>
290 HR/Payroll Services	\$40,000	\$29,400
<i>Classification &amp; Comp Study</i>		\$40,000
291 Legal Service	\$35,000	\$30,000
293 System Directors Fund	\$6,400	\$5,000
<b>TOTAL SERVICES &amp; CONTRACTS</b>	<b>\$406,711</b>	<b>\$465,800</b>

<b>4300 COMMODITIES</b>	<b>2011</b>	<b>2012</b>
	<b>Budget</b>	<b>Approved Budget</b>
310 Supplies	\$80,000	\$80,000
320 Programming Supplies	\$0	\$0
330 Postage	\$22,000	\$24,000
340 Management Software	\$7,000	\$7,000
<b>TOTAL COMMODITIES</b>	<b>\$109,000</b>	<b>\$111,000</b>

**4400 VEHICLE**

420 Gasoline	\$25,000	\$29,000
430 Insurance	\$4,000	\$4,300
440 Repair & Maintenance	\$5,000	\$5,000
450 Tires & Miscellaneous	\$1,500	\$1,500
460 Mileage	\$14,000	\$14,000
<b>TOTAL VEHICLE</b>	<b>\$49,500</b>	<b>\$53,800</b>

**4500 LIBRARY MATERIALS**

510 Print Materials	\$605,000	\$600,000
520 Periodical Materials	\$50,000	\$50,000
540 Media Materials	\$235,000	\$240,000
560 Electronic Services	\$60,000	\$60,000
<b>TOTAL LIBRARY MATERIALS</b>	<b>\$950,000</b>	<b>\$950,000</b>

	2011 Budget	2012 Approved Budget
<b>4600 EQUIPMENT</b>		
610 Large Equipment	\$16,000	\$16,000
630 Small Equipment	\$8,000	\$8,000
<b>TOTAL EQUIPMENT</b>	<b>\$24,000</b>	<b>\$24,000</b>

**4700 CONTINGENCY FUND**

910 Contingency Fund	\$5,000	\$5,100
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**4800 AUTOMATION**

932 Maintenance	\$88,000	\$98,000
933 Equipment	\$125,000	\$123,000
936 Software	\$15,000	\$10,000
<b>TOTAL AUTOMATION</b>	<b>\$228,000</b>	<b>\$231,000</b>

<b>OPERATING BUDGET</b>	<b>\$8,341,011</b>	<b>\$8,653,700</b>
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Dollar Change	\$312,689
% Change	3.749%
Revenue Budget	\$8,669,525
Excess Revenue	<u>\$15,825</u>

**GRRL Capital Expenditure Approved Budget & Totals - 2012**

	2011 Capital Budget	2012 Approved Capital Budget
<b>5000 CAPITAL</b>		
710 Automation	\$45,000	\$45,000
720 Branch Development	\$0	\$0
730 Equipment	\$0	\$0
740 Vehicle	\$10,000	\$10,000
<b>CAPITAL BUDGET</b>	<b>\$55,000</b>	<b>\$55,000</b>
		\$0
		<b>0.000%</b>

<b>TOTAL OPERATING &amp; CAPITAL BUDGETS</b>	<b>\$8,396,011</b>	<b>\$8,708,700</b>
		\$312,689
		<b>3.724%</b>

**Great River Regional Library**

**Factors Table for Operating and Capital Budgets**

**2012 Signatory Share**

Formula: 1/3 Population, 1/3 Registered Borrowers, and 1/3 Net Tax Capacity

Weight: 33.33% 33.33% 33.33%

	Pop.	%	\$	Reg. Users	%	\$	Net Tax Capacity	%	\$	%	Budget Shares	Levy Rate as share of Tax Capacity		
												Pop. Share	Pop. Share	Users Share
<b>OPERATING</b>														
<b>\$6,253,100</b>														
Benton	39,805	8.83%	\$183,998	11,979	8.52%	\$177,682	\$29,683,129	6.84%	\$142,672	8.07%	\$504,353	\$12.67	1.70%	
Morrison	32,831	7.28%	\$151,761	9,247	6.58%	\$137,159	\$30,927,274	7.13%	\$148,652	7.00%	\$437,572	\$13.33	1.41%	
Sherburne	87,894	19.49%	\$406,289	26,160	18.62%	\$388,026	\$90,270,976	20.82%	\$433,888	19.64%	\$1,228,203	\$13.97	1.36%	
Stearns	146,989	32.60%	\$679,455	50,330	35.82%	\$746,536	\$135,064,673	31.15%	\$649,190	33.19%	\$2,075,180	\$14.12	1.54%	
Todd	24,065	5.34%	\$111,240	5,785	4.12%	\$85,808	\$21,182,216	4.88%	\$101,813	4.78%	\$298,860	\$12.42	1.41%	
Wright	119,335	26.46%	\$551,624	37,023	26.35%	\$549,155	\$126,526,760	29.18%	\$608,152	27.33%	\$1,708,932	\$14.32	1.35%	
<b>Total</b>	<b>450,919</b>	<b>100.00%</b>	<b>\$2,084,367</b>	<b>140,524</b>	<b>100.00%</b>	<b>\$2,084,367</b>	<b>\$433,655,028</b>	<b>100.00%</b>	<b>\$2,084,367</b>	<b>100.00%</b>	<b>\$6,253,100</b>	<b>\$13.87</b>	<b>1.44%</b>	
	2008			1/1/11			6/22/11							
Weight:	33.33%			33.33%			33.33%							

	Pop.	%	\$	Reg. Users	%	\$	Net Tax Capacity	%	\$	%	Capital Shares	Levy Rate as share of Tax Capacity	
												Pop. Share	Pop. Share
<b>CAPITAL</b>													
<b>\$55,000</b>													
Benton	39,805	8.83%	\$1,618	11,979	8.52%	\$1,563	\$29,683,129	6.84%	\$1,255	8.07%	\$4,436	\$0.11	0.01%
Morrison	32,831	7.28%	\$1,335	9,247	6.58%	\$1,206	\$30,927,274	7.13%	\$1,307	7.00%	\$3,849	\$0.12	0.01%
Sherburne	87,894	19.49%	\$3,574	26,160	18.62%	\$3,413	\$90,270,976	20.82%	\$3,816	19.64%	\$10,803	\$0.12	0.01%
Stearns	146,989	32.60%	\$5,976	50,330	35.82%	\$6,566	\$135,064,673	31.15%	\$5,710	33.19%	\$18,252	\$0.12	0.01%
Todd	24,065	5.34%	\$978	5,785	4.12%	\$755	\$21,182,216	4.88%	\$896	4.78%	\$2,629	\$0.11	0.01%
Wright	119,335	26.46%	\$4,852	37,023	26.35%	\$4,830	\$126,526,760	29.18%	\$5,349	27.33%	\$15,031	\$0.13	0.01%
<b>Total</b>	<b>450,919</b>	<b>100.00%</b>	<b>\$18,333.33</b>	<b>140,524</b>	<b>100.00%</b>	<b>\$18,333.33</b>	<b>\$433,655,028</b>	<b>100.00%</b>	<b>\$18,333.33</b>	<b>100.00%</b>	<b>\$55,000</b>	<b>\$0.12</b>	<b>0.01%</b>

County	2012			County	2011			County	Change	Change	Change	Total % Change
	Operating	Capital	Total		Operating	Capital	Total		Operating	Capital	Total	
Benton	\$504,353	\$4,436	\$508,789	Benton	\$523,620	\$4,388	\$528,008	Benton	-\$19,267	\$48	-\$19,219	-3.640%
Morrison	\$437,572	\$3,849	\$441,421	Morrison	\$469,995	\$3,846	\$473,841	Morrison	-\$32,423	\$3	-\$32,420	-6.842%
Sherburne	\$1,228,203	\$10,803	\$1,239,006	Sherburne	\$1,287,127	\$10,787	\$1,297,914	Sherburne	-\$58,924	\$16	-\$58,908	-4.539%
Stearns	\$2,075,180	\$18,252	\$2,093,432	Stearns	\$2,159,796	\$18,102	\$2,177,898	Stearns	-\$84,616	\$150	-\$84,466	-3.878%
Todd	\$309,385	\$2,629	\$312,014	Todd	\$317,942	\$2,592	\$320,534	Todd	-\$8,557	\$37	-\$8,520	-2.658%
Wright	\$1,708,932	\$15,031	\$1,723,963	Wright	\$1,823,733	\$15,285	\$1,839,018	Wright	-\$114,801	-\$254	-\$115,055	-6.256%
<b>Total</b>	<b>\$6,263,625</b>	<b>\$55,000</b>	<b>\$6,318,625</b>	<b>Total</b>	<b>\$6,582,213</b>	<b>\$55,000</b>	<b>\$6,637,213</b>	<b>Total</b>	<b>-\$318,588</b>	<b>\$0</b>	<b>-\$318,588</b>	<b>-4.800%</b>
									<b>-\$318,588</b>	<b>\$0</b>	<b>-\$318,588</b>	
									<b>-4.84%</b>	<b>0.0%</b>	<b>-4.80%</b>	

**BELOW MOE LEVEL**  
Todd County 298,860

**(5% Cut)**